



लोक हितार्थं सत्यं निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/4th QTP/2023-24/ TP No.- 2097 - 2100

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार

बीरचन्द पटेल मार्ग, पटना- 800 001

Indian Audit & Accounts Department

Office of the Pr. Accountant General (Audit), Bihar

Beerchand Patel Marg, Patna-800 001

Date: 09.04.2024

Revised Tour programme for Compliance Audit for 4th QTP 2023-24

Sector AMG II/Audit Party No.- 06

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Anil Kumar Choudhary	Sr. AO	BHPTA 3031073
2	Anjani Kumar Singh	AAO	BHPTA 2111870
3	Rajiv Ranjan Kumar	AAO	BHPTA 3031456
4	Amar Kishor	AAO (A)	BHPTA 3031584
5	Amitabh Sinha	Sr.Ar.	BHPTA 3031228

Supervising Officer: Shri Anil Kumar Choudhary, Sr. Audit Officer (BHPTA 3031073)

Period of Supervision: 15.01.24 to 25.03.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Transit from Patna to Gopalganj on 14.01.24							
1	District Education Office, Gopalganj	Compliance Audit	A	Dec 22	15.01.24	20.01.24	05 working days (17/01- Holiday)
2	District Programme Office (Estd.), Gopalganj	Compliance Audit	C	Dec 22	22.01.24	31.01.24	08 working days (21/01, 28/01- Sunday; 26/01- Holiday)
3	District Programme Office (MDM), Gopalganj	Compliance Audit	C	Dec 17	01.02.24	09.02.24	08 working days (04/02- Sunday)
4	UMS Manjha	Compliance Audit & Physical Verification	-	-	10.02.24	13.02.24	03 working days (11/02- Sunday)
5	MS Amarpura Jagirahan, Sidhwaliya	Compliance Audit & Physical Verification	-	-	15.02.24	17.02.24	03 working days (14/02- Holiday)
6	MS Sheriya, Sidhwaliya	Compliance Audit & Physical Verification	-	-	19.02.24	21.02.24	03 working days (18/02- Sunday)

7	UMS Dubauli Kanya, Baikunthpur	Compliance Audit & Physical Verification	-	-	22.02.24	27.02.24	03 working days (25/02- Sunday; 24/02, 26/02- Holiday)
8	MS Kritpura, Baikunthpur	Compliance Audit & Physical Verification	-	-	28.02.24	01.03.24	03 working days
9	MS Jhajhawa, Sidhwaliya	Compliance Audit & Physical Verification	-	-	02.03.24	05.03.24	03 working days (03/03- Sunday)
10	UMS Dumariya Purab, Sidhwaliya	Compliance Audit & Physical Verification	-	-	06.03.24	09.03.24	03 working days (08/03- Holiday)
11	MS Ratanpura, Kuchaikot	Compliance Audit & Physical Verification	-	-	11.03.24	13.03.24	03 working days (10/03- Sunday)
12	MS Mahammadpur, Sidhwaliya	Compliance Audit & Physical Verification	-	-	14.03.24	16.03.24	03 working days
13	UMS Balhan, Baikunthpur	Compliance Audit & Physical Verification	-	-	18.03.24	20.03.24	03 working days (17/03- Sunday)
14	District Education Office, Gopalganj	Compliance Audit	A	Dec 22	21.03.24	25.03.24	03 working days (24/03-Sunday; 22/03-Holiday)
Transit from Gopalganj to Patna on 26.03.24							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

7. The sampling of schools for audit/verification could be done on the basis of number of students enrolled for the year 2022-23 and for this, only U-DISE data is to be used. The sampling may be sent to Headquarter section within one week of commencement of Audit for approval of the Group Officer and subsequent issue of intimation letter to DEO by the office.

8. One IR of District Education Office is to be prepared and the findings of all the other units may be incorporated in the same.

9. Party is directed to provide findings as per the Audit Design Matrix (ADM) circulated in the 3rd Quarter 23-24 and other instructions to Vetting.

10. Any special findings, if any, during the course of audit may be intimated to Group Officer immediately.

11. The findings on Complain and Press Clippings may be submitted to Headquarter section separately after incorporating the same in Inspection Report.

12. Sri Amitabh Sinha, Sr. Ar, availed evening transit from Gopalganj to Patna on 07.03.2024 for attending Annual sports meet as per officer order dated 06.03.2024. He availed evening transit from Patna to Gopalganj on 22.03.2024.

Authority: Sr. Dy. AG/AMG-II dated 12.01.24 & dated 04.04.24

Sd/-

Sr. Deputy Accountant General / AMG-II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Delone
7/4/24
Sr. Audit Officer/ AMG-II (Hqrs.)