



लोक हितार्थं सत्यं भिद्य
Dedicated to Truth in Public
interest

No. AMG II/4th QTP/2023-24/TP No.- 73-76

भारतीय लेखा तथा लेखापरीक्षा विभाग
जम्शेदपुर प्रमाण महालेखापरीक्षा (अनुशासनात्मक) विभाग
बीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 06.05.2024

Revised Tour programme for Compliance Audit for 4th QTP 2023-24

Sector AMG II/Audit Party No.- 03

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Pankaj	Sr. AO	BHPTA 3030587
2	Ashish Kumar Singh	AAO	BHPTA 3031491
3	Santosh Kumar	AAO	BHPTA 3171587
4	Ashish Kumar No. 5	AAO (A)	BHPTA 3031792
5	Vinod Kumar Mandal	Sr. Ar	BHPTA 3031518

Supervising Officer: Shri Pankaj, Sr. Audit Officer (BHPTA 3030587)

Period of Supervision: 22.01.24 to 26.04.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Transit from Patna to Jamui on 21.01.24							
2	District Education Office, Jamui	Compliance Audit	A	Dec 22	22.01.24	27.01.24	05 working day (26/01- Holiday)
2	District Programme Office (Estd.), Jamui	Compliance Audit	C	Dec 22	29.01.24	06.02.24	08 working days (28/01, 04/02- Sunday)
3	District Programme Office (MDM), Jamui	Compliance Audit	C	Dec 16	07.02.24	16.02.24	08 working days (11/02- Sunday; 14/02- Holiday)
4	MS Garsanda, Jamui	Compliance Audit & Physical Verification	-	-	17.02.24	20.02.24	03 working days (18/02- Sunday)
5	MS Maheshwari, Sono	Compliance Audit & Physical Verification	-	-	21.02.24	23.02.24	03 working days

Morning transit from Jamui to Patna on 24.02.2024 and attached to Headquarters from 24.02.24 to 16.03.24 for verification and hyperlinking of KDs related to concerned SSCA in respect of Bond Copy of Audit Report. Further, the party availed transit from Patna to Jamui on 17.03.2024.

6	Adarsh MS Jhajha	Compliance Audit & Physical Verification	-	-	18.03.24	20.03.24	03 working days
7	UHS Chanya Jhajha	Compliance Audit & Physical Verification	-	-	21.03.24	23.03.24	02 working days (22/03- Holiday)
8	UMS Tahwa Urdu, Jhajha	Compliance Audit & Physical Verification	-	-	25.03.24	30.03.24	03 working days (24/03- Sunday; 26/03, 27/03, 29/03- Holiday)
9	MS Dhamma, Jhajha	Compliance Audit & Physical Verification	-	-	01.04.24	03.04.24	03 working days (31/03- Sunday)
10	UHS Gulguldi, Barhat	Compliance Audit & Physical Verification	-	-	04.04.24	06.04.24	03 working days
11	MS Telwa Bazar, Jhajha	Compliance Audit & Physical Verification	-	-	08.04.24	10.04.24	03 working days (07/04- Sunday)
12	UMS Lakhan Kiyari, Sono	Compliance Audit & Physical Verification	-	-	12.04.24	15.04.24	03 working days (14/04- Sunday; 11/04-Holiday)
13	UMS Nimrang MAK, Jamui	Compliance Audit & Physical Verification	-	-	18.04.24	22.04.24	03 working days (16/04, 17/04- Holiday; 19/04- General Election 2024 in district)
14	District Education Office, Jamui	Compliance Audit	A	Dec 22	23.04.24	26.04.24	03 working days (21/04- Sunday; 23/04-Holiday)
Transit from Jamui to Patna on 27.04.24							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

7. The sampling of schools for audit/verification could be done on the basis of number of students enrolled for the year 2022-23 and for this, only U-DISE data is to be used. The sampling may be sent to Headquarter section within one week of commencement of Audit for approval of the Group Officer and subsequent issue of intimation letter to DEO by the office.

8. One IR of District Education Office is to be prepared and the findings of all the other units may be incorporated in the same.

9. Party is directed to provide findings as per the Audit Design Matrix (ADM) circulated in the 3rd Quarter 23-24 and other instructions to Vetting
10. Any special findings, if any, during the course of audit may be intimated to Group Officer immediately.
11. The findings on Complain and Press Clippings may be submitted to Headquarter section separately after incorporating the same in Inspection Report
12. Joint physical verification of sampled school "UMS Chanya, Jhajha" was conducted on 19.04.2024 during compliance audit of "AMS, Jhajha" as per availability of Headmaster of the concerned school.
13. Sri Vinod Kumar Mandal, Sr. Ar. availed afternoon transit from Jamui to Patna on 26.04.2024 for attending the Election training at Patna on 27.04.2024

Authority: Sr. Dy. AG/AMG-II dated 12.01.24, dated 04.04.24 & dated 03.05.2024

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to :-

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


6/5/24
Sr. Audit Officer/ AMG-II (Hqrs.)