



लोक हितार्थं सत्यं निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/1st QTP/2024-25/ TP No.- 57-60

भारतीय लेखा तथा लेखापरीक्षा विभाग
कायमोलाय प्रथम मात्रा/वर्षा (लेखापरीक्षा) विवर
आयुक्त: भारत मंत्री, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 16.05.2024

Revised Tour programme for Compliance Audit for 1st QTP 2024-25

Sector AMG II/Audit Party No.- 02

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Chandan Kumar Chandan	Sr. AO	BHPTA2111872
2	Diwakar Kumar	AAO	BHPTA2111920
3	Vijay Kumar No.3	AAO	BHPTA3031539
4	Umesh Kumar	Asst. Supervisor	BHPTA3031010
5	Rajendra Kumar	Auditor	BHPTL3340164

Supervising Officer: Shri Chandan Kumar Chandan, Sr. AO (BHPTA2111872)

Period of Supervision: 22.04.24 to 27.05.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
1	Chairman, Bihar School Examination Board, Patna	Compliance Audit	B	2008-2009	22.04.24	24.04.24	The team couldn't commence the audit as the unit refused verbally and so, no man-days was utilised for audit. The party was attached to Headquarters from 25.04.24 to 28.04.24.
2	Project Director, Bihar Education Project Council, Shiksha Bhawan, Rashtrabhasha Prishad Parisar, Rajendra Nagar Patna	Compliance Audit	A	Dec 22	29.04.24	27.05.24	18 working days (04/05, 11/05, 18/05, 25/05- Saturday; 05/05, 12/05, 19/05, 26/05- Sunday; 17/05, 23/05- Holiday)

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, within 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.
 3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.
 4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS) Headquarters immediately.
 5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.
 6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.
 7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.
 8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.
- Authority: Sr. Dy. AG/AMG-II dated 08.04.24 & dated 03.05.2024**

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to :-

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


6/5/24
Sr. Audit Officer/ AMG-II (Hqrs.)