



लोक हितार्थ सत्य निष्ठा  
Dedicated to Truth in Public  
interest

No. AMG II/3rd QTP/2024-25/ TP No.- 300-303

भारतीय लेखा तथा लेखापरीक्षा विभाग  
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार  
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department  
Office of the Pr. Accountant General (Audit), Bihar  
Beerchand Patel Marg, Patna-800 001  
Date: 26.09.2024

Tour programme for Compliance Audit for 3rd QTP 2024-25  
Sector AMG II/Audit Party No.- 13

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Rajiv Kumar No.1	Sr. AO	BHPTA 3030598
2	Ratnesh Kumar Jha	AAO	BHPTA 3031516
3	Raanvijay Kumar	AAO	BHPTA 3031733
4	Kavish Chandra	AAO	BHPTA 2030475
5	Rajendra Kumar	Auditor	BHPTL 3340164

Supervising Officer: Shri Rajiv Kumar No. 1, Sr. Audit Officer (BHPTA 3030598)

Period of Supervision: 27.09.24 to 22.10.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Patna to Darbhanga on 27.09.24							
1	Superintendent, Darbhanga Medical College Hospital, Darbhanga	Compliance Audit	A	May 23	27.09.24	22.10.24	18 working days (29/09, 06/10, 13/10, 20/10-Sun; 02/10, 10/10, 11/10, 12/10-Holiday)
Evening transit from Darbhanga to Patna on 22.10.24							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

Authority: Sr. Dy. AG/AMG-II dated 26.09.24

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sd/-  
Sr. Audit Officer/ AMG-II (Hqrs.)

*Deema*  
*26/9/24*  
Sr. Audit Officer/ AMG-II (Hqrs.)