

Tour Programme for compliance audit of 2nd quarter 2022-23

Party No – 09 /2022-22 (AMG-IV)

Name (Shri)	Designation
Shri Sanjeev Kumar no. 05	AAO
Shri Suraj Singh	AAO
Shri Dhiraj Kumar	AAO (A)
Shri K M Jaipuria*	Sr. AO

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
01	Pr. Secretary, Finance Department, Patna	H	May 2020	19/09/2022	07/10/2022	12	Sunday:-25/09/2022 & 02/10/2022 Saturday:-24/09/2022, 01/10/2022 Holiday:-03/10/2022 to 05/10/2022
02	Dy. Director, Treasury & Accounts, Patna Bihar	L	L/A	10/10/2022	19/10/2022	8	Sunday:-16/10/2022 Saturday:-15/10/2022

Attached to headquarter- 20.10.2022

Directions:-

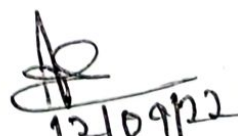
- * As ordered Shri K.M Jaipuria SAO will Supervise the audit in addition to the Work of SAO of AMS & DA Group section.
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, , local field party will be attached to Headquarter.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit along with its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory-
- Within first two days-Schemes selection, basis & approval by Group Officer

Authority:- AG (Audit) Bihar, order dated:-12.09.2022

Sd/-
Dy. Accountant General (AMG-IV)

Copy to:-

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned


12/09/22
Sr. Audit Officer/AMG-IV (Hqr)