

545-548

Dt. 30.01.25

Revised Tour programme for Compliance Audit for 4th QTP 2024-25
Sector AMG II/Audit Party No.- 22

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Sachin Kumar Singh	Sr. AO (C)	BHPTA 5012055
2	Shailesh Kumar	AAO (C)	BHPTA 5012837
3	Sunil Kumar Singh	AAO (C)	BHPTA 5013498

Supervising Officer: Shri Sachin Kumar Singh, Sr. Audit Officer (C) (BHPTA 5012055)

Period of Supervision: 13.01.25 to 20.03.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Patna to Saran on 13.01.25							
1	CS-cum-CMO, Saran	Compliance Audit	C	Jan 18	13.01.25	17.01.25	05 working days
2	Sadar Hospital, Saran	Compliance Audit	C	Since LA	18.01.25	27.01.25	08 working days (19/01, 26/01-Sun)
3	RH Baniyapur	Compliance Audit	-	-	28.01.25	01.02.25	05 working days
4	RH Marhaura	Compliance Audit	-	-	02.02.25	08.02.25	05 working days (02/02- Sunday; 03/02- Holiday)
5	CHC Garkha	Compliance Audit	-	-	09.02.25	17.02.25	05 working days (09/02, 16/02- Sunday; 12/02, 14/02- Holiday)
6	RH Dariyapur	Compliance Audit	-	-	18.02.25	22.02.25	05 working days
7	RH cum SDH Sonepur	Compliance Audit	-	-	23.02.25	01.03.25	05 working days (23/02- Sunday; 26/02- Holiday)
8	CS-cum-CMO, Saran	Compliance Audit	C	Jan 18	03.03.25	04.03.25	02 working days (02/03-Sunday)
9	ACMO, Saran	Compliance Audit	C	Dec 2009	05.03.25	10.03.25	05 working days (09/03-Sunday)
10	DHS, Saran	Compliance Audit	C	Feb 17	11.03.25	20.03.25	07 working days (16/03 - Sunday; 14/03, 15/03- Holiday)
Evening transit from Saran to Patna on 20.03.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) (Authority vide Hqrs. Letter no.

3368/BRS/2012 dated 27th June, 2012). All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

9. The PHC/CHC/RH would be sampled on the basis of OPD patients registered in the last one year and are to be sent to Headquarter section for approval and the list of approved sampled PHC/CHC/RH would be communicated to the CS-cum-CMO by the headquarter section. List of sampled units are to be sent to Headquarter within 02 days of commencement of audit.

Authority: Sr. Dy. AG/AMG-II dated 06.01.2025 & dated 16.01.25 & dated 29.01.25

VERMA

AMRENDRA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

AMRENDRA VERMA
Sr. Audit Officer/ AMG-II (Hqrs.)

Digitally signed by
Amrendra Verma
Date: 29-01-2025
17:19:23