



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/3rd QTP/2023-24/ TP No.- 1057-1060.

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 01.11.2023

Revised Tour programme for Compliance Audit
Sector AMG II/Audit Party No.- 10

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Ram Sagar Das	Sr. AO	BHPTA 3030925
2	Satish Kumar No. 3	AAO	BHPTA 3031390
3	Prem Kumar	AAO	BHPTA 3031179
4	Shiv Nandan Kumar	AAO (A)	BHPTA 3031600

Supervising Officer: Shri Ram Sagar Das, Sr. Audit Officer (BHPTA 3030925)

Period of Supervision: 06.11.23 to 10.01.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning Transit from Patna to Buxar on 06.11.2023							
1	District Education Office, Buxar	Compliance Audit	A	Jan 23	06.11.23	10.11.23	05 working days
2	District Programme Office (Estd.), Buxar	Compliance Audit	C	Jan 23	11.11.23	22.11.23	08 working days (12/11, 19/11- Sunday; 15/11, 20/11- Holiday)
3	District Programme Office (MDM), Buxar	Compliance Audit	C	Dec 16	23.11.23	01.12.23	08 working days (26/11- Sunday)
4	Ten sampled schools	Compliance Audit	-	-	02.12.23	06.01.24	30 working days (03/12, 10/12, 17/12, 24/12, 31/12- Sunday; 25/12- Holiday)
5	District Education Office, Buxar	Compliance Audit	A	Jan 23	08.01.24	10.01.24	03 working days (07/01-Sunday)
Evening Transit from Buxar to Patna on 10.01.2024							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) (Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th

June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

7. The sampling of schools for audit/verification could be done based on highest expenditure on MDM by each schools. The sampling may be sent to Headquarter section within one week of commencement of Audit for approval of the Group Officer and subsequent issue of intimation letter to DEO by the office.

8. One IR of District Education Office is to be prepared and the findings of all the other units may be incorporated in the same.

Authority: Dy. AG/AMG-II dated 27.10.23 & Dy. AG/AMG-II dated 01.11.23

Sd/-

Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


2/11/23
Sr. Audit Officer/ AMG-II (Hqrs.)