



**INDIAN AUDIT AND ACCOUNTS DEPARTMENT**

# **Regional Training Institute Chennai**

## **CALENDAR OF TRAINING PROGRAMMES 2022 - 2023**



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## **Preface**

We are extremely delighted to present the Annual Calendar of Training Programme for the year 2022-23 of the Regional Training Institute, Chennai. The Annual Training Calendar has been drawn up on the basis of the recommendations of the Regional Advisory Committee, the Training Need Analysis projected by the user offices and also on the basis of the instructions received from Headquarters office. The feedback given by the participants as well as suggestions of user offices have been taken into consideration while designing the courses.

It is our constant endeavour to fulfil the training requirements of our user offices with the ultimate aim of motivating the trainees to achieve their professional and personal goals through effective training and capacity building.

We have planned 42 General courses and 23 Information Systems courses for the year 2022-23, which would cover the training requirements of user offices. While framing the courses due attention has been given to “Goods and Services Tax”, “Financial Attest Audit” and “Data Analytics”, since this institute has been designated as “Knowledge Centre” in these areas.

I take this opportunity to acknowledge the continuous support and guidance rendered by ADAI (Training), Director General (Training), Training Wing of Headquarters office and the Members of Regional Advisory Committee.

**RTI, Chennai**  
**March 2022**

**S.RAJANI**  
**Director General**

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# **Regional Training Institute, Chennai**

## **Annual Training Calendar for the Year: 2022 -2023**

### **A) Profile**

#### **I. Introduction:**

The Regional Training Institute, Chennai, established in the year 1979, is one of the pioneering training institutes of the Indian Audit and Accounts Department. It is located in the AG's Office Complex at 361 Anna Salai, Teynampet, Chennai. The Regional Training Institute functions under the supervision and guidance of the Director General, who is assisted by six Core Faculty Members and a team of officers and staff to support administrative requirements. The Institute conducts Specialized Courses on Finance and Appropriation Accounts, Civil and Commercial Audit courses. This Institute conducts IS courses like Data Analytics, Data Analytics using 'R', Data Extraction and Analysis using PostgreSQL, Oracle-SQL Queries, IS Security Management System, IDEA & IS Audit (Basic), MS Excel, MS Access, Audit in IT Environment and other basic computer training as required by the user offices.

The Institute has an Academic & Administrative Block and a Hostel Block consisting of 29 air-conditioned rooms. The existing Academic & Administrative Block has two Information Systems Laboratories with a capacity to train 25 participants each, a Lecture Hall with a capacity to train around 35 participants and a Conference Hall with a capacity to accommodate about 35 person. This Institute is equipped with state-of-the-art audio-visual training aids like multimedia projectors, personal computers, printers, scanners, photocopiers etc. The Information Systems Labs are equipped with computers which are all networked (LAN). The Administrative Block consists of office chambers for the Director General, Faculty Members and Administration staff.

## II. **Jurisdiction:**

The institute caters to the training needs of all the IA&AD offices located in Tamil Nadu, Puducherry and Kerala.

## III. **Regional Advisory Committee (RAC):**

The composition of the RAC is indicated below:

1. Principal Accountant General (Audit-I), Tamil Nadu
2. Principal Accountant General (Audit-I), Kerala
3. Accountant General (Audit-II), Tamil Nadu & Puducherry
4. Principal Accountant General (Audit-II), Kerala
5. Principal Director of Audit (Central), Chennai
6. Director General of Commercial Audit, Chennai
7. Director General of Audit (Southern Railway), Chennai
8. Accountant General (A&E), Tamil Nadu
9. Principal Accountant General (A&E), Kerala
10. Director General, RTI, Chennai – Member Secretary
11. Director, Office of the PDA, Defence Services, Pune at Chennai
12. Director, Office of the PDA, Ordnance Factories, Kolkata at Avadi
13. Director, Office of PDA (A,F & WR), New Delhi at Chennai
14. Director, Office of DG, F&C, Chennai
15. Director, Office of DG, F&C, Thiruvananthapuram
16. Representative from Headquarters Office

## IV. **Knowledge Centre:**

RTI, Chennai has been designated as the Knowledge Centre in “**Goods and Services Tax**”, “**Financial Attest Audit of Government Accounts**” and “**Data Analytics**”. RTI has been assigned to play a key role in the process of shifting to a competency based framework for training and to be a reservoir of comprehensive knowledge and data in the designated area besides assimilating technologies with a view to enabling learning anywhere, anytime for the user offices, conducting research and developing case studies.

- As a part of our activities in the Knowledge Centre Topics, an All India Workshop on “Goods and Services Tax” for Group A and B officers has been scheduled during September 2022. An All India Workshop on “Preparation of Audit Report on State Finances” for Group A and B officers has been scheduled during December 2022 and an All India Workshop on “Data Analytics” has been scheduled in March 2023.
- Courses on “Financial Attest Audit Module 1 (State Govt. Accounts) including SFR” have been scheduled in May 2022. Courses on “Goods and Services Tax” have been scheduled in June 2022, December 2022 and March 2023.
- Courses on “Data Analytics” have been scheduled in April 2022 and January 2023. Special courses on “Data Analytics using R” have been scheduled in September 2022 and on “Data Extraction and Analysis using Postgre SQL” in July 2022.

## V. Courses at a Glance:

### GENERAL COURSES 2022 - 2023 AT A GLANCE

Sl. No.	Course Title	No. of Courses	Course Duration Days	No. of Slots Allotted
<b>CIVIL COURSES</b>				
1.	Audit of Public Works & Projects, Forests	1	5	19
2.	Performance Auditing	2	5	32
3.	Audit of Public Private Partnership Infrastructure Projects	1	5	15
4.	Audit of Autonomous bodies including Certification Audit of Accounts	1	5	23
5.	Financial Attest Audit Module 1 (State Government Accounts) including SFR	1	5	19
6.	All India Workshop on Preparation of Audit Report on State Finances	1	3	--
7.	Compliance Auditing	2	3	32
8.	Audit of State Government Receipts	1	3	15
9.	Outcome Based Audit	1	3	16
<b>COMMERCIAL AUDIT COURSES</b>				
10.	Audit of Direct Taxes	1	5	17
11.	IT Business Application and Faceless Assessment	1	2	25
12.	Indian Accounting Standards	1	5	15
13.	Companies Act 2013	1	5	15
14.	Audit of High Value Contracts including Dispute Resolution	1	4	16
15.	Goods and Services Tax	3	5	48
16.	All India Workshop on "Goods and Services Tax"	1	5	--
17.	Inventory Management	1	5	17

18.	Internal Controls /Internal Audit	1	5	15
19.	Frauds and Forensic Audit	1	4	15
20.	Audit of PSUs including Certification of Accounts	1	5	17
21.	Reporting on Corporate Governance, Corporate Social Responsibility and Sustainable Development	1	3	15
22.	Corporate Finance and Taxation	1	4	15
<b>SPECIAL COURSES</b>				
23.	Mandatory Training for PS / PA / Stenos	1	10	--
24.	'Right to Information Act' and other legal aspects	1	2	26
25.	Awareness of ISSAI	1	3	16
26.	Audit Evidence & Audit Reporting	1	3	24
27.	Training for Trainers	1	5	16
28.	Treasury Inspection	1	6	16
29.	Awareness of Environmental Issues	1	3	24
30.	Noting and Drafting Skills	2	2	62
31.	Public Financial Management System	2	3	39
32.	Mid-Career Training Programme Level 1 (Phase III for DRAAOs)	1	60	--
33.	Mid-Career Training Programme Level 1 for promotees	1	30	--
34.	Mid-Career Training Programme Level 2	1	6	--
35.	Mid-Career Training Programme Level 3	1	6	--
36.	Mid-Career Training Programme Level 4	1	6	--
	<b>Total</b>	<b>42</b>	<b>263</b>	<b>652</b>



## IS COURSES FOR THE YEAR 2022 -2023 AT A GLANCE

Sl. No.	Course Title	No. of Courses	Course Duration Days	No. of Slots Allotted
1.	Audit in IT Environment	2	6	26
2.	Oracle – SQL Queries	2	5	26
3.	MS Excel – Basic	3	5	74
4.	MS Excel – Advanced	3	5	57
5.	Data Analytics	2	5	40
6.	All India Workshop on “Data Analytics”	1	3	--
7.	Data Analytics using ‘R’	1	5	20
8.	Data Extraction and Analysis using PostgreSQL	1	5	21
9.	Information System Security Management	1	3	20
10.	IDEA & IS Audit (Basic)	2	5	32
11.	MS Access – Basic	2	5	41
12.	MS Access – Advanced	2	5	31
13.	Audit analysis with Tally data	1	3	15
	<b>Total</b>	<b>23</b>	<b>60</b>	<b>403</b>

**CALENDAR OF TRAINING  
PROGRAMMES  
2022 - 2023**

**General Courses**

# CALENDAR OF TRAINING PROGRAMMES 2022 – 2023

## General Courses

COURSE NO	COURSE NAME	DURATION (in days)	FROM	TO	OFFICE	SLOTS	TOTAL
APRIL 2022							
1	Corporate Finance and Taxation	4	18.04.22	21.04.22	AG (Audit-II), Tamil Nadu	3	15
					PDA (Central) Chennai	2	
					PDA (Central) Chennai Branch Kochi	2	
					DGA, Southern Rly, Chennai	1	
					DGCA Chennai	4	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	2	
2	Indian Accounting Standards (IndAS) for Group Officers, SAOs and AAOs	5	25.04.22	29.04.22	AG (Audit-II), Tamil Nadu	1	15
					PDA (Central), Chennai	3	
					PDA (Central) Chennai Branch Kochi	1	
					DGCA Chennai	2	
					DGA, Southern Rly, Chennai	2	
					DA (E & SD),Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	2	
					AG (A&E), Kerala	2	
MAY 2022							
3	Compliance Auditing (1 of 2)	3	04.05.22	06.05.22	PAG (Audit-I), Tamil Nadu	4	16
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	1	
					PDA (Central), Chennai Branch Kochi	2	

					DGA, Southern Rly, Chennai	1	
					DA (F&C), Chennai	1	
					DA (OF), Avadi, Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
4	Awareness of ISSAI	3	04.05.22	06.05.22	PAG (Audit-I), Tamil Nadu	2	16
					AG (Audit-II), Tamil Nadu	1	
					PDA (Central) Chennai Branch Kochi	2	
					DGCA Chennai	1	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	2	
					DA (F&C), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	1	
					AG (A&E), Kerala	2	
5	Financial Attest Audit Module (State Government Accounts) including SFR	5	09.05.22	13.05.22	PAG (Audit-I), Tamil Nadu	5	19
					AG (Audit-II), Tamil Nadu	2	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	4	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	2	
6	Noting and Drafting Skills (1 of 2)	2	17.05.22	18.05.22	PAG (Audit-I), Tamil Nadu	4	31
					AG (Audit-II), Tamil Nadu	5	
					PDA (Central), Chennai	5	
					PDA (Central), Chennai Branch Kochi	3	

					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	5	
					AG (A&E), Tamil Nadu	3	
					DA (F&C), Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	2	
7	Companies Act 2013	5	23.05.22	27.05.22	PAG (Audit-I) Tamil Nadu	1	
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	1	
					PDA (Central) Chennai Branch Kochi	1	
					DGCA, Chennai	4	15
					DGA, Southern Rly, Chennai	1	
					DA (E & SD), Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	2	
8	Public Financial Management System (1 of 2)	3	30.05.22	01.06.22	PAG (Audit-I), Tamil Nadu	3	
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	2	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	20
					AG (A&E), Tamil Nadu	3	
					DA (F&C), Chennai	1	
					DA (DS), Chennai	1	
					DA (A, F&WR), Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	

					PAG (A&E), Kerala	1	
9	Audit of Public Works and Projects	5	30.05.22	03.06.22	PAG (Audit-I), Tamil Nadu	4	19
					AG (Audit-II), Tamil Nadu	4	
					PDA (Central), Chennai	1	
					DGA, Southern Rly, Chennai	4	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	3	
June 2022							
10	Audit of High Value Contracts including Dispute Resolution	4	06.06.22	09.06.22	AG (Audit-II), Tamil Nadu	3	17
					DGCA, Chennai	4	
					PDA (Central), Chennai	1	
					DGA, Southern Rly, Chennai	4	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	3	
DA (F&C), Thiruvananthapuram	1						
11	Performance Auditing (1 of 2)	5	13.06.22	17.06.22	PAG (Audit-I), Tamil Nadu	3	16
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	2	
					PDA (Central), Chennai Branch Kochi	1	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	
					DA (F&C), Chennai	1	
					DA (DS), Chennai	1	
					PAG (Audit-I), Kerala	2	
PAG (Audit-II), Kerala	1						
12	Mid-Career Training Programme Level 2	6	13.06.22	18.06.22	Slots to be decided later		

13	Goods and Service Tax (1 of 3)	5	20.06.22	24.06.22	PAG (Audit-I), Tamil Nadu	1	18
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	3	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					DA (OF), Avadi, Chennai	1	
					DA (A, F&WR), Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
July 2022							
14	Mandatory Training Programme for PSs/PAs/Stenos	10	04.07.22	15.07.22	Slots to be allotted by HQ		
15	Internal Controls/ Internal Audit	5	11.07.22	15.07.22	PAG (Audit-I) Tamil Nadu	3	15
					PDA (Central) Chennai	1	
					PDA (Central) Chennai Branch Kochi	1	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	3	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	2	
16	IT Business Application & Faceless Assessment	2	18.07.22	19.07.22	PDA, Central, Chennai	15	25
					PDCA (Central), Chennai at Branch Kochi	8	

					PAG (Audit-II), Kerala	2	
17	Training for trainers	5	25.07.22	29.07.22	PAG (Audit-I), Tamil Nadu	2	16
					AG (Audit-II), Tamil Nadu	1	
					PDA (Central), Chennai	1	
					PDA (Central), Chennai Branch Kochi	1	
					DGA, Southern Rly, Chennai	3	
					AG (A&E), Tamil Nadu	2	
					PAG (Audit-I), Kerala	2	
					PAG (A&E), Kerala	4	
August 2022							
18	Audit of State Government Receipts	3	03.08.22	05.08.22	PAG (Audit-I), Tamil Nadu	4	15
					AG (Audit-II), Tamil Nadu (Branch Puducherry)	1	
					PDA (Central), Chennai Branch Kochi	4	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	3	
19	Audit Evidence and Audit Reporting	3	10.08.22	12.08.22	PAG (Audit-I), Tamil Nadu	8	24
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					DA (DS), Chennai	1	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	



20	Awareness of Environment Issues	3	16.08.22	18.08.22	PAG (Audit-I), Tamil Nadu	6	24
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai Branch Kochi	1	
					DGA, Southern Rly, Chennai	4	
					DA (F&C), Chennai	1	
					DA (E&SD), Chennai	1	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	3	
					AG (A&E), Kerala	2	
					DA (F&C), Thiruvananthapuram	1	
21	Mid-Career Training Programme Level 3	6	22.08.22	27.08.22	Slots to be decided later		
September 2022							
22	Mid-Career Training Programme for DRAAOs (Level 1-Phase III)	60	01.09.22	31.10.22	Slots to be decided later		
23	All India Workshop on Goods and Service Tax for Group Officers, SAOs and AAOs	5	12.09.22	16.09.22	Slots to be allotted by HQ		
October 2022							
24	Right to Information Act and other legal aspects	2	17.10.22	18.10.22	PAG (Audit-I), Tamil Nadu	2	26
					AG (Audit-II), Tamil Nadu	1	
					PDA (Central), Chennai	1	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	6	

					DA (F&C), Chennai	1	
					DA (DS), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	4	
					DA (F&C), Thiruvananthapuram	1	
25	Frauds and Forensic Audit	4	31.10.22	03.11.22	PAG (Audit-I), Tamil Nadu	2	
					AG (Audit-II), Tamil Nadu	2	
					DGCA, Chennai	3	
					PDA (Central), Chennai	1	
					DGA, Southern Rly, Chennai	2	15
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					DA (F&C), Thiruvananthapuram	1	
<b>November 2022</b>							
26	Compliance Auditing (2 of 2)	3	09.11.22	11.11.22	PAG (Audit-I), Tamil Nadu	4	
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	16
					DA (DS), Chennai	1	
					DA (A, F&WR), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	1	
27	Reporting of Corporate Governance and Corporate Social Responsibility	3	09.11.22	11.11.22	PAG (Audit-I), Tamil Nadu	1	
					AG (Audit-II), Tamil Nadu	3	15
					PDA (Central), Chennai Branch Kochi	1	

					DGCA, Chennai	4	
					DA, E&SD, Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	4	
28	Audit of Autonomous Bodies including Audit of Accounts	5	21.11.22	25.11.22	PAG (Audit-I), Tamil Nadu	3	23
					AG (Audit-II), Tamil Nadu	4	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	4	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					DA (A,F&WR), Chennai	1	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	2	
29	Noting & Drafting Skills (2 of 2)	2	21.11.22	22.11.22	PAG (Audit-I), Tamil Nadu	4	31
					AG (Audit-II), Tamil Nadu	5	
					PDA (Central), Chennai	6	
					PDA (Central), Chennai Branch Kochi	3	
					AG (A&E), Tamil Nadu	3	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	4	
					DA (DS), Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	2	
30	Public Financial Management System (2 of 2)	3	28.11.22	30.11.22	PAG (Audit-I), Tamil Nadu	2	19
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	2	
					PDA (Central), Chennai Branch Kochi	2	

					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	3	
					DA (E&SD), Chennai	1	
					DA (A, F&WR), Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
<b>December 2022</b>							
31	Goods and Service Tax (2 of 3)	5	05.12.22	09.12.22	PAG (Audit-I), Tamil Nadu	1	
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	3	
					DGCA, Chennai	1	15
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	1	
32	All India Workshop on preparation of Audit Report on State Finances for Group Officers, SAOs and AAOs	3	07.12.22	09.12.22	Slots to be allotted by HQ		
33	Treasury Inspection	6	12.12.22	17.12.22	AG (A&E), Tamil Nadu	7	
					PAG (Audit-I), Kerala	2	
					AG (Audit-II), Kerala	1	16
					PAG (A&E), Kerala	6	

January 2022							
34	Mid-Career Training Programme Induction Training for Promotees	30	09.01.23	08.02.23	Slots to be decided later		
35	Audit of PSUs including certification of Accounts	5	16.01.23	20.01.23	PAG (Audit-I), Tamil Nadu	1	17
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai Branch Kochi	3	
					DGCA, Chennai	2	
					DGA, Southern Rly, Chennai	1	
					DA, E&SD, Chennai	1	
					DA (OF) Avadi, Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					DA (F&C), Thiruvananthapuram	1	
February 2022							
36	Inventory Management	5	13.02.23	16.02.23	AG (Audit-II), Tamil Nadu	2	17
					DGCA, Chennai	3	
					AG (A&E), Tamil Nadu	2	
					DGA, Southern Rly, Chennai	4	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	2	
					DA (F&C), Thiruvananthapuram	1	
37	Mid-Career Trg Programme Level 4	6	20.02.23	25.02.23	Slots to be decided later		

March 2022							
38	Goods and Service Tax (3 of 3)	5	06.03.23	10.03.23	PAG (Audit-I), Tamil Nadu	1	15
					AG (Audit-II), Tamil Nadu	1	
					PDA (Central), Chennai	2	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	2	
39	Outcome Based Audit	3	06.03.23	08.03.23	PAG (Audit-I), Tamil Nadu	3	16
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	1	
					DGCA, Chennai	2	
					DGA, Southern Rly, Chennai	2	
					PAG (Audit-I), Kerala	3	
					AG (Audit-II), Kerala	2	
40	Audit of Direct Taxes	5	13.03.23	17.03.23	PDA (Central), Chennai	5	17
					PDA (Central), Chennai Branch Kochi	5	
					DGA, Southern Rly, Chennai	3	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
41	Performance Auditing (2 of 2)	5	20.03.23	24.03.23	PAG (Audit-I), Tamil Nadu	3	16
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	2	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	

					DGA, Southern Rly, Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
42	Audit of Public Private Partnership Infrastructure Projects	5	20.03.23	24.03.23	PAG (Audit-I), Tamil Nadu	2	
					PAG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai Branch Kochi	2	
					DGA, Southern Rly, Chennai	2	
					DGCA, Chennai	2	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	2	
							15

MCTP Level 1 for DRAAOs Phase I will be conducted as per dates received from HQ

**CALENDAR OF TRAINING  
PROGRAMMES  
2022 - 2023**

**IS Courses**



CALENDAR OF TRAINING PROGRAMMES 2022 – 2023							
IS Courses							
COURSE NO	COURSE NAME	DURATION (in days)	FROM	TO	OFFICE	SLOTS	TOTAL
APRIL 2022							
1	MS Access (Basic) (1 of 2)	5	18.04.22	22.04.22	PAG (Audit-I), Tamil Nadu	3	21
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					DA (F&C), Chennai	1	
					DA (DS), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
2	MS Excel (Basic) (1 of 3)	5	25.04.22	29.04.22	PAG (Audit-I), Tamil Nadu	4	25
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	7	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					DA (F&C), Chennai	1	
					DA (DS), Chennai	1	

					DA (OF), Avadi, Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
<b>May 2022</b>							
<b>3</b>	<b>IDEA &amp; IS Audit (Basic) (1 of 2)</b>	<b>5</b>	<b>09.05.22</b>	<b>13.05.22</b>	PAG (Audit-I), Tamil Nadu	2	<b>17</b>
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	1	
					PDA (Central), Chennai Branch Kochi	2	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					DA (F&C), Chennai	1	
					DA (E&SD), Chennai	1	
					DA (A,F&WR), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					DA (F&C), Thiruvananthapuram	1	
<b>4</b>	<b>Audit in IT Environment (1 of 2)</b>	<b>6</b>	<b>23.05.22</b>	<b>28.05.22</b>	PAG (Audit-I), TN	2	<b>13</b>
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	2	
					DGA, Southern Rly, Chennai	1	
					DA (F&C), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					DA (F&C), Thiruvananthapuram	1	

June 2022							
5	Oracle SQL Queries (1 of 2)	5	20.06.22	24.06.22	PAG (Audit-I), TN	2	14
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	2	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	1	
6	Data Analytics (1 of 2)	5	27.06.22	01.07.22	PAG (Audit-I), Tamil Nadu	3	20
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	4	
					PDA (Central), Chennai Branch Kochi	1	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	1	
					DA (A, F&WR), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	
July 2022							
7	Data Extraction and Analysis using Postgre SQL	5	04.07.22	08.07.22	PAG (Audit-I), Tamil Nadu	3	21
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	1	
					PDA (Central), Chennai Branch Kochi	1	
					DGCA, Chennai	1	

					DGA, Southern Rly, Chennai	3	
					AG (A&E), Tamil Nadu	2	
					PAG (Audit-I), Kerala	3	
					PAG (Audit-II), Kerala	3	
					PAG (A&E), Kerala	2	
8	MS Excel (Basic) (2 of 3)	5	25.07.22	29.07.22	PAG (Audit-I), Tamil Nadu	4	
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	7	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					DA (E&SD), Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	1	
<b>August 2022</b>							
9	MS Access (Basic) (2 of 2)	5	01.08.22	05.08.22	PAG (Audit-I), Tamil Nadu	2	
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	2	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	2	
					DA (OF), Avadi, Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	

10	Information Systems Security Management	3	10.08.22	12.08.22	PAG (Audit-I), Tamil Nadu	2	20
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai Branch Kochi	1	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	3	
					AG (A&E), Tamil Nadu	3	
					PAG (Audit-I), Kerala	3	
					AG (Audit-II), Kerala	3	
					PAG (A&E), Kerala	2	
September 2022							
11	Data Analytics using R	5	12.09.22	16.09.22	PAG (Audit-I), Tamil Nadu	3	20
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	1	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	3	
					AG (A&E), Tamil Nadu	2	
					PAG (Audit-I), Kerala	3	
					AG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	2	
DA (F&C), Thiruvananthapuram	1						
12	MS Excel (Basic) (3 of 3)	5	19.09.22	23.09.22	PAG (Audit-I), Tamil Nadu	4	25
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	4	
					PDA (Central), Chennai Branch Kochi	7	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	

					DA (E&SD), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
October 2022							
13	MS Access (Advanced) (1 of 2)	5	10.10.22	14.10.22	PAG (Audit-I), Tamil Nadu	2	16
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	
					DA (DS), Chennai	1	
					DA (OF), Avadi, Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	
14	MS Excel (Advanced) (1 of 3)	5	31.10.22	04.11.22	PAG (Audit-I), Tamil Nadu	3	19
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	2	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	1	
					DA (F&C), Chennai	1	
					DA (E&SD), Chennai	1	
					DA (OF), Avadi, Chennai	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	1	

November 2022							
15	MS Excel (Advanced) (2 of 3)	5	28.11.22	02.12.22	PAG (Audit-I), Tamil Nadu	3	19
					AG (Audit-II), Tamil Nadu	3	
					PDA (Central), Chennai	4	
					PDA (Central), Chennai Branch Kochi	3	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					DA (E&SD), Chennai	1	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	1	
December 2022							
16	Audit in IT Environment (2 of 2)	6	12.12.22	17.12.22	PAG (Audit-I), Tamil Nadu	3	13
					AG (Audit-II), Tamil Nadu	1	
					PDA (Central), Chennai	1	
					PDA (Central), Chennai Branch Kochi	1	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					DA (DS), Chennai	1	
					PAG (Audit-I), Kerala	1	
					AG (Audit-II), Kerala	2	
17	Oracle SQL Queries (2 of 2)	5	19.12.22	23.12.22	PAG (Audit-I), TN	2	12
					AG (Audit-II), Tamil Nadu	1	
					PDA (Central), Chennai	2	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	2	
					PAG (Audit-I), Kerala	2	

					PAG (Audit-II), Kerala	1	
					PAG (A&E), Kerala	1	
<b>January 2023</b>							
18	IDEA & IS Audit (Basic) (2 of 2)	5	02.01.23	06.01.23	PAG (Audit-I), Tamil Nadu	2	15
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai	1	
					PDA (Central), Chennai Branch Kochi	1	
					DGCA, Chennai	1	
					DGA, Southern Rly, Chennai	2	
					AG (A&E), Tamil Nadu	2	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
19	Audit Analysis with Tally Data	3	23.01.23	25.01.23	PAG (Audit-I), Tamil Nadu	1	15
					AG (Audit-II), Tamil Nadu	2	
					PDA (Central), Chennai Branch Kochi	5	
					PAG (Audit-I), Kerala	4	
					AG (Audit-II), Kerala	3	
20	Data Analytics (2 of 2)	5	30.01.23	03.02.23	PAG (Audit-I), Tamil Nadu	3	20
					AG (Audit-II), Tamil Nadu	1	
					PDA (Central), Chennai	5	
					PDA (Central), Chennai Branch Kochi	1	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					DA (F&C), Chennai	1	
					DA (A, F&WR), Chennai	1	
					PAG (Audit-I), Kerala	2	



					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
February 2023							
21	MS Excel (Advanced) (3 of 3)	5	13.02.23	17.02.23	PAG (Audit-I), Tamil Nadu	2	19
					AG (Audit-II), Tamil Nadu	4	
					PDA (Central), Chennai	3	
					PDA (Central), Chennai Branch Kochi	3	
					DGA, Southern Rly, Chennai	1	
					AG (A&E), Tamil Nadu	1	
					PAG (Audit-I), Kerala	1	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	
					DA (F&C), Thiruvananthapuram	1	
March 2023							
22	All India Workshop on Data Analytics	3	01.03.23	03.03.23	Slots to be allotted by HQ		
23	MS Access (Advanced) (2 of 2)	5	13.03.23	17.03.23	PAG (Audit-I), Tamil Nadu	2	15
					AG (Audit-II), Tamil Nadu	4	
					PDA (Central), Chennai	2	
					DGA, Southern Rly, Chennai	2	
					PAG (Audit-I), Kerala	2	
					PAG (Audit-II), Kerala	2	
					PAG (A&E), Kerala	1	

<b>B. Course Contents</b>		
<b>I. General Courses:</b>		
<b>Name of the Course</b>	<b>Duration</b>	<b>Topics covered</b>
Corporate Finance & Taxation	4 days	Capital Budgeting Analysis –Financial appraisal of projects
		Cash Flow/Working capital management – Planning and Sourcing cash – Parking of Funds
		Currency convertibility-Spot rates-Forward contracts
		Recent developments in the area of Foreign Exchange management
		Income Tax Receipt Audit – Corporate Tax – Discussion of Case Studies
		Customs Receipt Audit – Audit of Imports/Exports– Discussion of Case studies
		Discussion on Union Budget
		Analysis of Capital Budgeting – Financial Appraisal of projects in Chennai Metro Rail Limited
		Overview of Goods & Services Tax
Indian Accounting Standards (IndAS)	5 days	Introduction to and Indian Accounting Standards (IndAS) and Road map for convergence of IndAS
		IndAS 1: Presentation of Financial Statements Vs AS 1 Disclosure of Accounting Policies.
		IndAS 16: Property, Plant and Equipment Vs AS 10 Accounting for Fixed Assets.
		IndAS 37 Vs AS 29: Provisions, Contingent Liabilities and Contingent Assets
		IndAS 20 Vs AS12: Accounting for Government Grants.
		IndAS 12: Income Taxes Vs AS 22 Accounting for Taxes on Income
		IndAS 115: Revenue from contracts with customers Vs AS 9 – Revenue Recognition & AS -7 Constructions contracts
		IndAS 116: Leases Vs AS 19 Leases & its Accounting (along with IndAS 17)
		IndAS 8: Accounting Policies, Changes in Accounting Estimates & Errors Vs AS 5 Net Profit or Loss for the Period, Prior Period Items and Changes in Accounting Policies.
		IndAS 101: First time adoption of Indian Accounting Standards with case studies.

		IndAS 7: Statement of Cash Flows Vs AS 3 Cash Flow Statements
		IndAS 10: Events after the Reporting Period Vs AS 4 Contingencies and events occurring after the Balance Sheet date.
Compliance Audit	3 days	Compliance Auditing Guidelines – Introduction and General Layout of the Guidelines
		Compliance Auditing Guidelines vis-a-vis ISSAI Guidelines
		Preparation of Audit Plan of various sectors
		Discussion of Case Study
Awareness of ISSAI	3 days	Introduction to IFPP
		ISSAIs on Financial Audit
		ISSAIs on Compliance Audit
		ISSAIs on Performance Audit
Financial Attest Audit Module 1 (State Government Accounts) including SFR	5 days	<b>Budget Process</b>
		Budgetary control
		New Service, New Instrument of Service,
		Vote on account, Supplementary Grant, Re-appropriations, Excess grants, etc.
		<b>Budget Scope</b>
		Expenditure under Charged, Voted, Revenue, Capital, Plan and Non-Plan.
		<b>Compilation of Accounts –</b>
		Overview of compilation in O/o PAG (A&E)
		Account Current, Cash Balance, RBI transactions
		Works and Forest
		Loans and Deposits
		Audit checks on Monthly civil accounts
		<b>Finance Accounts –</b>
		Definition, Structure of Finance Accounts,
		Explanation of general checks to be exercised for the preparation of Finance Accounts
		Discussion on various statements of Finance Accounts
		Notes to Accounts in Finance Accounts,
		Headquarters' instructions and linkage between statements
		<b>Appropriation Accounts</b>

		Original, Supplementary, Re-appropriation, New Service and New Instrument of Service and Structure of Appropriation Accounts
		Points to be seen during audit of Appropriation Accounts
		<b>State Finance Report</b>
		Introduction to Integrated Financial Management System
Noting and Drafting Skills	2	Noting and drafting relating to correspondences received from other offices. Initiation of a proposal, Minutes of meeting
		Introduction to e-office (File Management)
		Components and language of Audit Paragraph
		Style Guide
		Discussion and Exercises
Companies Act 2013	5 days	Companies Act, 2013 vis a vis Act 1956- New concepts/Provisions in the Act.
		Significant Beneficial Ownership under Section 90 of Companies Act, 2013
		Latest perspective in Auditing and Internal Controls.
		Enhancement of CAG's role in Supplementary Audit of Government Companies.
		Statutory Authorities Under Act and their Scope <ul style="list-style-type: none"> <li>• National Financial Reporting Authority(NFRA)</li> <li>• Serious Fraud Investigation Office(SFIO)</li> <li>• National Company Law Tribunal (NCLT)</li> <li>• Registered Valuer</li> <li>• Insolvency and Bankruptcy Board of India (IBBI)</li> </ul>

	<div data-bbox="662 132 1450 615"> <p>Cash Flow Statement :</p> <ul style="list-style-type: none"> <li>• Provisions in Companies Act and AS-3/Ind AS-7</li> <li>• Process of preparing Cash Flow Statement - direct &amp; indirect method</li> <li>• Determining: cash/cash equivalent (FD, Bank overdraft etc.)</li> <li>• Differentiating Operating/Financing/ investing activity (interest, dividend, exchange rate variation, taxes, extra ordinary items, etc.).</li> <li>• Accounting policy, disclosure requirements, Non-cash transactions</li> <li>• Utility &amp; Limitations</li> </ul> </div> <div data-bbox="662 621 1450 1104"> <p>Cash Flow Statement :</p> <ul style="list-style-type: none"> <li>• Provisions in Companies Act and AS-3/Ind AS-7</li> <li>• Process of preparing Cash Flow Statement - direct &amp; indirect method</li> <li>• Determining: cash/cash equivalent (FD, Bank overdraft etc.)</li> <li>• Differentiating Operating/Financing/ investing activity (interest, dividend, exchange rate variation, taxes, extra ordinary items, etc.).</li> <li>• Accounting policy, disclosure requirements, Non-cash transactions</li> <li>• Utility &amp; Limitations</li> </ul> </div> <div data-bbox="662 1157 1450 1272"> <ul style="list-style-type: none"> <li>• Loans &amp; Investments: Section 185 &amp; 186 Loan to Directors, etc., Loans &amp; Investments by company</li> </ul> </div> <div data-bbox="662 1304 1450 1381"> <ul style="list-style-type: none"> <li>• Related Party Transactions; Section 188 with specific relevance to PSUs.</li> </ul> </div> <div data-bbox="662 1392 1450 1470"> <ul style="list-style-type: none"> <li>• Regulation of Deposits under the Act: Section 73 &amp; 74 - disclosure requirements.</li> </ul> </div> <div data-bbox="662 1480 1450 1667"> <ul style="list-style-type: none"> <li>• Statutory Auditor: Appointment and rotation, auditors' eligibility/disqualifications, Increased reporting responsibilities.</li> </ul> <p>Latest perspective in issues relating to Corporate Governance with case studies</p> </div>
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		<p>Consolidated Financial Statement (CFS):</p> <ul style="list-style-type: none"> <li>• Provisions in Companies Act, Rules and relevant Accounting Standards-21, 23 &amp; 27/ Ind AS 103, 110, 111,112, 27 &amp; 28</li> <li>• Contradiction among Section 129 (3), Rules and Accounting Standards on Consolidation requirements.</li> <li>• ICAI's Guidance Note on CFS.</li> <li>• Consolidation process: Practical case covering subsidiary, associate and joint venture</li> <li>• Points of concerns during Audit of CFS and discussion on case studies</li> </ul> <p>Group discussion- Dissecting the Annual Reports of select PSUs for compliance with the provisions of Companies Act, 2013</p>
Public Financial Management System	3 days	<p>DDO and PD Module</p> <p>Employee Information System</p> <p>GPF Module</p> <p>Pension Module</p> <p>Introduction to Bhavishya Software</p>
Audit of Public Works & Projects	5 days	<p>Objective and scope of Works Audit</p> <p>Categories of works - stages prior to execution of works</p> <p>Tender Procedures--Contract Management</p> <p>Audit of Irrigation and Multipurpose Projects</p> <p>Audit of Building Construction projects</p> <p>Audit of Roads/Bridges-</p> <p>Audit of Projects aided by external agencies-</p> <p>Internal Control in Public Works and Project</p> <p>Potential elements of frauds in Govt. Contract</p> <p>Indian Forest Act 1927-Forest Administration-Scope and extent of Audit of Forest Department-</p> <p>Basics of Civil Engineering to enrich the knowledge of Public Auditors</p>
High Value Contracts including Dispute Resolution	4 days	<p>Purchase Contracts – Overview of Indian Contract Act – Sale of Goods Act – Scope of application with reference to Government Organisation / PSUs.</p> <p>Tender procedures - Project implementation and project monitoring, CPM and PERT – Time &amp; Cost – Over run</p>

		<p>Role of Banks in the international contracts for supply of goods and services – Procedures and different modes of payments / remittances – Foreign Exchange rate – SDRs – Exchange rate variations – Forward Contracts.</p> <p>Works contracts – Planning &amp; Preparation of estimates – Provision for supply of materials – Escalation clause relating to works contract – Scrutiny of works bills – Adjustment of mobilization advances etc. – Case studies</p> <p>Lump sum turnkey contracts (LSTK) &amp; Latest techniques in Contract Management in one of the PSUs.</p> <p>Review of Turnkey contracts in Electricity Boards.</p> <p>Purchase contracts- Application of technology for effective and transparent procurement.</p> <p>Issues relating to Insurance claims in contracts</p> <p>Impact of Indirect Taxes on Contracts – Export incentives</p> <p>Alternate dispute resolution Mechanism – Arbitration</p>
Performance Auditing	5 days	<p>Introduction of Performance Audit</p> <p>Strategic planning- definitions, Objectives and Approval</p> <p>Performance auditing mandate</p> <p>Understanding the programme, entity and environment</p> <p>Risk Analysis, Setting the audit objectives, expected value addition to the entity/ programme-</p> <p>Types of evidence, sampling</p> <p>Evidence Analysis &amp; Documentation</p> <p>Developing findings, recommendations</p> <p>Supervision, Review &amp; Quality Control</p> <p>Performance Audit Reporting (including Executive summary)</p> <p>Case study of completed performance audits</p> <p>Data Analytics &amp; Statistical Sampling in Performance Audit</p> <p>Follow-up in Performance Audit</p>
Management Development Programme	6 days	<p>Relationship Management</p> <p>Conflict Management</p> <p>Change Management</p> <p>Communication Skills</p>

		Leadership Skills
		Stress Management
		Relaxation Techniques
		Goal Setting
		Time Management
		Finance Management
		Emotional intelligence
		Success –a winning Strategy
		Presentation Skills
		Decision Making
		Lateral Thinking
Mid-Career Training Programme Level 2	6 days	My values, our values and community values, alignment with organisational values
		Effective communication with internal and external stakeholders; verbal and non-verbal communication; Social skills and etiquette; Active listening skills, etc.
		Group dynamics, Concept and functions, theories, Group Development & Group Forming, Social Influence in Groups, Group thinking, Group problems/conflicts and appropriate strategies for their resolution
		Motivation, Motivational theories of Maslow, Herzberg, etc
		Financial Markets and Capital Markets; Forms of borrowing from Financial Institutions
		Public Finance, Principles of Public Finance, Union Budget and its components
		Motivation, role of personality in motivation, motivating and de-motivating factors, Addressing Specific Morale Issues
		Adopting the Big Data approach, IAAD Big Data Policy and guidelines
		Overview of Information Technology (IT) System; Risks in IT Environment, Cyber Security, IT Act 2008, Indian Computer Emergency Response Team (CERT-In); Leveraging the entity's IT System and data in audit
		Personal Ethics, Professional Ethics, Code of Ethics
		Gender Sensitisation, Concepts of gender, stereotyping and its impact, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013
		Basics of environment and sustainable development



		Introduction to the 2030 agenda for Sustainable Development and the Sustainable Development Goals (SDGs)
Goods and Services Tax	5 days	Introduction to GST & Overview of GST
		Registration, Levy & Important Exemptions (other than for Govt. organisations) under GST
		Meaning, Scope, Time and Value of Supply under GST (including E-commerce)
		Input Tax Credit and Cross utilization of Taxes under GST - Transitional Provisions (Audit of Transcredit)
		Place of Supply & Implications during exports and imports — Books, Accounts & Documents (BAD) under GST.
		Filing of Returns, Payment of Taxes, Refund of taxes, TDS & TCS Provisions relating to GST
		Classification, Assessment and Audit (Department level)-Model I&II for Tax Administration - Exempted services under GST with special reference to Govt. organisations-E-way Bill.
		GST Network – Salient features of Front end business process on GSTN portal
		Accounting procedure under GST System.
		Role of CAG in GST regime
Mandatory Training for PS / PA / Stenos	11 days	The role of CAG in nation building
		Chapters 1,2 &3 of MSO Admin Vol I
		Office Procedures as per Manual of Office Procedure File management – Filing System
		Getting along with the Boss.
		Interpersonal relation/ skills with officers and staff
		Behavioural Inputs on Team Building
		Audit reports and the cycle of preparation of audit reports
		Parliamentary/ COPU/ PUC Procedure & their importance
		Submission of files to the boss, maintenance of register to track the files submitted to senior officers
		Communication skills. Telephone, email, written correspondence (including drafting letters).
		CCS Pension Rules Leave rules, TA rules GPF Rules.
		Office Meetings – Role of Personal Assistant
		Basic Income Tax Rules, filing of returns

		Swachh Bharat Abhiyan, Citizen Centric Governance
		How to handle Right to Information, Vigilance and Disciplinary cases
		APAR writing. Overview of SPARROW application
		Ethics & Value in Public Governance
		Skill Development - Stenography
		Skill Development- Computer –MS Word, MS Excel, MS Power Point and Internet
Internal Controls and Internal Audit	5 days	Introduction to Internal Control & Internal Audit, Definition & Components of Internal Control- Critical Internal Control in Functional areas
		Audit Analytics
		Information system control and audit for internal auditors
		Future of Internal Audit
		Role of Effective reporting mechanism in Internal Audit and its contribution in prevention, detection and investigation of fraud
		Internal Control & Internal Audit set up in an Autonomous Bodies / PSU etc
		Internal Financial Control Reporting & Reporting on fraud-Requirements as per Companies Act, 2013.
		Discussion on Audit Paras on Internal Control
Training for Trainers	5 days	Becoming a Facilitator
		Manage a Group
		Question, Listen and respond effectively
		Give and receive feedback
		Present Effectively
		Facilitate Structured activities
		Practice Facilitation
Audit Evidence & Audit Reporting	3 days	Concept of Audit Evidence - Techniques of evidence gathering
		Components of Audit Paragraph
		Link between Report, Audit Objectives & Working papers
		Compliance Audit Report
		Balanced and Fair Reporting
		Language and Structure of Audit Report

Awareness of Environmental Issues	3 days	Introduction to Environment Issues - Sustainable Development
		Environment Policies, Programmes, Legislation and Management
		Environment Economics and Valuation
		Environment Audit - Importance and Process
		Audit Issues
Mid-Career Training Programme Level 3	6 days	Effective communication with internal and external stakeholders, Advanced and job specific written communication skills, presentation skills
		Analytical thinking, methodical step-by-step approach to problem solving, systematic and logical approach to resolve problems, identify causation and anticipate unexpected results
		Time and Stress Management; Maintaining a work life balance
		Understanding e-Governance, Overview of Central Mission Mode Projects (MMPs), State MMPs and Integrated MMPs, e-Office, eHRMS- Manav Sampada
		Learning how to manage role change – expectations from SAO, Professional and Tactful conduct
		Management of Government Finances – Fiscal health of Union and States
		Auditing in IT Environment, Data Analytic in audit, Concept of Remote audit
		Working in a Team, Concept of team spirit, Team Building process, techniques related to peer teams and executive teams, encouraging brainstorming, building consensus, team conflicts and conflict resolution
		Stakeholder Engagement – Principles, framework and focus areas of stakeholder engagement; Major stakeholder management challenges and techniques to manage them; Leveraging stakeholder relationship to improve work performance
		Governance, Risk Management and Compliance (GRC) – an organisation's approach to reliably achieve objectives, address uncertainty and act with integrity; Internal Controls, Fraud and Forensics
		Public expenditure – Principles, Types and Effects of Public Expenditure, Fiscal Responsibility and Budget Management (FRBM) Act
		Revenue – Sources of Revenue; Characteristics of a good tax system
		Understanding the Global environment crisis – Global warming, Climate change, Habitat loss, etc.

		Understanding the Environment Governance tools – Management of different kinds of pollution including air pollution, water pollution, waste management, conservation of forests, etc.
Workshop on 'Right to Information Act' and other legal aspects	2 days	Salient features of the Act
		Rights conferred on the citizen
		Responsibilities of Public Authorities
		Process of providing information including Third Party Information
		Duties of CPIOs / ACPIOs
		Powers and Functions of Central/State Information Commission
		Exemptions from disclosure
		Appeal procedure and Penalties
		Discussion on case studies relating to RTI Act, CAT and court cases
Frauds and Forensic Audit	3 days	Overview of Frauds, Fraud Risks & Fraud Investigation - Guidelines on Auditing of fraud – Detection of frauds Auditor's responsibility on Fraud and Corruption
		Red Flag items & High Risk areas, Anti-fraud measures, Preventive Mechanism-Internal Control & Risk Assessment
		Investigative procedure - Role and functions of investigation wing of Govt. departments – Cyber crimes
		Frauds in Government Sector Magnitude, Implications and Anti-Fraud framework.
		Computer Frauds – IT security -Forensic Audit
		Cyber security and Digital Forensic Analysis – Case studies.
		Red Flags and Anti-Fraud Measures
Audit of PSUs including Certification Audit of Accounts	5 days	Auditing and Assurance Standards
		Internal Control system, assessment of risks and evaluation
		Contract Management
		Project Planning and Implementation – Time & Cost Overrun
		Audit of Insurance Companies
		Role of Banks in Foreign Trade and functions of Non-Banking Financial Organisations
		Audit mandate for Certification Audit of accounts of PSU.

		Overview of Certification Audit of Financial Statements of Companies in compliance with AS and Ind AS.
		Audit scrutiny of major items in Balance Sheet and Statement of Profit and Loss.
		Issues noticed in Certification Audit of Accounts of State Electricity Boards and related companies.
		Certification Audit of Accounts of other commercial undertakings like Port Trusts, Autonomous bodies, etc.
		Overview of functions of Audit Committee, Internal Audit
		Specific discussion of a few issues relating to audit of financial statements of companies.
Inventory Management	3 days	Overview of Material Management-Supply Chain Management.
		Material Research, Forecasting, Planning & Budgeting – Domestic and International Purchases – Procedure Qualification Record (PQR) – Supplier selection – Award of contract -Technical and commercial terms and conditions – Legal implications – arbitration
		Strategic Purchasing based on current & future trends.
		Inventory Management Systems-Use of OR, LP Techniques & Computer applications- Value engineering and Value analysis and MIS in Material Management
		Case studies in Audit of Material Management/Inventory Management in few industries (Indian Railways, etc.).
		Insurance Management – Voyage and inland insurance – Insurance of stores and Dispute resolutions – Arbitration – settlement of claims
		Inventory accounting and valuation under Accounting Standards-Inventory ratios for management decisions-Issues relating to financing by banks on Inventory.
		Use of computer application in Inventory Management including Data Analysis.
		Accounting, Auditing Problems on Inventory /Inventory Control
Audit of Public Private Partnership Infrastructure Projects	5 days	Introduction to Public Private Partnership
		Requisites, Objectives and Role of PPP
		Institutional arrangements for appraisal and approval of PPP projects

Mid-Career Training Programme Level 4		Financial support to PPP projects in Infrastructure-Model Concession Agreements
		Mandate, Scope and Objectives of PPP Audit
		INTOSAI Guidelines on Best Practice for Audit of Risk in PPP
		Identifying and Sharing of risks in PPP projects
		Audit Planning & Selection of PPP projects for audit
		Audit Process & Criteria for PPP audit
		Audit of PPP in Infrastructure projects-Case Study
		Reporting Audit Findings and Recommendations
	6 days	Government to Business (G2B) and Government to Customer (G2C) initiatives in e-Governance – National e-Governance Policy (NEGP), MMPs, Critical view of the important e-Governance Projects with reference to Audit Reports
		Future of Auditing & Cyber-Security – Remote Audit, Artificial Intelligence (AI), Internet of Things (IoT)
		Gender mainstreaming in Government policy and programme
		Effective Communication – Communication skills on technical issues, constructive engagement with the client organisation
		Funding three levels of government – distribution of revenues among Union, States and Local Bodies, impact of Finance Commission recommendations and Goods and Service Tax (GST) Council decisions
		Leadership – Types of leadership – Characteristics/traits of effective leadership in the context of administrative, audit and accounting functions
		Central Policies and Guidelines on IT Projects – MeitY guidelines regarding IT projects and Web Portals, Gol guidelines in use of Open Source applications, overview of IFMS & PFMS
		Leadership and ethics – ethical aspects of leadership, emotional intelligence in context of leadership roles, roles of managers and leaders, power authority, accountability and delegation of authority
		Environmental Challenges in India
		SDGs – the India story – National Strategy for achieving SDGs
		SDGs and the challenge of Gender equality – gender budgeting, Gol schemes like Beti Bachao Beto Padhao
		Public Debt – Classes and purpose of public debt, effect of public debt on economy

		<p>Performance Management Meghods of performance management – counselling, mentoring and coaching Talent Management – nurturing and continuous learning Performance feedback and reviews, identifying performance problems, the negative effects of criticism and importance of positive reinforcement</p> <p>Understanding Enterprise Resource Planning (ERP) Systems – Advantages and Risks in ERP systems implementation, various ERP systems in vogue in Public Sector Enterprises (PSEs) and Autonomous Bodies</p> <p>Cloud computing – Advantages, security issues, the various service models of cloud</p>
Audit of Autonomous bodies including Certification Audit of Accounts	5 days	<p>Salient features of Manual of Instructions for Audit of Autonomous Bodies</p> <p>Analysis of Balance Sheet – Importance of Accounting Policies/Notes on Accounts – Accounting Standards</p> <p>Essential features of AAS-28 – Emphasis on significance of Materiality – Audit of Fraud</p> <p>Evaluation of Internal Control mechanism in audit of Autonomous Bodies</p> <p>Sampling Techniques in audit of Autonomous Bodies</p> <p>Certification Audit of Autonomous Bodies – Synergy of Commercial and Civil Audit Staff for better financial audit performance. New format of SAR/Audit Certificate</p> <p>Salient features of Uniform Format of accounts – Specific focus on Receipt and Payments Account and Income &amp; Expenditure Account</p> <p>Drafting and contents of draft SAR/Management letter</p> <p>Audit of Ports and Certification of Accounts</p> <p>Discussion on DPs and Reviews on Autonomous Bodies</p>
Audit of Direct Taxes	5 days	<p>General layout of Direct Tax Laws Concept of income and deemed income with specific reference to Sec. 5, Sec. 9 Income exempt from taxable income with specific reference to Sec. 10AA, 108, 108A, 10C Important recent changes in Finance Act 2020/2021 Case Studies</p> <p>Concepts of Income and deemed income-</p> <p>Salary Income – Income from House Property</p> <p>Total income for tax and income includable therein</p>

	Income exempt from taxable income- - case laws
	Assessment of capital gains to tax – case laws
	Clubbing provisions under the direct taxes act and treatment of agriculture income under IT Act – case laws
	Assessment of charitable and religious trusts and political parties – legal obligation of assessee and tax officers
	Income from other sources - Income from business and profession
	Scheme of levy of 'Minimum Alternative Tax' on companies – case studies
	Depreciation – Various Court judgements and case laws – Depreciation on leased assets
	Search and seizure procedure – legal provisions – Appraisal reports – Block assessments
	Law and procedure relating to TDS – Jurisdiction of the assessing officer – Records and registers relating to TDS – Rates of TDS for various transactions – Responsibility of Tax deducting authority – Linking of TDS recovery and regular assessment
	Chapter VI A deduction, General principles and methods of allowing deduction – case laws – Practical exercise
	Pre-assessment and Post Assessment procedures- function of tax recovery officers- circumstances and scope of applying various penalty provisions
	Scope and extent of scrutiny / assessment- Responsibility of the assessing officer – procedure of scrutiny – Scope of sections 144,147,148 and 154
	Treatment of losses under IT Act (set-off& carry forward)
	Wealth Tax & Gift Tax
	Correlation between the Direct Taxes- Interest recoverable from assesses or payable to assessee under the Direct Taxes
	Income of AOP, HUF, Co-operative Societies and Assessment of firm
	Computerization in IT Department and its impact in Audit
	Emerging issues in the Audit of Direct Taxes – Audit of financial statements and how to read a balance sheet
	International Taxation – Transfer Pricing



Reporting on Corporate Governance, Corporate Social Responsibility	3 days	Evolution of Corporate Governance Framework in India-
		Overview of issues relating to Corporate Governance
		Clause 49 of SEBI's Listing Agreement
		Corporate Governance and Risk Management
		Requirements of CSR as per Companies Act, 2013 and issues noticed in Audit.
		CSR reporting in respect of a few PSUs.
Treasury Inspection	6 days	Overview of Treasury Inspection Mandate
		Overview of Accounting Framework and arrangements with RBI / Agency / Banks
		Overview of functioning of Treasury & role of Treasury in budgetary control of the state
		Internal Controls in Treasury
		Planning a Treasury inspection and areas of focus in inspection
		Role of Treasury inspection with reference to State Finance Report
		Evidence collection ,evaluation and Reporting
		Overview of IT Controls
		MS Excel as data analytical tool
		Utilisation of IDEA software
<b>II. IS Courses</b>		
Audit in IT Environment	6 days	Understanding IT environment- Challenges and opportunities
		Importance of controls with specific reference to Application Controls
		Introduction to CAATs – IDEA and Excel
		<b>Excel as data analytic tool- Features of Excel</b>
		Conditional formatting
		Filter including Advanced filter
		Pivot Table
		<b>Excel functions – User defined functions</b>
		Numeric , Text, Conditional, Date & Time, Financial, Aggregation

		Creating Projects – Managed and External, Import of data from diverse formats – Excel, Access, csv, text; understanding data using the field statistics, Checking validity of data through Control totals, creating current documentation of tasks performed using the history property, Project Overview
		Importing of PDF/PRN Data, Importing data using ODBC, Indexing of Data – Quick Index, Composite Index, Sorting Data
		Field Manipulation in IDEA – Append, Remove, Modify columns – Data types – Virtual, Non Virtual, Editable, Enabling/Disabling deletion of non-virtual fields
		<b>Analysis</b>
		Basic data analysis in IDEA – Duplicate Key Detection/Exclusion, Gap Detection, Summarization
		Data Extraction – Direct Extraction, Key value extraction, Top/Bottom Records extraction, Indexed Extraction
		Working with multiple databases – Join, Visual Connector, Append, Compare
		Commonly used @ Functions in IDEA, introduction to #functions
		Stratification of Data, Aging analysis, Sampling
		Exporting Data from IDEA to other formats, Creating and Printing Reports in IDEA
		Case Study – Selection of vouchers
		Way Forward – Overview of Qlikview
		Way Forward -Overview of Tableau
Oracle – SQL Queries	5 days	DBMS concepts, Introduction to RDBMS
		Creation of Tables, inserting data, Modification of data
		<b>Queries:</b> Simple select statements, Using ORDERBY clause / WHERE clause
		Using AND / OR operators, Describe Table, GROUPBY clause
		Using functions in select statements
		Join tables – Equi-join & Self join, Aliases for table names
		<b>Reports :</b> Creation and formation of reports in Oracle
MS Access - Basic	5 days	Introduction for DBMS concepts
		Overview of MS Access objects – tables, forms, queries, reports

		Creating tables and data structures
		Import and export for data
		Creating simple queries and using MS Access functions
MS Access - Advanced	5 days	Advanced DBMS concepts
		Advanced queries, forms and reports
		Importing data and connecting to different databases
		Module macros and using VBA
		Case studies
MS Excel- Basic	5 days	Introduction to MS Excel Screen layout, menu and worksheet organization
		Entering and formatting data
		Performing computations – operators, cell referencing
		Naming of ranges
		Using basic text, numeric and date functions
		Sorting, filtering and subtotals
		Graphs in Excel
MS Excel- Advanced	5 days	Advanced functions – logical, lookup & financial functions
		Advanced Filter, conditional formatting
		Pivot table, Power Pivot
		What if analysis – Scenario manager, goal seek and data table features
		Recording and editing macros
		Data visualization using Power BI
		Case studies
IDEA & IS Audit (Basic)	5 days	Introduction to IT Audit
		Audit of General IT Controls including case studies
		Audit of Application controls, Operating System Controls including case studies
		IS Security
		Creating Projects in IDEA
		Importing data in various formats into IDEA
		Indexing of Data
		Data Extraction and Analysis
		Working with multiple databases

		Use of functions, stratification, aging and sampling in IDEA
		Exporting Data from IDEA to other formats, Creating and Printing Reports in IDEA
Data Analytics	5 days	Introduction to Data Analytics: Basic Concepts: Data, types of data: String, numeric, date; types of analytics
		Descriptive Analytics: Statistical Approaches in Analytics: Central Tendencies (Mean, Median , Mode)
		KNIME: A Broad overview; Build a basic workflow
		Data downloading -sorting errors
		Statistical Approaches in Analytics: Spread and Shape of Distribution: Range, Skewness, Kurtosis, Standard Deviation, Variance, Interquartile range, Box plots
		Exposure to and Application of multivariate Statistical concepts: Correlation; Regression Analysis
		Application of Statistical concepts in Knime
		Text Processing and Other features in KNIME: Repeatability, Database connectivity, Distribution of workflows, Text Processing, Decision Tree Analysis
		Tableau: Data downloading; Database Connectivity; Manipulation; Visualisation, Calculated fields; Filters; Hierarchy, Dashboards
IS Security Management	3 days	Information Security - Concepts, Policy, Standards and Organisation
		Information Security Risk Management
		Information Asset Identification and Classification
		Key components of IS Security
		Business Continuity and Disaster Recovery Planning
		System Development Lifecycle
		Audit of Cyber Security
		Network Security
		Security in Cloud Computing
Data Analytics using R	5 days	Introduction to R software
		Basic screen layout, navigation, creating working directories, projects and scripts
		Downloading and installing packages
		Importing and exporting data
		Exploration and analysis of data
		Data visualization

PostgreSQL	5 days	Introduction to RDBMS concepts, concurrency and locking
		User of front end GUI for data base access and operations
		Using SQL statements - DDL, DML, DCL, and TCL
		Importing and exporting data
		Case studies

## **(C) Resource Profile**

### **I. Infrastructure:**

#### **Academic & Administrative Block**

The Institute has an Academic & Administrative Block and a separate Hostel Block. The existing Academic & Administrative Block has two Information Systems Laboratories, a Lecture Hall and a Conference Hall. The Institute is equipped with audio-visual training aids like multimedia projector, personal computers, printers, scanners, photocopiers etc. The Administrative Block consists of office chambers for the Principal Director, Faculty members and Administration staff. It also has a Reception, Documentation Room and a Visitor's Room.

The two Information Systems Labs are all networked (LAN). Lab I and Lab II can accommodate 25 participants each. Lecture Hall and Conference Hall can accommodate around 35 participants each.

#### **Hostel Block**

The Hostel Block consists of 29 Air-conditioned rooms, Recreation Hall, Canteen, Gymnasium, TV-Lounge, Dining Hall and Badminton Court. All the rooms in the hostel are provided with PCs, internet & Wi-Fi connectivity, LED Television sets and Mini-fridge. Washing machines and ironing facility are also provided in the Hostel Block. Lift facility has been provided in the hostel block.

#### **Library**

This Institute has a well-equipped library with more than 3000 books for general and professional reading on Auditing and Management subjects. It also has a good collection of books on Information Systems.

## II. Personnel (as of 31 January 2022):

Post	Sanctioned Strength*	Temporary posts	Total	Persons in position	Vacancy
Sr.AO	6#	1	7	6	1
AAO	1	1	2	3	-
Asst. Supervisor	1	-	1	2	-
Sr. Accountant/ Sr. Auditors	1	-	1	1	-
Accountant/ Accountant	2	-	2	0	-
DEO	1	-	1	0	1
PS	1	-	1	1	-
MTS	8	-	8	0	8
Car Driver	-	1	1	0	1

\* Excluding two posts of AAOs sanctioned for OIOS

# Includes 1 post of Faculty (AAO) temporarily upgraded to Faculty (AO)

Of the two vacancies at Accountant/Auditor level, 1 post is operated as AAO (Ad-hoc) and 1 as Asst. Supervisor

## III. Expenditure:

(Rupees in lakhs)

	2018-19	2019-20	2020-21	2021-22 (upto Jan 2022)
Salaries	207.52	242.95	274.55	265.37
Office Expenses	43.29	47.31	27.71	26.28

## IV. Achievements

### Training Statistics:

#### General Courses

	2017-18	2018-19	2019 – 20	2020 -21	2021-22 (upto Jan 2022)
Number of courses conducted	39	43	47	35	37
Number of officials trained	810	1026	1217	995	950
Number of Training Days	177	291	198	157	247

### IS Courses

	2017-18	2018-19	2019 -20	2020 -21	2021-22 (upto Jan 2022)
Number of courses conducted	29	24	27	24	22
Number of officials trained	439	472	657	589	397
Number of Training Days	144	116	122	157	104

### Slots Targeted vis-à-vis Achieved during 2021-22

Courses	Slots Targeted	Achieved (Upto Jan'22)
General	724	950
IS	444	397

## V. Other Achievements:

### 1. Structured Training Modules and e-Learning Modules prepared by RTI, Chennai

The following Structured Training Modules and e-Learning Modules prepared by RTI, Chennai were approved by the Headquarters during the year:

- Data Analytics using R
- State Finances Audit Report
- Level 3 of MCTP for SAOs/AAOs (in coordination with RTI, Hyderabad)
- E-Learning Module on iBEMS and PFMS

Besides the above, a Structured Training Module on Data Analytics using Postgre SQL is pending approval of Headquarters.



## 2. Case Study / Research Paper

The following Case Studies prepared by RTI, Chennai were approved by the Headquarters during the year:

- Case Study on 'Vitiation in Works Contracts'
- Case study on 'Place of Supply (GST)'

## 3. Special Training Programmes

All India workshop on 'Goods and Services Tax' was organized from 20 to 24 September 2021. There were 25 participants including 5 Group Officers.

All India workshop on 'Preparation of Audit Report on State Finances' was organized from 8 to 10 December 2021. There were 19 participants including 4 Group Officers.

The following additional courses were conducted during the year 2021-22 based on HQ instructions and training needs of user offices.

Course Name	From	To	No. of participants
Training for Direct Recruit AAOs	07.04.2021	13.05.2021	29
Training for officers/officials of C&AG office who are handling Secretariat work	23.06.2021	25.06.2021	99
Phase II Training for Direct Recruit AAOs	13.09.2021	08.12.2021	34
Outcome Based Audit	20.10.2021	22.10.2021	41

## 4. Other Training Activities

Faculty Members of the Institute have handled online sessions for RTIs at Mumbai, Jammu and Ranchi, RTC, Bengaluru, Anna Administrative Staff College (sponsored by Government of Tamilnadu) and Direct Taxes Regional Training Institute (functioning under the National Academy of Direct Taxes).

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