



महालेखाकार का कार्यालय (लेखापरीक्षा)
तेलंगाना, हैदराबाद
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), TELANGANA,
HYDERABAD-04.

No.AG(Audit)/TS/AMG-I Co-ordn/Tour progr & Postings/2022-23/GTR. NO. 69 Dt: 12.04.2022.

POSTING / PROGRAMME ORDER No. 02

As approved by AG/Audit , the following programmes / postings are ordered:

Sn.	Party No.	Name of the office	Dates of audit	Last audit
SS-2	<u>GSS-07</u> S. Raju Naik, SAO SK. S. Rasheed, AAO MA Elliyas, AAO	Commissioner of Technical Education, Hyderabad	11.04.2022 to 28.04.2022 (14 working days)	2017-18
GS	R S Srinivas, AAO	Supdt. of Police, Wanaparthy (including records of 05 Police Stations/Traffic Police Stations)	29.04.2022 to 19.05.2022 (15 working days)	N A
SS-3		District Welfare Officer, Wanaparthy	20.05.2022 to 28.05.2022 (08 working days)	NA
			NTD: Hyderabad	
			Stay @ H.qrs office: 30.05.2022	
GS		Addl. DGP, Grey Hounds, Hyderabad	31.05.2022 to 08.06.2022 (08 working days)	2020-21
			NTD: Mahabubnagar	
SS-3		Dist. BC Welfare Officer, Mahabubnagar (including the records of 1 ABCWO & 5 Hostels)	09.06.2022 to 22.06.2022 (12 working days)	2017-18
			NTD: Hyderabad	
GS		Prl. District Judge, L B Nagar, Hyderabad	23.06.2022 to 28.06.2022 (05 working days)	2006-07
SS-3	<u>GSS-03</u> KVBS Siva Kumar, SAO M. Ravi Kumar, AAO Satish Kumar Singh, AAO	Commissioner, Backward Classes Welfare Department, Hyderabad	18.04.2022 to 07.05.2022 (16 working days)	2019-20
			NTD: Suryapet	
SS-3		Dist. BC Welfare Officer, Suryapet (including the records of 1 ABCWO & 5 Hostels)	09.05.2022 to 21.05.2022 (11 working days)	NA
SS-2		Govt. Polytechnic for Women, Suryapet	23.05.2022 to 30.05.2022 (07 working days)	2010-11
			NTD: Hyderabad	

		Stay @ H. Qrs office: 31.05.2022	
SS-2	Director of Adult Education, Hyderabad	01.06.2022 to 09.06.2022 (08 working days)	2019-20
		No transit to Nalgonda	
SS-3	Dist. BC Welfare Officer, Nalgonda (including the records of 1 ABCWO & 5 Hostels)	10.06.2022 to 24.06.2022 (12 working days)	2017-18
		NTD: Jangaon	
GS	Prl. Judl. Magistrate of First Class, Jangaon	25.06.2022 to 29.06.2022 (04 working days)	NA
		NTD: Hyderabad	

The following instructions are issued to above parties for compliance:

1. If any deviations in Tour programme should be with prior approval of DAG/AMG-I
2. As per H.qrs instructions, data for Audit Universe should be invariably collected and sample audit should be conducted
3. LAR should be submitted within the due date
4. Minutes of the Entry and Exit meeting with auditee units to be recorded and should be included in LAR
5. Disclaimer and Code of Ethics certificate should be included in LAR
6. Title Sheet should be submitted along-with Draft Inspection Report and the desk review shall be prepared and submitted to DAG/AMG-I for prior approval
7. The paras drafted should follow the standard pattern, i.e. criterion, departmental action, violation of criterion, audit analysis, reply of the department and rebuttal separately
8. The paras drafted should be without typing and grammatical mistakes.
9. Titles of para should be separated from paras.
10. AEs should not be simply copy pasted in the Draft Report without any redrafting.
11. The audit observation need not be reiterated while writing the rebuttal and rebuttal should be very brief and specific.
12. One third margins should be maintained for the draft LAR with double line spacing.
13. Interact with FAW sections (including RAO/Abids) who are conducting the Voucher Audit;
14. Study the previous Inspection Reports, examine the PMV Register, review the outstanding paras if any and verify the G.O. Register in Editing section, verify the previous Audit Reports and
15. Any important point noticed during the course of audit may be brought to the notice of Sr.AO, Reports sn. for further action / guidance.
16. **Invariably mention the following details in the draft IR forwarding letter – Complete office address with PIN code; e-mail Id (official / other) ; DDO code and landline and mobile no of auditee.**

To
 Individuals ✓
 SAO/APRC/IS wing/Bills / Reports sn.
 SAO/SS-II/SS-III/GS / ITA
 Sr. PS to DAG/AMG-I
 General Unit

23/06/2022
 13/06/2022
 Sr. Audit Officer / AMG-I Co-ordination
 12-6-2022