



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/1st QTP/2024-25/ TP No.-245-248 -
भारतीय लेखा तथा लेखापरीक्षा विभाग

कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 30.07.2024

Revised Tour programme for Compliance Audit for 1st QTP 2024-25
Sector AMG II/Audit Party No.- 18

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Pankaj	Sr. AO	BHPTA 3030587
2	Ashish Kumar Singh	AAO	BHPTA 3031491
3	Santosh Kumar	AAO	BHPTA 3171587
4	Ashish Kumar No. 5	AAO	BHPTA 3031792
5	Vinod Kumar Mandal	Sr. Ar	BHPTA 3031518

Supervising Officer: Shri Pankaj, Sr. Audit Officer (BHPTA 3030587)

Period of Supervision: 02.05.24 to 27.06.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
1	Officer Incharge, Bihar Mahadalit Development Mission, Patna	Compliance Audit	A	Aug 21	02.05.24	24.05.24	12 working days (04/05, 11/05, 18/05-Saturday; 05/05, 12/05, 19/05-Sunday; 17/05, 23/05- Holiday; 03/05, 06/05, 07/05- Attach to Headquarter)
Attached to headquarter on 25.05.24							
Transit from Patna to Jamui on 26.05.24							
2	District Welfare Office (SC & ST Welfare), Jamui	Compliance Audit	C	Mar 13	27.05.24	01.06.24	05 working days (Team could not work on 28/05 as the work was affected due to non-availability of staff of DWO, Jamui)
Transit from Jamui to Patna on 02.06.24 and attached to Headquarters from 03.06.24 to 04.06.24							
Transit from Patna to Jamui on 05.06.24							

3	District Welfare Office (SC & ST Welfare), Jamui	Compliance Audit	C	Mar 13	06.06.24	08.06.24	03 working days
Transit from Jamui to Muzaffarpur on 09.06.24							
3	District Welfare Office (SC & ST Welfare), Muzaffarpur	Compliance Audit	C	Mar 14	10.06.24	26.06.24	13 working days (09/06, 16/06, 23/06- Sunday; 17/06, 22/06- Holiday)
Morning Transit from Muzaffarpur to West Champaran on 27.06.24							
4	District Welfare Office (SC & ST Welfare), West Champaran	Compliance Audit	A	Mar 17	27.06.24	27.06.24	The audit was suspended.
Transit from West Champaran to Patna on 28.06.2024							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

9. Sri Pankaj, Sr. AO; Sri Ashish Kumar Singh, AAO and Sri Santosh Kumar, AAO availed evening transit from Muzaffarpur to Patna on 14.06.2024 and were attached to Headquarters from 15.06.2024. Sri Pankaj and Sri Santosh availed morning transit from Patna to Muzaffarpur on 21.06.2024.

Authority: Sr. Dy. AG/AMG-II dated 03.05.2024 & dated 13.05.2024, dated 17.05.24, dated 29.05.24, dated 06.06.24 & dated 11.07.24

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


Sr. Audit Officer/ AMG-II (Hqrs.)