



# System Automation Initiative (SAI) - Training



Office of the Comptroller and Auditor General of  
India

RTI, Kolkata

\* Select the Training Institute from the dropdown below to view the COTP

Year

2023-24

Category

IT



SNo	Event	is Knowledge Centre Training	Course Code	Subject	Name of Training	Entry Behaviour	Start date	End date	Slots Alloted	Max Capacity
1	NATIONAL TRAINING	No	2209002023201	Tally ERP	Tally ERP 9 Audit Module	Sr. Ar. onwards with basic knowledge of computer	2023-04-03	2023-04-11	10	24
2	NATIONAL TRAINING	No	2209002023202	IDEA	IDEA (Phase I)	Basic knowledge of Data Analysis	2023-04-10	2023-04-13	25	25
3	NATIONAL TRAINING	No	2209002023203	Data Analytics	Data Analytics	Basic Concepts of Computer Programming	2023-05-15	2023-05-19	17	25
4	NATIONAL TRAINING	No	2209002023204	IT Audit	IT Audit (Theory)	Basic knowledgd of Statistics & Data Analytics	2023-05-22	2023-05-26	25	25
5	NATIONAL TRAINING	No	2209002023205	IT Audit	IT Audit (Practical)	Successsful completion of IT Audit (Theory) training conducted by RTI, Kolkata	2023-06-05	2023-06-09	25	25

6	NATIONAL TRAINING	No	2209002023206	IDEA	IDEA Phase-II	Participants of IDEA Phase-I	2023-07-10	2023-07-12	25	25
7	NATIONAL TRAINING	No	2209002023207	MS Access	MS Access with VB	Basic Concept of Computer programming and working knowledge of MS Access	2023-07-24	2023-07-28	25	25
8	NATIONAL TRAINING	No	2209002023208	MS Office	MS Office Mandatory training	For DEOs	2023-08-01	2023-08-21	8	20
9	NATIONAL TRAINING	No	2209002023209	MS-Excel - Advanced	MS Excel Advance	Working Knowledge of MS Excel	2023-09-06	2023-09-13	18	18
10	NATIONAL TRAINING	No	2209002023210	IDEA	IDEA (Phase-III)	Successful Completion of IDEA Phase-I & II training Conducted by RTI, Kolkata	2023-09-20	2023-09-21	25	25
11	NATIONAL TRAINING	No	2209002023211	Data Analytics	Data Analytics with MS Excel, Tableau & IDEA	Basic knowledge of data analysis	2023-10-09	2023-10-13	25	25
12	NATIONAL TRAINING	No	2209002023212	Data Analytics	Data Analytics	working knowledge of basic data analytics	2023-12-04	2023-12-06	10	10
13	NATIONAL TRAINING	No	2209002023213	MS-Excel - Advanced	MS Excel Advance	Working knowledge of MS Excel	2023-12-11	2023-12-15	21	21
14	NATIONAL TRAINING	No	2209002023214	MS-Excel - Advanced	MS Excel Advance	Working knowledge of MS Excel	2024-01-22	2024-01-29	20	20
15	NATIONAL TRAINING	No	2209002023215	MS Access	MS Access with VB	Working Knowledge of MS Access	2024-02-19	2024-02-23	25	25
16	NATIONAL TRAINING	No	2209002023216	MS-Excel - Advanced	MS Excel Advance	Working Knowledge of MS Excel	2024-03-04	2024-03-08	21	21

The competent authority has desired that basic courses on MS office, Noting and drafting be removed from COTP and be replaced with other advanced courses.