

**Calendar of Training  
Programme  
General Courses  
2021-22**

**CALENDAR OF TRAINING PROGRAMME FOR THE YEAR 2021-22  
(GENERAL COURSES)**

Sl. No	Program Title	Duration & Period	Target Group	Slot Allocation		
				Office	Slots	Total
1	Government Accounts-the Process Flow, Accrual Accounting, VLC, PW/Forest Accounts, and Account Current Module and Audit Module of VLC (Practical sessions)	5 days 05 – 09 April 2021	Acctts/Ars to AAOs	DGA, NF Railway	01	26
				PAG Arunachal Pradesh	02	
				PAG (Au) Sikkim	02	
				PAG (Au) Tripura	01	
				PAG (Au) Assam	02	
				AG (Au) Meghalaya	02	
				AG Mizoram	02	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	03	
				AG (A&E) Meghalaya	03	
				AG (A&E) Tripura	02	
				DAG (A&E) Sikkim	02	
2.	Performance Audit and Thematic Audit	5 days 26 – 30 April 2021	Sr.Ars to Sr. DAGs	DGA (C)Kolkata, B.O Guwahati	01	26
				DGA, NF Railway	01	
				PAG Arunachal Pradesh	01	
				PAG (Au) Manipur	02	
				PAG (Au) Nagaland	02	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	12	
				AG (Au) Meghalaya	02	
				AG Mizoram	02	
3.	Audit of Fraud Corruption and Fraud Detection Technique	3 days 10 – 13 May 2021	Sr.Ars to SAOs	DGA (C)Kolkata, B.O Guwahati	01	13
				DGA, NF Railway	01	
				PAG Arunachal Pradesh	01	
				PAG (Au) Manipur	03	
				PAG (Au) Nagaland	01	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	01	
				PAG (Au) Assam	02	
				AG (Au) Meghalaya	01	
				AG Mizoram	01	
4.	Disciplinary Proceedings, Legal Issues and handling of Court Cases, Estate Matters, Entitlements, Gender Sensitisation, Right to information (RTI) and Code of Ethics in IA&AD	5 days 17 – 21 May 2021	Sr.Acctts/ Sr.Ars to SAOs	DGA (C)Kolkata, B.O Guwahati	01	20
				DGA, NF Railway	02	
				PAG Arunachal Pradesh	01	
				PAG (Au) Nagaland	01	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	03	
				PAG (A&E) Manipur	03	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	02	
				AG (A&E) Meghalaya	02	
				DAG (A&E) Sikkim	01	

Sl. No	Program Title	Duration & Period	Target Group	Slot Allocation		
				Office	Slots	Total
5.	Inspection of Treasuries and IT Audit on Inspection of Treasuries, Data extraction including visit to a Treasury	5 days 07 – 11 June 2021	Sr.Acctt to SAOs	PAG Arunachal Pradesh	01	16
				AG Mizoram	01	
				PAG (A&E) Manipur	03	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	04	
				AG (A&E) Meghalaya	03	
				AG (A&E) Tripura	02	
6.	Companies Act 2013, Balance Sheet Audit and Applicable Indian Accounting Standards (IND-AS)	5 days 14 – 18 June 2021	Sr.Ars to SAOs	PAG Arunachal Pradesh	02	10
				PAG (Au) Manipur	02	
				PAG (Au) Nagaland	01	
				PAG (Au) Tripura	01	
				PAG (Au) Assam	02	
				AG (Au) Meghalaya	02	
7.	Induction course for newly recruited/ promoted Accountants	12 days 21 June – 03 July 2021	Newly Recruited/ Promoted Accountants	PAG Arunachal Pradesh	02	13
				AG Mizoram	02	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	01	
				PAG (A&E) Assam	02	
				AG (A&E) Meghalaya	02	
				AG (A&E) Tripura	02	
8.	Awareness of IFPP, DPC Act, Regulations, Auditing Standards, Risk Based Audit including Sampling, Audit Evidence and Reporting	5 days 12 – 16 July 2021	Sr.Acctts/ Sr. Ars to SAOs	DGA, NF Railway	03	20
				PAG Arunachal Pradesh	01	
				PAG (Au) Manipur	02	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	06	
				AG (Au) Meghalaya	02	
				AG Mizoram	01	
				PAG (A&E) Nagaland	01	
				PAG (A&E) Assam	02	
9.	Induction course for newly recruited/ promoted DEOs	12 days 26 July – 07 Aug 2021	Newly Recruited/ Promoted DEOs	DGA, NF Railway	01	17
				PAG Arunachal Pradesh	01	
				PAG (Au) Manipur	01	
				PAG (Au) Nagaland	01	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	01	
				PAG (Au) Assam	01	
				AG (Au) Meghalaya	01	
				AG Mizoram	01	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	01	
				PAG (A&E) Assam	02	
				AG (A&E) Meghalaya	01	
				AG (A&E) Tripura	01	
DAG (A&E) Sikkim	01					

Sl. No	Program Title	Duration & Period	Target Group	Slot Allocation		
				Office	Slots	Total
10.	Common Administrative Issues, iBEMS, Income Tax Calculation, TDS procedure, Reservation Roster, Writing of APAR, Procurement from GeM and NPS	5 days  09 – 13 Aug 2021	Sr.Acctts/ Sr.Ars to SAOs	DGA (C)Kolkata, B.O Guwahati	01	24
				DGA, NF Railway	03	
				PAG Arunachal Pradesh	01	
				PAG (Au) Manipur	01	
				PAG (Au) Nagaland	01	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	01	
				PAG (Au) Assam	02	
				AG (Au) Meghalaya	01	
				AG Mizoram	01	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	02	
				AG (A&E) Meghalaya	01	
				AG (A&E) Tripura	02	
DAG (A&E) Sikkim	02					
11.	Preparation & Certification of Finance Accounts & Appropriation Accounts including Financial Attest Audit Manual (FAAM), Central Audit Approach and Accounting Standards issued by GASAB	6 days  23 – 28 Aug 2021	Sr.Ars/Sr. Acctts to SAOs	DGA (C)Kolkata, B.O Guwahati	01	25
				PAG Arunachal Pradesh	02	
				PAG (Au) Manipur	01	
				PAG (Au) Nagaland	01	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	01	
				PAG (Au) Assam	06	
				AG (Au) Meghalaya	02	
				AG Mizoram	02	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	02	
				AG (A&E) Tripura	02	
12.	Induction for newly promoted AAOs/SAS passed officials	10 days  13 – 24 Sept 2021	AAOs/ SAS passed officials	DGA, NF Railway	05	26
				PAG Arunachal Pradesh	01	
				PAG (Au) Manipur	01	
				PAG (Au) Nagaland	02	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	06	
				AG Mizoram	02	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	01	
				PAG (A&E) Assam	02	
				AG (A&E) Tripura	01	
				DAG (A&E) Sikkim	**	

Sl. No	Program Title	Duration & Period	Target Group	Slot Allocation		
				Office	Slots	Total
13.	Accounting and Auditing of GST	5 days  27 Sept – 01 Oct 2021	Sr.Acctts/ Sr.Ars to SAOs	DGA (C)Kolkata, B.O Guwahati	02	33
				DGA, NF Railway	01	
				PAG Arunachal Pradesh	02	
				PAG (Au) Manipur	03	
				PAG (Au) Nagaland	02	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	04	
				AG (Au) Meghalaya	02	
				AG Mizoram	02	
				PAG (A&E) Manipur	02	
				PAG (A&E) Nagaland	02	
				PAG (A&E) Assam	04	
				AG (A&E) Meghalaya	01	
				AG (A&E) Tripura	02	
DAG (A&E) Sikkim	01					
14.	Noting and Drafting of Audit Memos/IR/Review Notes/ Draft Paragraph/ Reviews	5 days  04 – 08 Oct 2021	Sr. Acct. / Sr. Ars to SAOs	DGA, NF Railway	01	15
				PAG Arunachal Pradesh	02	
				PAG (Au) Manipur	01	
				PAG (Au) Assam	05	
				AG (Au) Meghalaya	02	
				PAG (A&E) Nagaland	02	
AG (A&E) Tripura	02					
15.	Preparation of State Finance Audit Report (SFAR) and Role of FINAT in the Preparation of SFAR as per Draft Guide to preparing SFAR 2020, Certification of Centrally Sponsored Scheme, World Bank, Externally Aided Projects	4 days  01 – 05 Nov 2021	Sr.Ars to SAOs	PAG Arunachal Pradesh	02	11
				PAG (Au) Manipur	02	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	01	
				PAG (Au) Assam	02	
				AG (Au) Meghalaya	02	
				AG Mizoram	01	
16.	Accounts and Audit of PRIs and Urban Local Bodies/ Municipal Corporation	3 days  15 – 17 Nov 2021	Sr. Ars to SAOs	PAG Arunachal Pradesh	02	10
				PAG (Au) Manipur	03	
				PAG (Au) Sikkim	01	
				PAG (Au) Assam	02	
				AG (Au) Meghalaya	01	
				AG, Mizoram	01	
17.	Audit of Autonomous District Councils, Central and State Autonomous Bodies including Universities/KVs, and Preparation of SAR	5 days  06 – 10 Dec 2021	Sr. Ars to SAOs	PAG Arunachal Pradesh	01	14
				PAG (Au) Manipur	02	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	06	
				AG (Au) Meghalaya	01	
				AG Mizoram	02	

<i>Sl. No</i>	<i>Program Title</i>	<i>Duration &amp; Period</i>	<i>Target Group</i>	<i>Slot Allocation</i>		
				<i>Office</i>	<i>Slots</i>	<i>Total</i>
18.	Compliance Audit, Environmental Audit and Sustainable Development	5 days 17 – 21 Jan 2022	Sr.Ars to SAOs	PAG Arunachal Pradesh	02	19
				PAG (Au) Manipur	03	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	08	
				AG (Au) Meghalaya	02	
				AG Mizoram	02	
19.	Audit of Public Works, Projects, Tenders, Contracts and PPP	5 days 07 – 11 Feb 2022	Sr.Ars to SAOs	DGA (C)Kolkata, B.O Guwahati	01	19
				DGA, NF Railway	02	
				PAG, Arunachal Pradesh	01	
				PAG (Au) Manipur	01	
				PAG (Au) Nagaland	02	
				PAG (Au) Sikkim	01	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	06	
				AG (Au) Meghalaya	01	
				AG Mizoram	02	
20.	Induction course for newly recruited/ promoted Auditors	12 days 21 Feb – 05 Mar 2022	Newly Recruited/ Promoted Auditors	DGA, NF Railway	02	21
				PAG Arunachal Pradesh	02	
				PAG (Au) Manipur	03	
				PAG (Au) Nagaland	02	
				PAG (Au) Sikkim	02	
				PAG (Au) Tripura	02	
				PAG (Au) Assam	04	
				AG (Au) Meghalaya	02	
AG Mizoram	02					
<b>TOTAL</b>					<b>378</b>	

**\*\* DAG (A&E) Sikkim will intimate the slots at a later date.**