

**CALENDAR OF TRAINING PROGRAMME FOR THE YEAR 2022-23  
(IT COURSES)**

SL. No.	Program Title	Duration & Period	Target Group	Slot Allocation		
				Office	Slots	Total
01	E- Office <i>(Online)</i>	3 Days 11 – 13 April 2022	Group 'A' 'B' & 'C'	DGA(C) Kolkata, BO Guwahati	01	33
				DGA, NF Railway	02	
				PAG Arunachal Pradesh	03	
				PAG Mizoram	01	
				PAG (Au) Manipur	02	
				PAG (Au) Nagaland	02	
				PAG (Au) Assam	04	
				PAG (Au) Tripura	03	
				PAG (Au) Sikkim	02	
				AG (Au) Meghalaya	01	
				PAG (A&E) Manipur	02	
				PAG (A&E) Assam	05	
				AG (A&E) Tripura	02	
				AG (A&E) Meghalaya	01	
DAG (A&E) Sikkim	02					
02	IDEA  <i>Course Prerequisite: Basic knowledge of computer</i>	5 days 09 – 13 May 2022	-do-	DGA(C) Kolkata, BO Guwahati	01	19
				DGA, NF Railway	01	
				PAG Arunachal Pradesh	02	
				PAG Mizoram	01	
				PAG (Au) Manipur	02	
				PAG (Au) Nagaland	01	
				PAG (Au) Assam	02	
				PAG (Au) Tripura	01	
				AG (Au) Meghalaya	01	
				PAG (A&E) Manipur	02	
				PAG (A&E) Assam	02	
				AG (A&E) Tripura	02	
				AG (A&E) Meghalaya	01	
				03	Big Data Analytics (Using Tableau and KNIME)  <i>Course Prerequisite: Basic knowledge of computer</i>	
PAG Arunachal Pradesh	03					
PAG Mizoram	01					
PAG (Au) Manipur	02					
PAG (Au) Nagaland	01					
PAG (Au) Assam	02					
PAG (Au) Tripura	01					
AG (Au) Meghalaya	05					
PAG (A&E) Assam	02					
AG (A&E) Meghalaya	03					

<b>04</b>	Computer Networking  <i>Course Prerequisite:</i> <i>Basic knowledge of computer</i>	<b>5 days</b> <b>13 – 17</b> <b>June</b> <b>2022</b>	-do-	DGA(C) Kolkata, BO Guwahati	01	<b>17</b>
				DGA, NF Railway	01	
				PAG Arunachal Pradesh	01	
				PAG (Au) Manipur	02	
				AG (Au) Meghalaya	01	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	06	
				PAG (A&E) Tripura	01	
<b>05</b>	Computer Skills – MS Word, Excel and Power Point (Advanced)  <i>Course Prerequisite:</i> <i>Basic knowledge of computer</i>  <b>(Online)</b>	<b>5 Days</b>  <b>04 – 08</b> <b>July</b> <b>2022</b>	<b>Group</b> <b>‘A’</b> <b>‘B’ &amp;</b> <b>‘C’</b>	DGA, NF Railway	01	<b>25</b>
				PAG Arunachal Pradesh	02	
				PAG Mizoram	01	
				PAG (Au) Manipur	02	
				PAG (Au) Assam	02	
				PAG (Au) Tripura	01	
				AG (Au) Meghalaya	03	
				PAG (A&E) Manipur	03	
				PAG (A&E) Assam	03	
				AG (A&E) Tripura	02	
				AG (A&E) Meghalaya	03	
				DAG (A&E) Sikkim	02	
				<b>06</b>	MS Excel (Advanced)  <i>Course Prerequisite:</i> <i>Basic knowledge of computer</i>  <b>(Online)</b>	
DGA, NF Railway	04					
PAG Mizoram	01					
PAG (Au) Manipur	03					
PAG (Au) Assam	02					
PAG (Au) Tripura	01					
PAG (A&E) Manipur	02					
PAG (A&E) Nagaland	02					
AG (A&E) Tripura	01					
<b>07</b>	Audit in IT Environment (Hqrs Course) <i>Course Prerequisite:</i> <i>Basic knowledge of computer</i>  <b>(Online)</b>	<b>5 days</b> <b>01 – 05</b> <b>Aug</b> <b>2022</b>	-do-	DGA(C) Kolkata, BO Guwahati	02	<b>16</b>
				DGA, NF Railway	02	
				PAG Mizoram	01	
				PAG (Au) Manipur	02	
				PAG (Au) Nagaland	01	
				PAG (Au) Assam	02	
				PAG (Au) Tripura	01	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	01	
AG (A&E) Meghalaya	02					
<b>08</b>	IT Audit (Basic) <i>Course Prerequisite:</i> <i>Basic knowledge of computer</i>  <b>(Online)</b>	<b>5 days</b> <b>22 – 26</b> <b>Aug</b> <b>2022</b>	-do-	DGA, NF Railway	01	<b>16</b>
				PAG Arunachal Pradesh	04	
				PAG Mizoram	01	
				PAG (Au) Manipur	03	
				PAG (Au) Nagaland	01	
				PAG (Au) Assam	01	
				PAG (Au) Tripura	01	
				AG (Au) Meghalaya	01	
				PAG (A&E) Manipur	02	
AG (A&E) Meghalaya	01					

<b>09</b>	Introduction to Oracle - SQL <i>Course Prerequisite:</i> <i>Basic knowledge of computer (Online)</i>	<b>5 days</b> <b>12 – 16</b> <b>Sept</b> <b>2022</b>	-do-	DGA, NF Railway	01	<b>18</b>
				PAG Arunachal Pradesh	02	
				PAG Mizoram	02	
				PAG (Au) Nagaland	01	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	06	
				AG (A&E) Tripura	01	
				DAG (A&E) Sikkim	01	
<b>10</b>	Public Financial Management System (PFMS), use of BEMS, iBEMS/EIS/PF Qlik View and other software used by Hqrs and field offices and maintenance of Bhavishya Nidhi/ Portal. <i>Course Prerequisite:</i> <i>Basic knowledge of computer</i>	<b>5 Days</b> <b>07 – 12</b> <b>Nov</b> <b>2022</b>	-do-	DGA, NF Railway	01	<b>27</b>
				PAG Arunachal Pradesh	02	
				PAG Mizoram	01	
				PAG (Au) Manipur	04	
				PAG (Au) Nagaland	01	
				PAG (Au) Assam	03	
				PAG (Au) Tripura	02	
				PAG (Au) Sikkim	02	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	02	
				AG (A&E) Tripura	02	
				AG (A&E) Meghalaya	02	
DAG (A&E) Sikkim	01					
<b>11</b>	Computer Skills – MS Word, Excel and Power Point (Advanced) <i>Course Prerequisite:</i> <i>Basic knowledge of computer (Online)</i>	<b>5 Days</b> <b>13 – 17</b> <b>Feb 2023</b>	-do-	DGA, NF Railway	01	<b>25</b>
				PAG Arunachal Pradesh	02	
				PAG Mizoram	01	
				PAG (Au) Manipur	02	
				PAG (Au) Assam	02	
				PAG (Au) Tripura	01	
				AG (Au) Meghalaya	03	
				PAG (A&E) Manipur	03	
				PAG (A&E) Assam	03	
				AG (A&E) Tripura	02	
				AG (A&E) Meghalaya	03	
				DAG (A&E) Sikkim	02	
<b>Total</b>					<b>235</b>	