

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 92

Date: 27.06.2024

Tour Programme for data/information collection regarding PA on GST on Minerals 2024-25
Party No - 01/2024-25 (AMG-IV) mining

Name (Shri)	Designation
Arun Kumar	Senior Audit Officer
Vishal Kumar	Assistant Audit Officer
Saurabh Kumar Manish	Assistant Audit Officer

Sl. No.	Name of the audit entity	Purpose of Programme	Duration of programme		Number of working days	Remarks
			From	To		
1	Mines and Geology Department, Government of Bihar, Patna*	Data/information Collection regarding lessee/dealers/suppliers of mineral	28.06.2024	04.07.2024	05	Sat - 29.06.24 Sun - 30.06.24
Attached to headquarter- 05.07.2024						

*Besides above, TDS related data/information are also to be collected from the State Public Works Department viz., RCD, BCD, RWD, WRD, MWRD, PHED & Planning & Development Department of GoB, Patna.

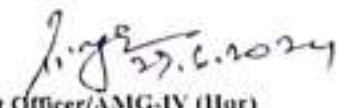
Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

- Secretary to Pr. Accountant General (Audit) Bihar, Patna
- Dy. Accountant General (Adm.) Sectt.
- Dy. Accountant General (AMG-IV) Sectt.
- Sr. Audit Officer, Claim II
- Sr. A.O. AMS
- Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 97

Date: 05.07.2024

Revised Tour Programme for data/information collection regarding PA on GST on Mining Minerals 2024-25

Party No - 01/2024-25 (AMG-IV)

Name (Shri)	Designation
Arun Kumar	Senior Audit Officer
Vishal Kumar	Assistant Audit Officer
Saurabh Kumar Manish	Assistant Audit Officer

Sl. No.	Name of the audit entity	Purpose of Programme	Duration of programme		Number of working days	Remarks
			From	To		
		Upto 04.07.2024	Earlier Approved.			
1	Mines and Geology Department, Government of Bihar, Patna*	Data/information Collection regarding lessee/dealers/suppliers of mineral	05.07.2024	11.07.2024	05	Sat - 06.07.24 Sun - 07.07.24
	Attached to headquarter- 12.07.2024					

*Besides above, TDS related data/information are also to be collected from the State Public Works Department viz., RCD, BCD, RWD, WRD, MWRD, PHED & Planning & Development Department of GoB, Patna.

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.

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Dy. Accountant General (AMG-IV)

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- Dy. Accountant General (AMG-IV) Sectt.
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- Sr. A.O. AMS
- Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

Tour Programme for SSCA on Works Contract/Construction services under GST Detailed Audit
 Party No – 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Niraj Kumar Singh	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No.	Name of the audit entity	Purpose of Programme	Duration of programme		No. of Taxpayers	Number of party days	Remarks
			From	To			
1	O/o the JCST, Danapur Circle, Patna	SSCA on Works Contract/Construction services under GST Detailed Audit	22.07.2024	30.07.2024	02	08	Sun -28.07.24
Attached to headquarter- 31.07.2024							

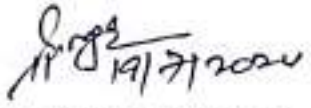
Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
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- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O/O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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Dy. Accountant General (AMG-IV)

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3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

1170

Tour Programme for SSCA on Works Contract/Construction services under GST Detailed Audit
Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	Purpose of Programme	Duration of programme		No. of Taxpayers	Number of party days	Remarks
			From	To			
1	O/o the JCST, Patna Central Circle, Patna	SSCA on Works Contract/Construction services under GST Detailed Audit	22.07.2024	01.08.2024	02	10	Sun-28.07.24
Attached to headquarter- 02.08.2024							

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
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0/00

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Dy. Accountant General (AMG-IV)

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1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt. — 8/22/2020
L/2
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

(179)

Revised Tour Programme for Detailed Audit of SSCA on "Works Contract/Construction Services under GST"

Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	Purpose of Programme	Duration of programme		Number of working days	Remarks
			From	To		
		Up to 01.08.2024	As approved earlier.			
1	O/o the JCST, Patna Central Circle, Patna	SSCA on "Works Contract/Construction Services under GST" Detailed Audit	02.08.2024	03.08.2024	02	Sun - 04.08.24
	Attached to headquarter- 05.08.2024					

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. AG. Sir, no extension will be granted except in case of exigency/seriousness of work.
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- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.

(78)

- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
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Copy to -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
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3. Dy. Accountant General (AMG-IV) Sectt. *[Handwritten signature]*
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)

[Handwritten signature]
Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhabar Bhawan, B-Block, Beerchand Patel Marg, BhaPatna-800001
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 152

Date: 31.07.2024

182

Tour Programme for Pilot Study in respect of PA on "Assessment, Levy and Collection of GST on Minerals 2024-25"
Party No - 01/2024-25 (AMG-IV)

Name (Shri)	Designation
Arun Kumar	Senior Audit Officer
Vishal Kumar	Assistant Audit Officer
Saurabh Kumar Manish	Assistant Audit Officer
Rajnikant	Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
1	(i) Kadam Kuan Circle, Patna (JCS) (ii) District Mining Office, Patna (JCS) [Note:- Concerned work divisions would also be visited, if required.]	01.08.2024	06.08.2024	05	Sun - 04.08.24

Attached to headquarter- 07.08.2024.

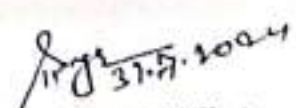
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- Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

Tour Programme for SSCA on "Works Contract/Construction Services under GST" [Detailed Audit]

Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Patna North Circle, Patna	02	05.08.2024	12.08.2024	07	Sun -11.08.24
2	O/o the JCST, Kadamkuan Circle, Patna	01	13.08.2024	17.08.2024	04	Holiday- 15.08.24
Attached to Headquarter - 19.08.2024 [Sun- 18.08.2024]						

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
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- Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)

[Signature]
02.8.2024
Sr. Audit Officer/AMG-IV (Hqr)

(187)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001
Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/ 156 Date: 02.08.2024

Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)
Party No – 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Niraj Kumar Singh	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Patna South Circle- II, Patna	01	05.08.2024	07.08.2024	03	
2	O/o the JCST, Patna South Circle- I, Patna	01	08.08.2024	13.08.2024	05	Sun -11.08.24

Attached to Headquarter – 14.08.2024

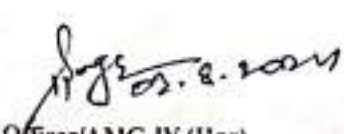
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6. Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)


Sr. Audit Officer/AMG-IV (Hqr)

Revised Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)

Party No - 02/2024-25 (AMG-IV)

Name (Srl)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
	Up to 12.08.2024		As approved earlier.			
1	O/o the JCST, Patna North Circle, Patna	02	13.08.2024	16.08.2024	03	Holiday- 15.08.24
2	O/o the JCST, Kadamkuan Circle, Patna	01	17.08.2024	21.08.2024	04	Sun -18.08.24

Attached to Headquarter - 22.08.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
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Dy. Accountant General (AMG-IV)

Sr. Audit Officer/AMG-IV (Hqr)

12.8.2024

193

Tour Programme of PA on "Assessment, Levy and Collection of GST on Minerals - 2024-25"
Party No - 01/2024-25 (AMG-IV)

Name (Shri)	Designation
Arun Kumar	Senior Audit Officer
Vishal Kumar	Assistant Audit Officer
Saurabh Kumar Manish	Assistant Audit Officer
Rajnikant	Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
1	O/o the JCST, KadamKuan Circle, Patna	16.08.2024	16.08.2024	01	
2	O/o the JCST, Patna Central - 2, Patna	17.08.2024	23.08.2024	06	Sun - 18.08.24

Attached to Headquarter - 26.08.2024. (Sat- 24.08.24, Sun 25.08.24)

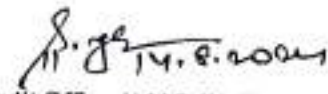
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Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001
Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/ 165

Date: 14.08.2024

Tour Programme for SSCA on "Works Contract/Construction Services under GST" [Detailed Audit]

Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Niraj Kumar Singh	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Patliputra Circle, Patna	02	16.08.2024	27.08.2024	09	Sun- 18.08.24, 25.08.24 Holiday- 26.08.24

Attached to Headquarter - 28.08.2024

Directions:-

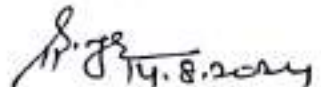
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
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- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRs must be submitted within 07 days from the date of completion of audit.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Mise/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-

Dy. Accountant General (AMG-IV)

Copy to:-

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

(202)

Tour Programme for SSCA on "Works Contract/Construction Services under GST" [Detailed Audit]
 Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Niraj Kumar Singh	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Patna West Circle, Patna	01	28.08.2024	02.09.2024	05	Sun- 01.09.24
2	O/o the JCST, Nawada Circle, Nawada	01	03.09.2024 (Morning Transit to Nawada)	06.09.2024	04	
3	O/o the JCST, Jehanabad Circle, Jehanabad	01	07.09.2024 (Morning Transit to Jehanabad)	11.09.2024	04	Sun- 08.09.24
4	O/o the JCST, Aurangabad Circle, Aurangabad	02	12.09.2024 (Morning Transit to Aurangabad)	13.09.2024	02	
5	O/o the JCST, Sasaram Circle, Sasaram	01	14.09.2024 (Morning Transit to Sasaram)	18.09.2024	03	Sun- 15.09.24 Holiday- 16.09.24
6	O/o the JCST, Bhabhua Circle, Bhabhua	01	19.09.2024 (Morning Transit to Bhabhua)	24.09.2024	05	Sun- 22.09.24
Transit to Patna - 25.09.2024						
Attached to Headquarter - 26.09.2024						

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
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- IRs must be submitted within 07 days from the date of completion of audit.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.

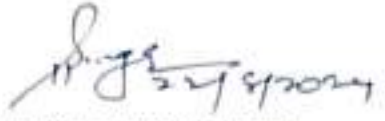
205

- The audit team will ensure sufficient and relevant KIDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-
Dy. Accountant General (AMG-IV)

Copies to -

- Secretary to Dy. Accountant General (Audit) Bihar, Patna
- Dy. Accountant General (Adm.) Sectt.
- Dy. Accountant General (AMG-IV) Sectt.
- Sr. Audit Officer, Claim II
- Sr. A.O. AMS
- Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

Tour Programme for SSCA on "Works Contract/Construction Services under GST" [Detailed Audit]
Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Patna Special, Patna	04	23.08.2024	13.09.2024	18	Sun - 25.08.24, 01.09.24, 08.09.24 Holiday- 26.08.24
2	O/o the JCST, Muzaffarpur West, Muzaffarpur	01	14.09.2024 (Morning Transit to Muzaffarpur)	19.09.2024	04	Sun - 15.09.24 Holiday- 16.09.24
3	O/o the JCST, Bettiah, West Champaran	01	20.09.2024 (Morning Transit to Bettiah)	23.09.2024 (Transit to Patna on 24.09.24)	03	Sun - 22.09.24

Attached to Headquarter - 25.09.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

- Secretary to Pr. Accountant General (Audit) Bihar, Patna
- Dy. Accountant General (Adm.) Sectt.
- Dy. Accountant General (AMG-IV) Sectt.
- Sr. Audit Officer, Claim II
- Sr. A.O. AMS
- Persons Concerned


22/8/2024
Sr. Audit Officer/AMG-IV (Hqr)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pt. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)यात्रा कार्यक्रम (GST/2024-25/65) 172

दिनांक: - 26.08.2024

Letter No-AMG-IV(HQ)/Tour Programme (GST/2024-25/65/

Date:

Tour Programme of PA on "Assessment, Levy and Collection of GST on Minerals - 2024-25"
Party No - 01/2024-25 (AMG-IV)

Name (Shri)	Designation
Arun Kumar	Senior Audit Officer
Vishal Kumar	Assistant Audit Officer
Saurabh Kumar Manish	Assistant Audit Officer
Rajnikant	Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
1	O/o the JCST, Hajipur Circle, Hajipur	27.08.2024 (Morning Transit to Hajipur)	02.09.2024 (Evening Transit to Patna)	06	Sun- 01.09.24
2	O/o the JCST, Danapur- 1 Circle, Patna	03.09.2024	09.09.2024	06	Sun - 08.09.24
3	O/o the JCST, Bhagalpur- 1 Circle, Bhagalpur	11.09.2024 (Transit to Bhagalpur on 10.09.24)	20.09.2024	08	Sun - 15.09.24 Holiday- 16.09.24
4	O/o the JCST, Kishanganj, Kishanganj	23.09.2024 (Transit to Kishanganj on 21.09.24)	28.09.2024 (Transit to Patna on 29.09.24)	06	Sun - 22.09.24

Attached to Headquarter - 30.09.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pt. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hq (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hq. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
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- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

ह०/-

उप-महालेखाकार /ए०एम०जी०-IV

प्रतिनिधि: -

- सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
- सचिवालय, उप-महालेखाकार/प्रशासन
- सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
- वरिष्ठ लेखापरीक्षा टाटा- II
- संबंधित अधिकारी/कर्मचारी।

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

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Office of the Pr. Accountant General (Audit), Mahulekhakar Bhawan, R-Block, Beerchand Patel Marg, Bihapatna-800001
Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/65/186

Date: 01.09.2024

Rearranged Tour Programme for SSCA on "Works Contract/Construction Services under GST" [Detailed Audit]
Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Niraj Kumar Singh	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Nawada Circle, Nawada	01	17.09.2024 (Morning Transit to Nawada)	20.09.2024	04	
2	O/o the JCST, Jehanabad Circle, Jehanabad	01	21.09.2024 (Morning Transit to Jehanabad)	25.09.2024 (Evening Transit to Patna)	04	Sun- 22.09.24

Attached to Headquarter - 26.09.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRs must be submitted within 07 days from the date of completion of audit.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

- Secretary to Pr. Accountant General (Audit) Bihar, Patna
- Dy. Accountant General (Adm.) Sectt.
- Dy. Accountant General (AMG-IV) Sectt.
- Sr. Audit Officer, Claim II
- Sr. A.O. AMS
- Persons Concerned

[Signature]
21/9/2024
Sr. Audit Officer/AMG-IV (Hqr)

(222)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, B-Block, Beerchand Patel Marg, Bihapatna-800001
Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/ 187

Date: 06.09.2024

Revised/Rearranged Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)

Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Bhagalpur -1 Circle, Bhagalpur	01	17.09.2024 (Transit to Bhagalpur on 16.09.24)	21.09.2024	05	Sun- 22.09.24
2	O/o the JCST, Purnea -2 Circle, Purnea	01	23.09.2024 (Transit to Purnea on 22.09.24)	27.09.2024 (Transit to Patna on 28.09.24)	05	Sun- 29.09.24

Attached to HQ - 30.09.2024 (Sun-29.09.2024)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
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- Dy. Accountant General (Adm.) Sectt.
- Dy. Accountant General (AMG-IV) Sectt.
- Sr. Audit Officer, Chm II
- Sr. A.O. AMS
- Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)

[Signature]
6/9/2024
Sr. Audit Officer/AMG-IV (Hqr)

Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)

Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
1	O/o the JCST, Patna Special Circle, Patna	04	30.09.2024	21.10.2024	15*	Sun- 06, 13 & 20.10.24 Holiday- 02, 10, 11 & 12.10.24
2	O/o the JCST, Saran-2 Circle, Saran	01	22.10.2024 (Morning Transit to Saran)	24.10.2024	03	
3	O/o the JCST, Gopalganj Circle, Gopalganj	01	25.10.2024 (Morning Transit to Gopalganj)	29.10.2024	04	Sun- 27.10.24
4	O/o the JCST, Bettiah Circle, Bettiah	01	30.10.2024 (Morning Transit to Bettiah)	02.11.2024	03	Holiday- 31.11.24
5	O/o the JCST, Muzaffarpur West-2 Circle, Muzaffarpur	01	04.11.2024 (Transit to Muzaffarpur on 03.11.24)	09.11.2024	04	Sun- 03.11.24 Holiday- 07 & 08.11.24
6	O/o the JCST, Sitamarhi Circle, Sitamarhi	02	11.11.2024 (Morning Transit to Sitamarhi)	22.11.2024 (Evening transit to Patna)	11 [05 days for Detailed Audit and 06 days for Circle Audit]	Sun- 17.11.24

Attached to HQ - 25.11.2024 [Sat- 23.11.2024 ; Sun- 24.11.2024]

Directions: -

- * 03 large Tax Payers@5days and 01 Small Tax Payers@3days i.e. Total 18 days, out of which 03 working days has already been availed w.e.f. 23.08.2024 to 27.08.2024 as per earlier approved programme vide letter no 170 dated 22.08.2024.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRS must be submitted within 07 days from the date of completion of audit.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).

235J

- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer
- The audit party should comply the O.O.No Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
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1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned

Sd/-

Dy. Accountant General (AMG-IV)

[Handwritten Signature]
11.05.2024

Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, Bihapatna-800001

Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/ 195

Date:- 26.09.2024

Revised Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)

Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Niraj Kumar Singh	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
	Up to 25.09.2024		As approved earlier.			
1	O/o the JCST, Sasaram Circle, Sasaram	01	27.09.2024 (Transit to Sasaram on 26.09.24)	30.09.2024	03	Sun- 29.09.24
2	O/o the JCST, Bhabhua Circle, Bhabhua	01	01.10.2024 (Morning Transit to Bhabhua)	07.10.2024	05	Sun- 06.10.24 Holiday-02.10.24
3	O/o the JCST, Patna West Circle, Patna	01	09.10.2024 (Transit to Patna on 08.10.24)	17.10.2024	05	Sun- 13.10.24 Holiday-10, 11 & 12.10.2024
4	O/o the JCST, Aurangabad Circle, Aurangabad	02	18.10.2024 (Morning Transit to Aurangabad)	24.10.2024 (Evening Transit to Patna)	06	Sun- 20.10.24
5	O/o the JCST, Begusarai Circle, Begusarai	02	25.10.2024 (Morning Transit to Begusarai)	06.11.2024 (Evening Transit to Patna)	10 (04 days for Detailed Audit and 06 days for Circle Audit)	Sun- 27.10.24, 03.11.24 Holiday- 31.10.24

Attached to Headquarter - 07.11.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
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- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.

241)

- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)


26.9.2024
Sr. Audit Officer/AMG-IV (Hqr)

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कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)यात्रा कार्यक्रम (GST)2024-25/F-65/ 222

दिनांक: - 15.10.2024

Letter No-AMG-IV(HQ)/Tour Programme (GST)2024-25/F-65/

Date:

Tour Programme of PA on "Assessment, Levy and Collection of GST on Minerals - 2024-25"

Party No - 01/2024-25 (AMG-IV)

Name (Shri)	Designation
Arun Kumar	Senior Audit Officer
Vishal Kumar	Assistant Audit Officer
Saurabh Kumar Manish	Assistant Audit Officer
Rajnikant	Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
1	O/o the JCST, Kishanganj Circle, Kishanganj	17.10.2024 (Transit to Kishanganj on 16.10.24)	25.10.2024	08	Sun- 20.10.24
2	O/o the JCST, Bhagalpur- 1 Circle, Bhagalpur	28.10.2024 (Transit to Bhagalpur on 26.10.24)	06.11.2024 (Transit to Patna on 07.11.24)	08	Sun - 27.10.24, 03.11.24 Holiday- 31.10.24, 08.11.24
3	O/o the JCST, Patna South-2 Circle, Patna	09.11.2024	13.11.2024	04	Sun - 10.11.24
4	O/o the JCST, Sasaram Circle, Rohtas	15.11.2024 (Transit to Sasaram on 14.11.24)	28.11.2024 (Transit to Patna on 29.11.24)	12	Sun - 17.11.24, 24.11.24

Attached to Headquarter - 02.12.2024 (Sat- 30.11.2024 & Sun- 01.12.2024)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

ह०/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

- सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
- सचिवालय, उप-महालेखाकार/प्रशासन
- सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
- वरिष्ठ लेखापरीक्षा/ दावा- II
- संबंधित अधिकारी/कर्मचारी।

15.10.2024
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

(26)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/274

दिनांक: - 05.11.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम

Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation
Satya Prakash Singh	Senior Audit Officer
Chandra Bhanu Kumar	Assistant Audit Officer
Dharmendra Yadav	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Upto 06.11.2024			As Approved Earlier			
	Attached to Headquarter			07.11.2024	09.11.2024		Chhat Puja- & 07.11.24 08.11.24 Sun- 10.11.24
1	Commissioner of Commercial Taxes Department Bihar, Patna	H	2020-21	11.11.2024	12.11.2024	02	
2	JCST (Incharge), Patna Central Circle-1, Patna *(Period of 2020-21 to 2022-23 to be covered)	H	NA	13.11.2024	05.12.2024	20	Sun- 17.11.24, 24.11.24 & 01.12.24

Attached to Headquarter- 06.12.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)

- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी I

श्री 21
05.11.2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

263

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekhar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-80001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम (GST)/2024-25/F-65/ 275

दिनांक: - 05.11.2024

Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/

Date:

Revised Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)

Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Niraj Kumar Singh	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
	Up to 06.11.2024		As approved earlier.			
	Attached to Headquarter		07.11.2024	09.11.2024		Chhath Puja- 07.11.24 & 08.11.24 Sun- 10.11.24
1	O/o the JCST, Begusarai Circle, Begusarai	02 Detailed Audit and Circle Audit includes 08 additional taxpayers	11.11.2024 (Morning Transit to Begusarai)	15.11.2024 (Evening Transit to Patna)	05	
Attached to Headquarter - 18.11.2024 (Sat- 16.11.2024; Sun- 17.11.2024)						

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRs must be submitted within 07 days from the date of completion of audit.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

- सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
- सचिवालय, उप-महालेखाकार/प्रशासन
- सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
- वरिष्ठ लेखापरीक्षा/ दावा- II
- संबंधित अधिकारी/कर्मचारी।

3/21
05.11.2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

(272)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchund Patel Marg, Patna-800001)

पत्रांक: -- ए०एम०जी०-IV(मु०)यात्रा कार्यक्रम (GST)/2024-25/1-65/ 276

दिनांक: - 11.11.2024

Letter No-AMG-IV(HQ)Tour Programme (GST)/2024-25/1-65/

Date:

Revised Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)

Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No.	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
	Up to 02.11.2024		As approved earlier.			Sun- 03.11.24
	Attached to Headquarter (Transit from Bettiah to Patna on 03.11.2024)		04.11.2024	11.11.2024		
1	O/o the JCST, Muzaffarpur West-2 Circle, Muzaffarpur	01	12.11.2024 (Morning Transit to Muzaffarpur)	15.11.2024	04	
2	O/o the JCST, Sitamarhi Circle, Sitamarhi	02	16.11.2024 (Morning Transit to Sitamarhi)	28.11.2024 (Evening transit to Patna)	11 [05 days for Detailed Audit and 06 days for Circle Audit]	Sun- 17.11.24, 24.11.24

Attached to HQ - 29.11.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

- सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
- सचिवालय, उप-महालेखाकार/प्रशासन
- सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
- वरिष्ठ लेखापरीक्षा/ दावा- II
- संबंधित अधिकारी/कर्मचारी ।

11.11.2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

223

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम (GST)/2024-25/F-65/ 297

दिनांक: - 27.11.2024

Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/

Date:

Revised Tour Programme for SSCA on "Works Contract/Construction Services under GST" (Detailed Audit)

Party No - 02/2024-25 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Nalini Mohan Pandey	Assistant Audit Officer
Ritesh Narayan	Assistant Audit Officer

Sl. No	Name of the audit entity	No. of Taxpayers	Duration of programme		Number of party days	Remarks
			From	To		
	Up to 28.11.2024		As approved earlier.			Sun-24.11.24
01	O/o the JCST, Sitamarhi Circle, Sitamarhi	02	29.11.2024	04.12.2024 (Evening transit to Patna)	05 (For Circle Audit)	Sun-01.12.24

Attached to HQ - 05.12.2024

Directions: -

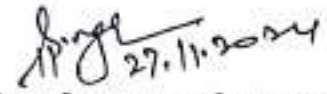
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Desk review should be conducted as per guidelines.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

- सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
- सचिवालय, उप-महालेखाकार/प्रशासन
- सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
- वरिष्ठ लेखापरीक्षा/ दावा- II
- संबंधित अधिकारी/कर्मचारी।


वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

283

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम (GST)/2024-25/F-65/ 283

दिनांक: 27.11.2024

Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/

Date:

Revised Tour Programme of PA on "Assessment, Levy and Collection of GST on Minerals - 2024-25"

Party No - 01/2024-25 (AMG-IV)

Name (Shri)	Designation
Arun Kumar	Senior Audit Officer
Vishal Kumar	Assistant Audit Officer
Saurabh Kumar Manish	Assistant Audit Officer
Rajnikant	Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
	Upto 28.11.2024	As approved earlier.			
1	O/o the JCST, Aurangabad Circle, Aurangabad	29.11.2024 (Morning Transit from Sasaram to Aurangabad)	07.12.2024 (Evening Transit to Patna)	08	Sun- 01.12.24, 08.12.24
2	O/o the JCST, Gaya-1 Circle, Gaya	09.12.2024 (Morning Transit to Gaya)	14.12.2024	06	Sun - 15.12.24
3	O/o the JCST, Gaya-2 Circle, Gaya	16.12.2024	21.12.2024 (Evening Transit to Patna)	06	Sun - 22.12.24
4	O/o the JCST, Nawada Circle, Nawada	23.12.2024 (Morning Transit to Nawada)	01.01.2025	08	Sun - 29.12.24 Holiday- 25.12.24
5	O/o the JCST, Jehanabad Circle, Jehanabad	02.01.2025 (Morning Transit to Jehanabad)	08.01.2025	05	Sun - 05.01.25 Holiday- 06.01.25
6	O/o the JCST, Shahabad Circle, Bhojapur (Ara)	09.01.2025 (Morning Transit to Ara)	24.01.2025 (Evening Transit to Patna)	14	Sun- 12.01.25, 19.01.25

Attached to Headquarter - 27.01.2025 (Sat- 25.01.2025 & Sun- 26.01.2025)

Directions: -

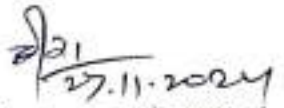
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.

- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

ह०/-
उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी।


27.11.2024
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

289

Order No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/ 284

Date: 27.11.2024

Tour Programme of PA on "Assessment, Levy and Collection of GST on Minerals - 2024-25"

Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Ranjit Kumar	Assistant Audit Officer
Niraj Kumar Singh	Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
1	O/o the JCST, Jamui Circle, Jamui	02.12.2024 (Transit to Jamui on 01.12.24)	10.12.2024	08	Sun- 01.12.2024 & 08.12.2024
2	O/o the JCST, Lakhisarai Circle, Lakhisarai	11.12.2024 (Morning Transit to Lakhisarai on 11.12.24)	19.12.2024 (Evening Transit to Patna on 19.12.24)	08	Sun- 15.12.24
3	O/o the JCST, Patna Special Circle, Patna	20.12.2024	23.12.2024	03	Sun- 22.12.24
4	O/o the JCST, Danapur-1 Circle, Patna	24.12.2024	30.12.2024	05	Sun - 29.12.24 Holiday- 25.12.24
5	O/o the JCST, Danapur-2 Circle, Patna	31.12.2024	09.01.2025	08	Sun - 05.01.24 Holiday- 06.01.25
6	O/o the JCST, Bettiah Circle, Bettiah, West Champaran	11.01.2025 (Transit to Bettiah on 10.01.25)	20.01.2025 (Transit to Patna on 21.01.25)	08	Sun- 12.01.25 & 19.01.25

Attached to Headquarter - 22.01.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

ह/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिनिधि: -

- सचिवालय, प्रधान महालेखाकार (से०प०) बिहार, पटना
- सचिवालय, उप-महालेखाकार/प्रशासन
- सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
- वरिष्ठ लेखापरीक्षा/ दावा- II
- संबंधित अधिकारी/कर्मचारी ।

27.11.2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

1297

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम (GST)/2024-25/F-65/302

दिनांक: - 01.01.2025

Letter No-AMG-IV(HQ)/Tour Programme (GST)/2024-25/F-65/

Date:

Revised Tour Programme of PA on "Assessment, Levy and Collection of GST on Minerals - 2024-25"

Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Ranjit Kumar	Assistant Audit Officer
Niraj Kumar Singh	Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
	Upto 23.12.2024	As approved earlier.			
	Attached to Headquarter	24.12.2024	01.01.2025		For processing "WCS" report.
1	O/o the JCST, Danapur-1 Circle, Patna	02.01.2025	08.01.2025	05	Sun - 05.01.25 Holiday- 06.01.25
2	O/o the JCST, Danapur-2 Circle, Patna	09.01.2025	17.01.2025	08	Sun - 12.01.25
3	O/o the JCST, Bettiah Circle, Bettiah, West Champaran	20.01.2025 (Transit to Bettiah on 19.01.25)	28.01.2025 (Transit to Patna on 29.01.25)	08	Sat- 18.12.25 Sun - 19.01.25, 26.01.25

Attached to Headquarter - 30.01.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of Pr. A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJITxux9T9UGRL6A>

ह०/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

- सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
- सचिवालय, उप-महालेखाकार/प्रशासन
- सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
- वरिष्ठ लेखापरीक्षा/ दावा- II
- संबंधित अधिकारी/कर्मचारी।

[Handwritten Signature]
01.01.2025

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

64

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 61

Date: 13.05.2024

Revised Tour Programme for compliance audit of 1st quarter 2024-25

Party No - 08/2024-25 (AMG-IV)

Name (Shri)	Designation
Binoy Sheel Gautam	Senior Audit Officer
Sanjit Kumar	Assistant Audit Officer
Keshav Kishor	Assistant Audit Officer
Birendra Kumar no.04	Assistant Audit Officer

(For Field Audit)

Sl. No	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	Duration of programme		Number of working days	Remarks
					From	To		
Upto 09.05.2024					As approved earlier.			
2	District Planning Office, Bhagalpur	L	Mar-16	26.04.2024	10.05.2024 (Morning Transit from Saharsa to Bhagalpur on 10.05.24)	16.05.2024	06	Sun - 12.05.24
Attached to HQ					18.05.2024 (Transit to Patna on 17.05.24)	26.05.2024		
3	Sub Registrar, Basantpur, Siwan	L	Sep-14	25.05.2024	27.05.2024 (Morning Transit to Siwan)	01.06.2024 (Evening Transit to Patna)	06	Sun - 02.02.24
4	Sub Registrar, Jagdishpur, Ara	M	2016-17	01.06.2024	03.06.2024 (Morning to Jagdishpur, Ara)	11.06.2024	08	Sun - 09.06.24
5	Sub Registrar Hilsa, Nalanda	M	May-17	01.06.24	12.06.2024 (Morning Transit to Hilsa)	21.06.2024 (Evening Transit to Patna)	08	Sun - 16.06.24, 23.06.24 Holiday- 17.06.24, 22.06.24

Attached to headquarter- 24.06.2024

Directions: -

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).

69

- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

Revised Tour Programme for compliance audit of 1st quarter 2024-25
 Party No – 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.1	Senior Audit Officer
Niraj Kr Singh	Assistant Audit Officer
Ranjeet Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	Duration of programme		Number of working days	Remarks
					From	To		
	Up to 21.05.2024				As earlier Approved.			
	Attached to HQ				22.05.2024	03.06.2024		
	District Provident Fund Office, Siwan	L	Aug-09	25.05.2024	04.06.2024 (Morning Transit to Siwan)	10.06.2024	06	Sun – 09.06.24
	District Statistical Office, Jehanabad	L	Information not available	01.06.2024	12.06.2024 (Transit to Jehanabd on 11.06.24)	19.06.2024 (Evening Transit to Patna)	06	Sun – 19.06.24 Holiday- 17.06.24
	District Sub Registrar, Muzaffarpur	H	Apr-23	20.05.2024 & 25.05.2024	20.06.2024 (Morning Transit to Muzaffarpur)	02.07.2024 (Evening Transit to Patna)	10	Sun - 23.06.24, 30.06.24 Holiday –22.06.24

Attached to headquarter- 03.07.2024

Directions: -

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.

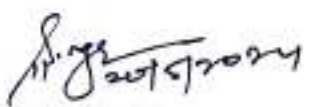
74

- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

Revised Tour Programme for compliance audit of 1st quarter 2024-25
 Party No - 05/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.2	Senior Audit Officer
Om Kumar	Assistant Audit Officer
Naveen Kumar	Assistant Audit Officer
K Agniwesh	Auditor

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	(For Field Audit) Duration of programme		Number of working days	Remarks
					From	To		
1	Up to 29.05.2024				As earlier Approved.			
2	Attached to HQ				30.05.2024 (Evening Transit to Patna on 29.05.24)	05.06.2024		
3	District Sub Registrar, Sitamarhi	II	Apr-23	20.05.24	06.06.2024 (Morning Transit to Sitamarhi)	10.06.2024	04	Sun - 09.06.24
4	Sub Registrar, Darauli, Siwan	I	Sep-14	25.05.24	11.06.2024 (Morning Transit to Siwan)	18.06.2024	06	Sun - 16.06.24 Holiday- 17.06.24
5	District Statistical Office, Buxar	I	Information not available	01.06.24	19.06.2024 (Morning to Buxar)	26.06.2024 (Evening Transit to Patna)	06	Sun - 23.06.24 Holiday- 22.06.24

Attached to headquarter- 27.06.2024

Directions:-

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hq (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hq. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.

857

- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
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3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)


Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001
 Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ **bb** Date: **29.05.2024**

Revised Tour Programme for compliance audit of 1st quarter 2024-25
Party No - 07/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.1	Senior Audit Officer
Niraj Kr Singh	Assistant Audit Officer
Ranjeet Kumar	Assistant Audit Officer
Ajay Kumar Sinha	Assistant Audit Officer

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	(For Field Audit) Duration of programme		Number of working days	Remarks
					From	To		
	Up to 21.05.2024				As earlier Approved.			
	Attached to HQ				22.05.2024	05.06.2024		
	District Provident Fund Office, Siwan	I.	Aug-09	25.05.2024	06.06.2024 (Morning Transit to Siwan)	12.06.2024	06	Sun - 09.06.24
	District Statistical Office, Jehanabad	I.	Information not available	01.06.2024	14.06.2024 (Transit to Jehanabad on 13.06.24)	21.06.2024 (Evening Transit to Patna)	06	Sun - 19.06.24 Holiday - 17.06.24
	District Sub Registrar, Muzaffarpur	II	Apr-23	20.05.2024 & 25.05.2024	24.06.2024 (Morning Transit to Muzaffarpur)	04.07.2024 (Evening Transit to Patna)	10	Sun - 23.06.24, 30.06.24 Holiday - 22.06.24

Attached to headquarter- 05.07.2024

Directions -

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
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87

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3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)


Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 76 Date: 05.06.2024

Revised Tour Programme for compliance audit of 1st quarter 2024-25
Party No - 06/2024-25 (AMG-IV)

Name (Shri)	Designation
Tarun Kr Singh	Senior Audit Officer
Pankaj Kr No.1	Assistant Audit Officer
Raju Kumar Gupta	Assistant Audit Officer
Dharmendra kr Yadav	Assistant Audit Officer

(For Field Audit)

Sl. No	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	Duration of programme		Number of working days	Remarks
					From	To		
Up to 20.05.2024					As earlier Approved.			
Attached to HQ					22.05.2024 (Transit to Patna on 21.05.2024)	05.06.2024		Earlier Approved
1	District Treasury Office, Samastipur	L	Oct-14	25.05.2024	06.06.2024 (Morning Transit to Samastipur)	12.06.2024	06	Sun - 09.06.24
2	LAEO, Work Division-I, Sitamarhi	L	Jul-19	20.05.2024	13.06.2024 (Morning Transit to Sitamarhi)	20.06.2024 (Evening Transit to Patna)	06	Sun - 16.06.24 Holiday-17.06.24
3	Evaluation Directorate, Visvesvaraya Bhavan	L	Information not available	01.06.2024	21.06.2024	28.06.2024	06	Sun - 23.06.24 Holiday-22.06.24

Attached to headquarter- 01.07.2024 (Sat - 29.06.24, Sun - 30.06.24)

Directions: -

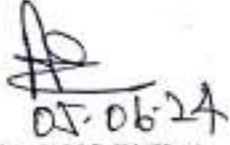
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
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- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.

- 91
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
 - Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
 - Party will submit 18 proforma as per Allahabad Model.
 - The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
 - The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
 - Physical verification mandatory, if any.
 - The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
 - The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
 - The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
 - The Audit party will follow the checklist as approved by the Group Officer for further guidance.
 - The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
 - The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


05.06.24
Sr. Audit Officer/AMG-IV (Hqr)

(45)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 308

दिनांक: - 14.01.2025

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के चतुर्थ तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 4th quarter 2024-25

Party No - 10/2024-25 (AMG-IV)

Name (Shri)	Designation
Kaushal Kishor Mishra	Assistant Audit Officer
Akhilesh Paswan	Supervisor
Satyendra kumar Singh	Auditor

(For Desk Review at Headquarter)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Begusarai	H	Jan-24	15.01.2025	16.01.2025	02	

ह०/-

उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

[Handwritten Signature]
14/1/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

(45)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 308

दिनांक: - 14.01.2025

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के चतुर्थ तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 4th quarter 2024-25

Party No - 10/2024-25 (AMG-IV)

Name (Shri)	Designation
Kaushal Kishor Mishra	Assistant Audit Officer
Akhilesh Paswan	Supervisor
Satyendra kumar Singh	Auditor

(For Desk Review at Headquarter)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Begusarai	II	Jan-24	15.01.2025	16.01.2025	02	

ह०/-

उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

[Handwritten Signature]
14/1/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

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Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 84

Date: 13.06.2024

Revised Tour Programme for compliance audit of 1st quarter 2024-25

Party No - 05/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.2	Senior Audit Officer
Om Kumar	Assistant Audit Officer
Naveen Kumar	Assistant Audit Officer
K Agniwesh	Auditor

(For Field Audit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	Duration of programme		Number of working days	Remarks
					From	To		
	Up to 10.06.2024				As earlier Approved.			
1	Sub Registrar, Darauli, Siwan	L	Sep-14	25.05.24	12.06.2024 (Transit to Darauli, Siwan on 11.06.2024)	19.06.2024	06	Sun - 16.06.24 Holiday- 17.06.24
2	District Statistical Office, Buxar	L	Information not available	01.06.24	20.06.2024 (Morning to Buxar)	27.06.2024 (Evening Transit to Patna)	06	Sun - 23.06.24 Holiday- 22.06.24

Attached to headquarter- 28.06.2024

Directions: -

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.

- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
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- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

1104

Revised Tour Programme for compliance audit of 1st quarter 2024-25
Party No - 06/2024-25 (AMG-IV)

Name (Shri)	Designation
Tarun Kr Singh	Senior Audit Officer
Pankaj Kr No.1	Assistant Audit Officer
Raju Kumar Gupta	Assistant Audit Officer
Dharmendra kr Yadav	Assistant Audit Officer

(For Field Audit)

Sl. No	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	Duration of programme		Number of working days	Remarks
					From	To		
Up to 20.06.2024					As earlier Approved.			
	LAEO, Work Division-I, Sitamarhi	L	Jul-19	20.05.2024	21.06.2024	21.06.2024 (Evening Transit to Patna)	01	Sun - 23.06.24 Holiday-22.06.24
	Evaluation Directorate, Visvesvaraya Bhavan	L	Information not available	01.06.2024	24.06.2024	01.07.2024	06	Sat - 29.06.24 Sun - 30.06.24

Attached to headquarter- 02.07.2024

Directions: -

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
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- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.


103

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- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- **Shri Pankaj Kumar No.01, AAO was attached to Headquarter from 15.06.2024 to 18.06.2024 regarding Report related work of SSCA on BADP.**

Sd/-
Dy. Accountant General (AMG-IV)

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


21/06/24
Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, Bihapatna-800001
 Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 86 Date: 24.06.2024
 Revised Tour Programme for compliance audit of 1st quarter 2024-25

Party No - 04/2024-25 (AMG-IV)

Name (Shri)	Designation
Santosh Kumar Roy	Senior Audit Officer
Ranjeet Kumar Singh	Assistant Audit Officer
Amir Sohail	Assistant Audit Officer
Uma Shankar	Sr. Auditor

(For Field Audit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Up to 24.06.2024			As earlier Approved.			
	LAEO, Visvesvaraya Bhawan, Patna (HQ), Patna	L	Information not available	25.06.2024	28.06.2024	04	Sat- 29.06.24 Sun - 30.06.24

Attached to headquarter- 01.07.2024 (Sat - 29.06.24; Sun - 30.06.24)

Directions: -

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
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Sd/-
Dy. Accountant General (AMG-IV)

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3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


Sr. Audit Officer/AMG-IV (Hqr)

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 106

Date: 15.07.2024

Revised Tour Programme of Shri Uma Shankar Kumar, Sr. Auditor/ Party No. 04 for compliance audit of 1st quarter 2024-25.

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Date of Lok Sabha Poll at the District	(For Field Audit) Duration of programme		Number of working days	Remarks
					From	To		
	Upto 24.05.2024 (Evening Transit to Patna on 24.05.24)				As approved earlier.			
	Attend Election 2 nd training at Patna on 25.05.2024 (Transit to Jhanjharpur, Madhubani on 26.05.2024.)							
1	Sub Registrar, Jhanjharpur	M	Nov-16	20.05.2024	27.05.2024	29.05.2024 (Evening Transit to Patna)	03	Sun - 26.05.24
2	District Sub Registrar, Ara	H	May-23	01.06.2024	03.06.2024 (Morning Transit to Ara)	13.06.2024 (Evening Transit to Patna)	10	Sun - 09.06.24
3	LAEO, Visvesvaraya Bhawan, Patna (HQ), Patna	L	Information not available	01.06.2024	14.06.2024	28.06.2024	10	Sat- 15.06.24, 22.06.24 Sun - 16.06.24, 23.06.24 Holiday- 17.06.24

Attached to headquarter- 01.07.2024 (Sat - 29.06.24; Sun - 30.06.24)

Directions: -

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
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Copy to :-

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned

Sd/-
Dy. Accountant General (AMG-IV)


Sr. Audit Officer/AMG-IV (Hqr)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, भीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/]]]

दिनांक: -
Date: 23.07.2024

वर्ष 2024-25 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for compliance audit of 2nd quarter 2024-25

Party No - 03/2024-25 (AMG-IV)

Name (Shri)	Designation
Kumar Rajiv Ranjan	Senior Audit Officer
Raju Kumar Gupta	Assistant Audit Officer
Keshav Kishore	Assistant Audit Officer
Vikash Kumar Singh	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Sub Registrar, Triveniganj, Supaul	L	2014-15	26.07.2024 (Transit to Triveniganj on 25.07.24)	01.08.2024	06	Sun- 28.07.24
2	District Planning Office, Saharsa	L	Dec-15	02.08.2024 (Morning Transit to Saharsa)	08.08.2024	06	Sun- 04.08.24
3	District Sub Registrar, Bhagalpur	H	Jul-23	09.08.2024 (Morning Transit to Bhagalpur)	21.08.2024	10	Sun- 11.08.24, 18.08.24 Holiday-15.08.24
4	LAEO, Work Division-1, Lakhisarai	L	Apr-15	22.08.2024 (Morning Transit to Lakhisarai)	29.08.2024	06	Sun- 25.08.24 Holiday-26.08.24
5	SE Prohibition, Barh	L	New Unit	30.08.2024 (Morning Transit to Barh)	03.09.2024 (Evening Transit to Patna)	04	Sun- 01.09.24
6	Sub Registrar, Phulwarisharif	H	Aug-23	04.09.2024	14.09.2024	10	Sun- 08.09.24

Attached to headquarter- 17.09.2024 (Sun - 15.09.24; Holiday- 16.09.24)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).

162)

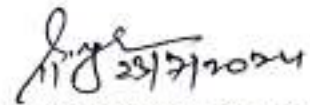
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।



वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

165

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 112

दिनांक: -

Date: 23.07.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

वर्ष 2024-25 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2024-25

Party No - 04/2024-25 (AMG-IV)

Name (Shri)	Designation
Santosh Kumar Roy	Senior Audit Officer
Niraj Kumar No.4	Assistant Audit Officer
Ranjeet Kumar Singh	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted/ Audit	Duration of programme		Number of working days	Remarks
				From	To		
1	District Planning Office, Gaya	L	Jan-17	25.07.2024 (Morning Transit to Gaya)	31.07.2024	06	Sun- 28.07.24
2	District Sub Registrar, Aurangabad	H	May-23	01.08.2024 (Morning Transit to Aurangabad)	12.08.2024	10	Sun- 04.08.24, 11.08.24
3	District Planning Office, Bhojpur, Ara	L	Jul-16	13.08.2024 (Morning Transit to Ara)	20.08.2024	06	Sun- 18.07.24 Holiday- 15.08.24
4	District Statistical Office, Bhojpur, Ara	L	Mar-08	21.08.2024	28.08.2024	06	Sun- 25.08.24 Holiday- 26.08.24
5	LAEO, Work Division-1, Ara	L	Mar-17	29.08.2024	04.09.2024	06	Sun- 01.09.24
6	District Sub Registrar, Siwan with Implementing Unit Dy Collector Stamp, Siwan*	H	Apr-23	05.09.2024 (Morning Transit to Siwan)	19.09.2024 (Evening Transit to Patna)	10+2=12	Sun- 08.09.24, 15.09.24 Holiday- 16.09.24

Attached to headquarter- 20.09.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.

1643

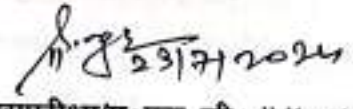
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Mise/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Implementing Unit namely, Dy. Collector Stamp, Siwan will be audited from April 2014 (As Last Audited till March 2014).

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।


वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

167

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/

दिनांक: - 23.07.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 113

वर्ष 2024-25 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2024-25

Party No - 05/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.2	Senior Audit Officer
Om Kumar	Assistant Audit Officer
Naveen Kumar	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Sub Registrar, Raxaul, East Champaran	M	2016-17	26.07.2024 (Transit to Raxaul on 25.07.24)	03.08.2024	08	Sun- 28.07.24
2	LAEO, Work Circle, Saran, Chapra	L	Dec-15	05.08.2024 (Transit to Chapra on 04.08.24)	10.08.2024 (Evening Transit to Patna)	06	Sun- 04.08.24
3	Sub Registrar, Sonpur, Saran	M	Jul-17	12.08.2024 (Morning Transit to Sonpur)	21.08.2024 (Evening Transit to Patna)	08	Sun- 11.08.24, 18.08.24 Holiday- 15.08.24
4	Sub Registrar, Danapur	H	Aug-23	22.08.2024	03.09.2024	10	Sun- 25.08.24, 01.09.24 Holiday- 26.08.24
5	LAEO, Work Circle, Patna	L	Dec-14	04.09.2024	10.09.2024	6	Sun- 08.09.24
6	LAEO, Work Division-1, Jehanabad	L	May-15	11.09.2024 (Morning Transit to Jehanabad)	18.09.2024 (Evening Transit to Patna)	06	Sun- 15.09.24 Holiday- 16.09.24

Attached to headquarter- 19.09.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).

166

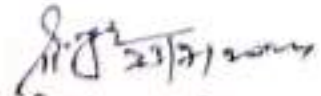
- Party will submit 14 problems as per Affidavit Model.
- The audit party will issue separate memo to DCA/DCA in respect of financial irregularities noticed during audit and obtained the reply from the DCA/DCA (like response of DCA objection book etc.)
- The audit party is directed to verify the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O No Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KIDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिनिधि: -

1. सचिवालय, प्रधान महालेखाकार (ने०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/पटना
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा टाका- II
5. संबंधित अधिकारी/कर्मचारी।



वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

112
1169

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 114

दिनांक: -
Date: 23.07.2024

वर्ष 2024-25 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for compliance audit of 2nd quarter 2024-25

Party No - 08/2024-25 (AMG-IV)

Name (Shri)	Designation
Binoy Sheel Gautam	Senior Audit Officer
Sanjit Kumar	Assistant Audit Officer
Birendra Kumar no.04	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Sub Registrar, Motipur, Muzaffarpur.	M	2016-17	25.07.2024 (Morning Transit to Motipur)	02.08.2024	08	Sun- 28.07.24
2	Sub Registrar, Paroo, Muzaffarpur	M	2016-17	03.08.2024 (Morning Transit to Paroo)	12.08.2024	08	Sun- 04.08.24, 11.08.24
3	Sub Registrar, Katra, Muzaffarpur	M	2016-17	13.08.2024 (Morning Transit to Katra)	22.08.2024	08	Sun- 18.08.24 Holiday-15.08.24
4	Sub Registrar, Mahua Vaishali	M	Aug-17	23.08.2024 (Morning Transit to Mahua)	02.09.2024 (Evening Transit to Patna)	08	Sun- 25.08.24 Holiday-26.08.24
5	Sub Registrar, Patna City	H	Jul-23	03.09.2024	13.09.2024	10	Sun- 08.09.24
6	LAEO, Work Division-I, Shekhpura	L	Mar-15	14.09.2024 (Morning Transit to Shekhpura)	21.09.2024 (Evening Transit to Patna)	06	Sun- 15.09.24 Holiday-16.09.24

Attached to headquarter- 23.09.2024 (Sun- 22.09.2024)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).

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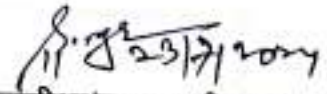
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
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- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।


वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

117

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 115

दिनांक: -
Date: 23.07.2024

वर्ष 2024-25 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2024-25

Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation
Satya Prakash Singh	Senior Audit Officer
Kaushal Kishor Mishra	Assistant Audit Officer
Akhilesh Paswan	Supervisor
Satyendra kumar Singh	Auditor

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Statistical Office, Bettiah, West Champaran	L	Oct-15	25.07.2024 (Transit to Betia on 24.07.24)	31.07.2024	06	Sun- 28.07.24
2	Sub Registrar, Shikarpur Narkatiaganj, west Champaran	M	2016-17	01.08.2024 (Morning Transit to Narkatiaganj)	09.08.2024 (Transit to Patna on 10.08.24)	08	Sun- 04.08.24
3	District Sub Registrar, Patna Sadar	H	Mar-23	12.08.2024	23.08.2024	10	Sun- 11.08.24, 18.08.24 Holiday-15.08.24
4	District Planning Office, Rohtash, Sasaram	L	Mar-15	27.08.2024 (Transit to Sasaram on 26.08.24)	02.09.2024	06	Attached to HQ - 24.08.24 Sun- 25.08.24, 01.09.24 Holiday- 26.08.24
5	District Sub Registrar, Sasaram with Implementing Unit Dy Collector Stamp, Rohtas*	H	Aug-23*	03.09.2024	17.09.2024 (Transit to Patna on 18.09.24)	10+02=12	Sun- 08.09.24 Holiday- 16.09.24

Attached to headquarter- 19.09.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
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- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.

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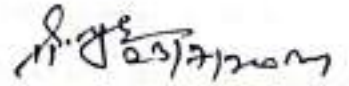
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
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- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Implementing Unit namely, Dy. Collector Stamp, Rohtas will be audited from April 2014 (As Last Audited till March 2014).
- Shri Satya Prakash Singh, Sr.AO & Shri Kaushal Kishor Mishra, AAO will prepare Audit Design Matrix (ADM) for District Sub Registrar/Sub Registrar Audit and they will submit the ADM for approval.

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।



वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/143

दिनांक: - 29.07.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का संशोधित यात्रा कार्यक्रम
Revised Tour Programme for compliance audit of 2nd quarter 2024-25

Party No - 04/2024-25 (AMG-IV)

Name (Shri)	Designation
Santosh Kumar Roy	Senior Audit Officer
Niraj Kumar No.4	Assistant Audit Officer
Ranjeet Kumar Singh	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted/ Audit	Duration of programme		Number of working days	Remarks
				From	To		
1	District Planning Office, Gaya	L	Jan-17	30.07.2024 (Morning Transit to Gaya)	05.08.2024	06	Sun- 04.08.24
2	District Sub Registrar, Aurangabad	H	May-23	06.08.2024 (Morning Transit to Aurangabad)	17.08.2024	10	Sun- 11.08.24 Holiday- 15.08.24
3	District Planning Office, Bhojpur, Ara	L	Jul-16	19.08.2024 (Morning Transit to Ara)	24.08.2024	06	Sun- 18.07.24
4	District Statistical Office, Bhojpur, Ara	L	Mar-08	27.08.2024 (Morning Transit to Ara)	02.09.2024	06	Sun- 25.08.24, 01.09.24 Holiday- 26.08.24
5	LAE0, Work Division-I, Ara	L	Mar-17	03.09.2024	09.09.2024	06	Sun- 08.09.24
6	District Sub Registrar, Siwan with Implementing Unit Dy Collector Stamp, Siwan*	H	Apr-23	10.09.2024 (Morning Transit to Siwan)	24.09.2024 (Evening Transit to Patna)	10+2=12	Sun- 15.09.24, 22.09.24 Holiday- 16.09.24

Attached to headquarter- 25.09.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.

- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Implementing Unit namely, Dy. Collector Stamp, Siwan will be audited from April 2014 (As Last Audited till March 2014).

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

[Signature]
 29/7/2024
 वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

14
(257)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)यासा कार्यक्रम/2024-25/

दिनांक: - 09.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 209

Date: 30.09.2024

संपत्तियों के वर्तमान मूल्यांकन से संबंधित सूचना संग्रहण हेतु यात्रा कार्यक्रम
Tour Programme for Data/Information Collection regarding Current Valuation of Properties

Sector :- AMG-IV
Field Party No. :-
Team Members :-
Name Designation
Shri Sanjit Kumar Assistant Audit Officer

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Remarks
		From	To		
01	Sub Registrar, Danapur	01.10.2024	01.10.2024	01	
02	Sub Registrar, Phulwarishrif	03.10.2024	03.10.2024	01	Holiday- 02.10.24

Attached to headquarter- 04.10.2024

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

30.9.2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

2/85 2

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 99/

दिनांक: - 14/10/24

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation
Satya Prakash Singh	Senior Audit Officer
Chandra Bhanu Kumar	Assistant Audit Officer
Dharmendra Yadav	Assistant Audit Officer

(For Field Visit)

Sl No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Commissioner of Commercial Taxes Department Bihar, Patna	H	2020-21	14.10.2024	15.10.2024	02	Desk Review
				16.10.2024	29.10.2024	10	Sat-19.10.24 & 26.10.24 Sun- 20.10.24 & 27.10.24
2	JCST (Incharge), Patna Central Circle-1, Patna *(Period of 2020-21 to 2022-23 to be covered)	H	NA	30.10.2024	25.11.2024	20	Sun-03.11.24, 10.11.24, 17.11.24 & 24.11.24 Holiday-31.10.24, 07.11.24 & 08.11.24

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.

284)

- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी I

14/11/2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

687

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 220
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

दिनांक: - 14/10/24
Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for compliance audit of 3rd quarter 2024-25
Party No - 08/2024-25 (AMG-IV)

Name (Shri)	Designation
Binoy Sheel Gautam	Senior Audit Officer
Sujit Kumar No.1	Assistant Audit Officer
Birendra Kumar No. 04	Assistant Audit Officer

(For Field Visit)

Sl No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Principal Secretary, Finance Department Bihar, Patna	H	02/2024	14.10.2024	15.10.2024	02	Desk Review
				16.10.2024	29.10.2024	10	Sat-19.10.24 & 26.10.24 Sun- 20.10.24 & 27.10.24

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.

29/1

- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

2/11/24

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

19/10

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर. ब्लॉक, बीरचंद पटेल मार्ग, पटना विहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 219

दिनांक: - 14/10/24

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 05/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.2	Senior Audit Officer
Om Kumar	Assistant Audit Officer
Naveen Kumar	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Deputy Director, Planning & Development Department (HQ) Old Sectt. Patna	H	12/2023	14.10.2024	15.10.2024	02	Desk Review
				16.10.2024	29.10.2024	10	Sat-19.10.24 & 26.10.24 Sun- 20.10.24 & 27.10.24

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
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- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
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- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
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298)

- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
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ह०

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी I

श्री 21
1/1/2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

23

काशीसंग प्रधान महालेखाकार (सेवापरीक्षा) विहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhavan, R-Block, Beerchand Patel Marg, Bihar Patna-80001)

पत्रांक - ए०एम०जी०-IV(मु०)/रात्रा कार्यक्रम/2024-25/ 2/8

दिनांक: 14/10/24

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन सेवापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 01/2024-25 (AMG-IV)

Name (Shri)	Designation
Santosh Kumar Roy	Senior Audit Officer
Ranjeet Kumar Singh	Assistant Audit Officer
Vikash Kumar Singh	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted/ Audit	Duration of programme		Number of working days	Remarks
				From	To		
1	O/o The Inspector General of Registration Bihar, Patna	II	01/2024	14.10.2024	15.10.2024	02	Desk Review
				16.10.2024	29.10.2024	10	Sat-19.10.24 & 26.10.24 Sun-20.10.24 & 27.10.24

Directions:-

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hq (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hq. Letter No. 3368/BSRS/2012 dated 27th June 2012).
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.

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- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Mise/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

श्री/बी
14/4/2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

293

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhaakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

दिनांक: - 14/10/24

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 217
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 03/2024-25 (AMG-IV)

Name (Shri)	Designation
Kumar Rajiv Ranjan	Senior Audit Officer
Raju Kumar Gupta	Assistant Audit Officer
Dawer Shekh	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Commissioner of Excise Bihar, Patna	H	10/2023	14.10.2024	15.10.2024	02	Desk Review
				16.10.2024	25.10.2024	08	Sat-19.10.24 Sun-20.10.24

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection hungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/Das (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.

29/1

- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी I

21/11/2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

(3AA)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 241.

दिनांक: - 25.10.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम

Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 03/2024-25 (AMG-IV)

Name (Shri)	Designation
Kumar Rajiv Ranjan	Senior Audit Officer
Raju Kumar Gupta	Assistant Audit Officer
Dawar Shekh	Assistant Audit Officer

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Upto 25.10.2024				As Approved Earlier			
1	Commissioner of Excise, Patna with Implementing Unit Chemical Examiner of Excise Patna*	H	Oct-23	28.10.2024	06.11.2024	05+02	Sat- 26.10.24, 02.11.24 Sun- 27.10.24, 03.11.24 Holiday- 31.10.24

(For Desk Review at Headquarter)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Treasury Office, Arwal	L	Jul-14	11.11.2024	12.11.2024	02	Sat- 09.11.24 Sun- 10.11.24 Holiday- 07.11.24, 08.11.24
2	District Statistical Office, Arwal	L	L/A	13.11.2024	14.11.2024	02	Sat- 16.11.24 Sun- 17.11.24 Holiday- 15.11.24
3	District Sub Registrar, Gaya Sadar	H	Sep-23	18.11.2024	19.11.2024	02	
4	LAEO, Work Division-I, Sasaram	L	Jun-16	20.11.2024	21.11.2024	02	

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Treasury Office, Arwal	L	Jul-14	22.11.2024 (Morning Transit to Arwal)	28.11.2024	06	Sun- 24.11.24
2	District Statistical Office, Arwal	L	L/A	29.11.2024	05.12.2024	06	Sun- 01.12.24
3	District Sub Registrar, Gaya Sadar	H	Sep-23	06.12.2024 (Morning Transit to Gaya)	17.12.2024	10	Sun- 08.12.24, 15.12.24
4	LAEO, Work Division-I, Sasaram	L	Jun-16	18.12.2024 (Morning Transit to Sasaram)	24.12.2024 (Transit to Patna on 25.12.24)	06	Sun- 22.12.24

Attached to headquarter- 26.12.2024

* The last audit of Chemical Examiner of Excise Patna [Risk Category - L] was done till 2016-17.

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.

- 343
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
 - Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection hungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
 - Any other issue may be seen by audit team with prior permission of Headquarter.
 - The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
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 - IRs must be submitted within 07 days from the date of completion of audit.
 - Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
 - Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
 - Party will submit 18 proforma as per Allahabad Model.
 - The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
 - The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
 - Physical verification mandatory, if any.
 - The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
 - The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
 - The audit party should comply the O.O.No.Mise/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
 - The Audit party will follow the checklist as approved by the Group Officer for further guidance.
 - The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
 - The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (से०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी।

25/3/2024
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

346

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 242

दिनांक: - 25.10.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 04/2024-25 (AMG-IV)

Name (Shri)	Designation
Santosh Kumar Roy	Senior Audit Officer
Ranjeet Kumar Singh	Assistant Audit Officer
Vikash Kr. Singh	Assistant Audit Officer

(For Desk Review at Headquarter)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Saran	H	Dec-23	30.10.2024	01.11.2024	02	Holiday- 31.10.24
2	District Treasury Office, Chapra, Saran	L	Information not available	04.11.2024	05.11.2024	02	Sat- 02.11.24 Sun- 03.11.24
3	LAEO, Work Division-I, Siwan	L	May-16	06.11.2024	07.11.2024	02	
4	LAEO, Work Division-II, Siwan	L	Sep-19	11.11.2024	12.11.2024	02	Sat- 09.11.24 Sun- 10.11.24 Holiday- 08.11.24
5	Regional Statistical Office, Saran	L	Information not available	Desk Review will be collected from Party No. 08			

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Regional Statistical Office, Saran	L	Information not available	13.11.2024 (Morning Transit to Saran)	19.11.2024	06	Sun- 17.11.24
2	District Sub Registrar, Saran	H	Dec-23	20.11.2024	30.11.2024	10	Sun- 24.11.24
3	District Treasury Office, Chapra, Saran	L	Information not available	02.12.2024	07.12.2024 (Evening Transit to Patna)	06	Sun- 01.12.24
4	LAEO, Work Division-I, Siwan	L	May-16	09.12.2024 (Morning Transit to Siwan)	14.12.2024	06	Sun- 08.12.24
5	LAEO, Work Division-II, Siwan	L	Sep-19	16.12.2024	21.12.2024 (Evening Transit to Patna)	06	Sun- 15.12.24

Attached to headquarter- 23.12.2024 (Sun- 22.12.2024)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.

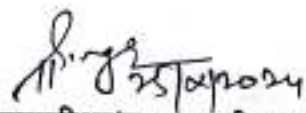
- 3/1/23
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
 - Any other issue may be seen by audit team with prior permission of Headquarter.
 - The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
 - The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
 - IRs must be submitted within 07 days from the date of completion of audit.
 - Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
 - Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
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 - The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
 - The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
 - Physical verification mandatory, if any.
 - The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
 - The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
 - The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
 - The Audit party will follow the checklist as approved by the Group Officer for further guidance.
 - The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
 - The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।


वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

348

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 243

दिनांक: - 25.10.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 05/2024-25 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.2	Senior Audit Officer
Om Kumar	Assistant Audit Officer
Naveen Kumar	Assistant Audit Officer

(For Desk Review at Headquarter)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Katihar with Implementing Unit Dy Collector Stamp, Katihar*	H	Nov-23	30.10.2024	01.11.2024	02	Holiday- 31.10.24
2	LAEO, Work Division-II, Navgachhia	L	May-16	04.11.2024	05.11.2024	02	Sat- 02.11.24 Sun- 03.11.24
3	Regional Statistical Office, Tirhut, Muzaffarpur	L	Information not available	06.11.2024	07.11.2024	02	Sat- 09.11.24 Sun- 10.11.24 Holiday- 08.11.24
4	District Statistical Office, Vaishali at Hajipur	L	Jun-15	Desk Review will be collected from Party No. 10			

(For Field Visist)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Katihar with Implementing Unit Dy Collector Stamp, Katihar*	H	Nov-23	11.11.2024 (Tansit to Katihar on 10.11.24)	23.11.2024	10+02 =12	Sun- 17.11.24
2	LAEO, Work Division-II, Navgachhia	L	May-16	25.11.2024 (Tansit to Navgachhia on 24.11.24)	30.11.2024	06	Sun- 24.11.24
3	Regional Statistical Office, Tirhut, Muzaffarpur	L	Information not available	02.12.2024 (Tansit to Muzaffarpur on 01.12.24)	07.12.2024 (Evening Tansit to Patna)	06	Sun- 01.12.24
4	District Statistical Office, Vaishali at Hajipur	L	Jun-15	09.12.2024 (Morning Tansit to Hajipur)**	14.12.2024	06	Sun- 08.12.24

Attached to headquarter- 16.12.2024 (Sun- 15.12.2024)

* The last audit of Dy Collector Stamp, Katihar [Risk Category - L] was done till 2013-14.

** During the Audit, transit from Patna to Hajipur and vice versa will be done on daily basis.

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).

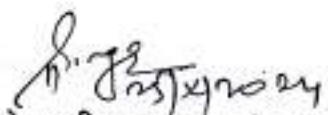
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
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- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

ह०/-

उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।


वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

350

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 244
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

दिनांक: - 25.10.2024
Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 08/2024-25 (AMG-IV)

Name (Shri)	Designation
Binoy Sheel Gautam	Senior Audit Officer
Sujeet Kumar No.1	Assistant Audit Officer
Birendra Kumar no.04	Assistant Audit Officer

(For Desk Review at Headquarter)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Regional Statistical Office, Saran	L	Information not available	21.10.2024	22.10.2024	02	Audit Work of the Unit will be done by Party No. 04
2	District Sub Registrar, Sheohar	M	2016-17	23.10.2024	24.10.2024	02	
3	District Planning Office, Sheohar	L	Mar-15	25.10.2024	28.10.2024	02	Sat- 26.10.24 Sun- 27.10.24
4	LAEO, Work Circle, Saharsa	L	Dec-15	29.10.2024	30.10.2024	02	Holiday- 31.10.24
5	District Sub Registrar, Purnea	H	Nov-23	01.11.2024	04.11.2024	02	Sat- 02.11.24 Sun- 03.11.24

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Attached to Headquarter			05.11.2024	09.11.2024		Chhat Puja- 07.11.24 & 08.11.24 Sun- 10.11.24
1	District Planning Office, Sheohar	L	Mar-15	11.11.2024 (Morning Transit to Sheohar)	16.11.2024	06	Sun- 17.11.24
2	District Sub Registrar, Sheohar	M	2016-17	18.11.2024	26.11.2024	08	Sun- 24.11.24
3	LAEO, Work Circle, Saharsa	L	Dec-15	28.11.2024 (Transit to Saharsa on 27.11.24)	04.12.2024	06	Sun- 01.12.24
4	District Sub Registrar, Purnea	H	Nov-23	05.12.2024 (Morning Transit to Purnea)	16.12.2024 (Transit to Patna on 17.12.24)	10	Sun- 08.12.24, 15.12.24

Attached to headquarter- 18.12.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.

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- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012).
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- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
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- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
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- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

ह०/-

उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

11/05/2024
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

352

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/245
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

दिनांक: - 25.10.2024
Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 10/2024-25 (AMG-IV)

Name (Shri)	Designation
Kaushal Kishor Mishra	Assistant Audit Officer
Akhilesh Paswan	Supervisor
Satyendra kumar Singh	Auditor

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Lakhisarai	M	Jul-17	02.11.2024 (Morning Transit to Lakhisarai)	14.11.2024	08	Sun- 03.11.24, 10.11.24 Attached to HQ from 07.11.24 to 09.11.24
2	AIG, Registration, Munger Division	L	L/A	15.11.2024 (Morning Transit to Munger)	21.11.2024	06	Sun- 17.11.24
3	District Sub Registrar, Munger	M	May-17	22.11.2024	30.11.2024	08	Sun- 24.11.24
4	Regional Office (Planning Unit), Munger	L	Jun-15	02.12.2024	07.12.2024	06	Sun- 01.12.24
5	District Provident Fund Office, Munger, Jamui & Lakhisarai, at Munger	L	Feb-15	09.12.2024	14.12.2024 (Transit to Patna on 15.12.24)	06	Sun- 08.12.24

Attached to headquarter- 16.12.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir. no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
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- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.

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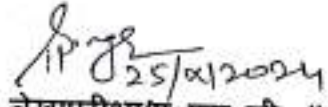
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- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।


25/01/2024
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

354

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Bihapatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/221

दिनांक: - 25.10.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/ 246

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम

Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation
Satya Prakash Singh	Senior Audit Officer
Chandra Bhanu Kumar	Assistant Audit Officer
Dharmendra Yadav	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Upto 29.10.2024			As Approved Earlier			
1	Commissioner of Commercial Taxes Department Bihar, Patna	H	2020-21	30.10.2024	06.11.2024	05	Sat-02.11.24 Sun- 03.11.24 Holiday-31.10.24
2	JCST (Incharge), Patna Central Circle-1, Patna *(Period of 2020-21 to 2022-23 to be covered)	H	NA	09.11.2024	02.12.2024	20	Sun-10.11.24, 17.11.24, 24.11.24 & 01.12.24 Holiday- 07.11.24 & 08.11.24

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
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353

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- The audit team will follow and adhere the Key Result Area as enmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

6. सचिवालय, प्रधान महालेखाकार (ले०प०) विहार, पटना
7. सचिवालय, उप-महालेखाकार/प्रशासन
8. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
9. वरिष्ठ लेखापरीक्षा/ दावा- II
10. संबंधित अधिकारी/कर्मचारी I


वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

(26/24)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद्र पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/274

दिनांक: - 05.11.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम

Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation
Satya Prakash Singh	Senior Audit Officer
Chandra Bhanu Kumar	Assistant Audit Officer
Dharmendra Yadav	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Upto 06.11.2024			As Approved Earlier			
	Attached to Headquarter			07.11.2024	09.11.2024		Chhat Pujan & 07.11.24 08.11.24 Sun- 10.11.24
1	Commissioner of Commercial Taxes Department Bihar, Patna	H	2020-21	11.11.2024	12.11.2024	02	
2	JCST (Incharge), Patna Central Circle-1, Patna *(Period of 2020-21 to 2022-23 to be covered)	H	NA	13.11.2024	05.12.2024	20	Sun- 17.11.24, 24.11.24 & 01.12.24

Attached to Headquarter- 06.12.2024

Directions: -

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- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

श्री 21
25.11.2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

(31)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerschand Patel Marg, Bihar Patna-80001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 279
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

दिनांक: - 14.11.2024
Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपूरक लेखापरीक्षा का यात्रा कार्यक्रम
Tour Programme for Supplementary audit of 3rd quarter 2024-25
Party No - 11/2024-25 (Commercial Team) (AMG-IV)

Name (Shri)	Designation
Shyam Jee Dubey**	Senior Audit Officer
Sanjay Kumar Kushwaha	Assistant Audit Officer
Krishna Kumar	Assistant Audit Officer

Sl No	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks	Holidays
				From	To			
01	Bihar State Education Finance Corporation Ltd.	N.A	N.A	18.11.2024	26.11.2024	07	Supplementary Audit of Financial Statement for the year 2023-24	Sat - 23.11.24 Sun - 24.11.24

Attached to headquarters- 27.11.2024
Directions: -

** Shri Shyam Jee Dubey, Sr.AO will partially supervise the audit team.

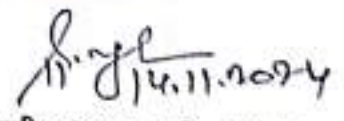
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.

ह०/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी।



वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

6385

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
 (Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 281

दिनांक: - 19.11.2024

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम
 Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 10/2024-25 (AMG-IV)

Name (Shri)	Designation
Kaushal Kishor Mishra	Assistant Audit Officer
Akhilesh Paswan	Supervisor
Satyendra kumar Singh	Auditor

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Upto 15.11.2024				As approved earlier.			
Attached to Headquarter (Transit from Munger to Patna on 16.11.2024)				18.11.2024	20.11.2024		Sun-17.11.24
3	District Sub Registrar, Munger	M	May-17	22.11.2024 (Transit to Munger on 21.11.24)	30.11.2024	08	Sun-24.11.24
4	Regional Office (Planning Unit), Munger	L	Jun-15	02.12.2024	07.12.2024	06	Sun-01.12.24
5	District Provident Fund Office, Munger, Jamui & Lakhisarai, at Munger	L	Feb-15	09.12.2024	14.12.2024 (Transit to Patna on 15.12.24)	06	Sun-08.12.24

Attached to headquarter- 16.12.2024

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.

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- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc.TACA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Shri Lavkush Kumar, Sr. Ar. will attach the team during the audit of DSR, Munger i.e. 22.11.2024 to 30.11.2024 using transit from Patna to Munger vice versa on 21.11.2024 and 01.12.2024 respectively.

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उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

21/11.11.2024

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

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कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर. ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001

(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, Patna-800001)

पत्रांक: - ए०एम०जी०-IV (मु०)/यात्रा कार्यक्रम/2024-25/221

दिनांक: - 12.2024

Letter No-AMG-IV(HQ) Tour Programme/2024-25/299

Date: 05.12.2024

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम

Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation	Remarks
Satya Prakash Singh	Senior Audit Officer	
Chandra Bhanu Kumar	Assistant Audit Officer	Discontinued w.e.f. 21.11.2024 due to Medical issue
Dharmendra Kr. Yadav	Assistant Audit Officer	
Niraj Kumar No.4	Assistant Audit Officer	Temporarily attached

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Upto 05.12.2024			As Approved Earlier			
1	JCST (Incharge), Patna Central Circle-1, Patna *(Period of 2020-21 to 2022-23 to be covered)	H	NA	06.12.2024	13.12.2024	07	Sun- 08.12.24

Attached to Headquarter- 16.12.2024 (Sat- 14.12.2024; Sun- 15.12.2024)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.

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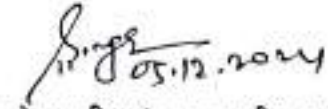
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।


05.12.2024
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

406 4

रीलिय पधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beershandi Patel Marg, Bihar Patna-800001)

पत्रांक: - ए०एम०जी०-IV (गु०)/मास कार्यक्रम/2024-25/221 | 300
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

दिनांक: - 12.12.2024
Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम
Revised Tour Programme for compliance audit of 3rd quarter 2024-25
Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation	Remarks
Satya Prakash Singh	Senior Audit Officer	
Dharmendra Kr. Yadav	Assistant Audit Officer	
Niraj Kumar No.4	Assistant Audit Officer	Temporarily attached

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	(For Field Visit) Duration of programme		Number of working days	Remarks
				From	To		
1	JCST Patliputra Circle, Patna for VAT - Period to be covered 2018-19 to 2023-24 for GST- Period of 2020-21 to 2022-23 to be covered	H	2017-18	16.12.2024	09.01.2025	20	Sun- 22.12.24, 29.12.2024 & 05.01.2025 Holiday- 25.12.2024, 06.01.25

Attached to Headquarter- 10.01.2025

Directions: -

- Directions issued vide Headquarters letter No. 113/CRA/GST/Bihar/AAP 2024-25/621-2023 dated 26.02.2024 will be followed and approval of selected cases based on sampling method would be obtained within 2-3 days.
- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) (Authority vide Hqr. Letter No. 3368/HRS/2012 dated 27th June 2012).
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.

- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.
- In Compliance of Branch order dated. 10.12.2024 information to be furnished on google form link:
<http://forms.gle/QJiJTxux9T9UGRL6A>.

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उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

[Signature]
12.12.2024
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

(44)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/ 303

दिनांक: - 03.01.2025

Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनिरिक्षित यात्रा कार्यक्रम

Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 04/2024-25 (AMG-IV)

Name (Shri)	Designation
Santosh Kumar Roy	Senior Audit Officer
Ranjeet Kumar Singh	Assistant Audit Officer
Vikash Kr. Singh	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Upto 07.12.2024 (Evening Transit to Patna)			As approved earlier.			Sun- 08.12.24
1	LAEO, Work Division-I, Siwan	L	May-16	09.12.2024 (Morning Transit to Siwan)	14.12.2024	06	
2	LAEO, Work Division-II, Siwan	L	Sep-19	16.12.2024	21.12.2024 (Evening Transit to Patna)	06	Sun- 15.12.24

Attached to headquarter- 23.12.2024 (Sun- 22.12.2024)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
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- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
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- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Shri Santosh Kumar Roy, Sr.AO. was attached to Headquarter for work related to "SSCA on Implementation of MKVY" on 09.12.2024 thereafter, he availed transit from Patna to Siwan on 10.12.2024 (Morning) to continue the audit work as per tour programme.

हं/-

उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

Singh
03.1.2025

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

450

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, आर.ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 80001
(Office of the Pr. Accountant General (Audit) Mahalekshakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-80001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2024-25/221/805
Letter No-AMG-IV(HQ)/Tour Programme/2024-25/

दिनांक: - 09.01.2025
Date:

वर्ष 2024-25 के तृतीय तिमाही के अनुपालन लेखापरीक्षा का पुनरीक्षित यात्रा कार्यक्रम
Revised Tour Programme for compliance audit of 3rd quarter 2024-25

Party No - 09/2024-25 (AMG-IV)

Name (Shri)	Designation	Remarks
Satya Prakash Singh	Senior Audit Officer	
Dharmendra Kr. Yadav	Assistant Audit Officer	
Niraj Kumar No.4	Assistant Audit Officer	Temporarily attached

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
	Upto 09.01.2025			As Approved Earlier			
1	JCST Patliputra Circle, Patna For VAT - Period to be covered 2018-19 to 2023-24 For GST - Period of 2020-21 to 2022-23 to be covered.	H	2017-18	10.01.2025	15.01.2025	05	Sun- 12.01.25

Attached to Headquarter- 16.01.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/Das (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.

- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No,Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- Information in the prescribed format is required to be obtained from apex unit regarding IT applications being used.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTxux9T9UGRL6A>

ह०/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. संबंधित अधिकारी/कर्मचारी ।

[Handwritten Signature]
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)