

No. AMG II/1st QTP/2025-26/ TP No.- 261-264

Date: 13.08.2025

**Revised Tour programme for Compliance Audit for 1<sup>st</sup> QTP 2025-26**  
**Sector AMG II/Audit Party No.-05**

**Team Members**

| Sl. No. | Name (Shri)                | Designation | ID Card No.      |
|---------|----------------------------|-------------|------------------|
| 1       | Ravi Kant Patel            | Sr. AO      | BHPTA<br>3031203 |
| 2       | Satish Kumar No. 3         | AAO         | BHPTA<br>3031390 |
| 3       | Prem Kumar                 | AAO         | BHPTA<br>3031179 |
| 4       | Shambhu Kumar<br>Chaudhary | Sr. Ar.     | BHPTA<br>3031602 |
| 5       | Rajendra Kumar No. 1       | Sr.Ar.      | BHPTA<br>3031192 |

**Supervising Officer:** Shri Ravi Kant Patel, Sr. Audit Officer (BHPTA 3031203)**Period of Supervision:** 26.05.25 to 11.08.25**Note: Audit of the Entity taken from Last Audit**

| SL. NO. | Name of the audit entity               | Type of Audit    | Risk category (Low/ Medium/ High) | Audit of the entity last audited till | Audit to be conducted during the period with dates of transit |          | Remarks  |
|---------|--|------------------|-----------------------------------|---------------------------------------|---|----------|--|
|         |  |                  |                                   |                                       | From  | To       |  |
| 1       | 2                                      | 3                | 4                                 | 5                                     | 6   | 7        | 8  |
| 1       | Directorate of MDM, Patna              | Compliance Audit | A                                 | Mar 24                                | 26.05.25  | 10.06.25 | <b>12 working days</b><br>(31/05, 07/06- Sat; 01/06, 08/06- Sun)   |
| 2       | Director, SCERT, Patna                 | Compliance Audit | A                                 | Since inception                       | 12.06.25  | 04.07.25 | <b>17 working days</b><br>(14/06, 21/06- Sat; 15/06, 22/06, 29/06- Sun; 11/06- Holiday)                    |
| 3       | Bihar Education Project Council, Patna | Compliance Audit | A                                 | Dec 22                                | 07.07.25  | 11.08.25 | <b>26 working days</b><br>(12/07, 19/07, 26/07, 02/08, 09/08- Sat; 13/07, 20/07, 27/07, 03/08, 10/08- Sun) |

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

*2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

*3. The Party will perform their respective allotted works/theme work with compliance of*

*instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

4. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

5. *Audit Team have to submit Desk Review within 2 days of commencement of Audit.*

6. *For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

7. *ADMs of focus area of audit to be prepared by parties.*

8. *The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

**Authority: Sr. Dy. AG/AMG-II dated 09.05.25 & dated 20.06.25, dated 25.06.25, 07.07.25 and 30.07.25**

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)