

No. AMG II/1st QTP/2025-26/ TP No.- 121-124

Date: 26.06.2025

**Revised Tour programme for Compliance Audit for 1<sup>st</sup> QTP 2025-26**  
**Sector AMG II/Audit Party No.- 09**

**Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Manish Kumar	Sr. AO	BHPTA3030601
2	Raj Kumar No.3	AAO	BHPTA3031487
3	Shivnandan Kumar	AAO	BHPTA3031600
4	Manoj Kumar No.4	Sr. Ar	BHPTA3031236
5	Aman Kumar	Ar	BHPTA3031748

**Supervising Officer:** Shri Manish Kumar, Sr. Audit Officer (BHPTA3030601)

**Period of Supervision:** 15.05.25 to 13.07.25

**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
<b>Transit from Patna to Kishanganj on 14.05.2025</b>							
1	District Education Officer, Kishanganj	Compliance Audit	A	Oct 2023	15.05.25	19.05.25	04 working days (18/05- Sun)
2	District Programme Officer(Establishment), Kishanganj	Compliance Audit	C	Oct 2023	20.05.25	28.05.25	08 working days (25/05- Sun)
3	District Programme Officer (MDM), Kishanganj	Compliance Audit	C	Oct 2023	29.05.25	12.06.25	11 working days (01/06, 08/06-Sun; 07/06, 11/06-Holiday)
4	DIET, Kishanganj	Compliance Audit	B	Inception	13.06.25	28.06.25	14 working days (15/06, 22/06-Sun)
5	05 sampled schools	Compliance Audit	-	-	30.06.25	10.07.25	10 working days (29/06, 06/07-Sun)
6	District Education Officer, Kishanganj	Compliance Audit	A	Oct 2023	11.07.25	12.07.25	02 working days (06/07-Sun)
<b>Transit from Kishanganj to Patna on 13.07.2025</b>							

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on*

*declared holiday in State Govt. on Suffix /prefix of weekend only.*

2. *In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

3. *The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

4. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

5. *Audit Team have to submit Desk Review within 2 days of commencement of Audit.*

6. *For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

7. *ADMs of focus area of audit to be prepared by parties.*

8. *The schools would be sampled on the basis of students enrolled and are to be sent to Headquarter for approval and the list of approved sampled schools would be communicated to the District Education Officer by the Headquarter section. School which has been audited in the previous three years are to be left.*

9. *The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

10. *Sri Manish Kumar, Sr.AO availed evening transit from Kishanganj to Patna on 28.05.25 for medical reasons.*

**Authority: Sr. Dy. AG/AMG-II dated 09.05.2025, 05.06.25 & dated 23.06.25**

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)