



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/3rd QTP/2024-25/ TP No.- 312-315

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 26.09.2024

Tour programme for Compliance Audit for 3rd QTP 2024-25
Sector AMG II/Audit Party No.- 17

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Manoj Kumar No. 03	Sr. AO	BHPTA 3031242
2	Sanjay Kumar Singh	AAO	BHPTA2231948
3	Sanjeev Nayan	AAO	BHPTL3340120
4	Manoj Kumar Ray	AAO	BHPTA3031470
5	Sandeep Kumar No.3	Auditor	BHPTA3031879

Supervising Officer: Shri Manoj Kumar No. 03, Sr. Audit Officer (BHPTA 3031242)

Period of Supervision: 27.09.24 to 04.11.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning Transit from Patna to Darbhanga on 27.09.24							
1	District Education Officer, Darbhanga	Compliance Audit	A	Dec 22	27.09.24	01.10.24	04 working days (29/09- Sun)
2	DPO (Estd.), Darbhanga	Compliance Audit	C	Jan 23	03.10.24	09.10.24	06 working days (06/10- Sun; 02/10- Holiday)
Evening transit from Darbhanga to Patna on 09.10.24 and attached to Headquarters from 10.10.24 to 13.10.24							
Morning Transit from Patna to Darbhanga on 14.10.24							
3	DPO (SSA), Darbhanga	Compliance Audit	C	Nov 22	14.10.24	19.10.24	06 working days
4	Audit of 05 sampled schools	Compliance Audit	-	-	21.10.24	01.11.24	10 working days (20/10,27/10- Sun; 31/10- Holiday)
5	District Education Officer, Darbhanga	Compliance Audit	A	Dec 22	02.11.24	04.11.24	02 working days (03/11- Sun)

Evening transit from Darbhanga to Patna on 04.11.24

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

- 2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*
- 3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*
- 4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*
- 5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.*
- 6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*
- 7. Schools are to be sampled on the basis of students enrolled.*
- 8. One Inspection Report would be issued to the District Education Officer incorporating findings of the two DPOs and the five selected schools.*
- 9. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

Authority: Sr. Dy. AG/AMG-II dated 26.09.24

Sd/-

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


Sr. Audit Officer/ AMG-II (Hqrs.)