

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,  
Bihar, Patna-800001**

**Tour Programme for compliance audit of 1<sup>st</sup> quarter 2022-23**

Party No – CA/01(AMG-01)

Name of Party members –

1. Shri Santosh Kumar Roy, Sr. AO
2. Shri Manish Kumar Choudhary, AAO
3. Shri Bablu Kumar, AAO
4. Shri Premchand Kumar Das, Sr. Ar.

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Programme		Number of working days	Remarks
				From	To		
Transit to Purnea- 10.04.2022							
1	EE, Road Division, Purnea	H	Dec-16	11.04.2022	27.04.2022	12	Sun-17/04, 24/04 Holiday-14/04, 15/04
2	EE, NH Division, Purnea	L	Dec-15	28.04.2022	08.05.2022	8	Sun-01/05,08/05
Transit to Saharsa- 09.05.2022 (Morning)							
3	EE, Road Division, Saharsa	H	Jan-17	09.05.2022	24.05.2022	12	Sun-15/05,22/05 Holiday-16/05
Transit to Hajipur (Vaishali)- 25.05.2022							
4	EE, Road Division, Hajipur (Vaishali)	M	Mar-17	26.05.2022	06.06.2022	10	Sun-29/05,05/06
Transit to Munger- 07.06.2022							
5	EE, Road Division, Munger	M	Oct-16	08.06.2022	20.06.2022	10	Sun-12/06,19/06 Holiday-14/16
Transit to Gulzarbagh (Patna City)- 21.06.2022							
6	EE, NH Division, Gulzarbagh (Patna City)	L	Dec-13	22.06.2022	30.06.2022	8	Sun-26/06, 03/07

Attached to headquarter- 01.07.2022

**Instructions:**

- The scheme selection is to be done after proper analysis (Name of Scheme, updated progress, expenditure incurred etc.) and submit it to AMG-I(Headquarter) through e-mail within two days of commencement of audit for approval of Group Officer.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter during local tour.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27<sup>th</sup> June 2012}.
- The audit party is directed to intimate the details of hotel/accommodation i.e. Name of Hotel, Address, Room No and contact details etc to AMG-I (Hq) as soon as they will check in at hotel/accommodation.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I(Hq).
- IRs must be submitted within 07 days from the date of completion of audit alongwith its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit 18 proforma as per Allahabad Model. The hard copy of 18 Proforma will be attached with DIR and soft copy will be submitted to headquarter Section (AMG-I).
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.

- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-I) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-

**Dy. Accountant General (AMG-I)**

Date: 08.04.2022

No. AMG-I. (Hqrs.)/1<sup>st</sup> qtr TP 22-23/19-24

Copy to: -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer/ Claim
5. Sr. A.O./ AMS
6. Persons Concerned

  
Sr. Audit Officer/AMG-I (Hqr)

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,  
Bihar, Patna-800001**

**Tour Programme for compliance audit of 1<sup>st</sup> quarter 2022-23**

Party No – CA/09(AMG-01)

Name of Party members –

1. Shri Jitendra Narayan Choudhary, Sr. AO
2. Shri Chandan Kumar Sinha, AAO
3. Shri Avinash Kumar, AAO (A)
4. Shri Awadhesh Kumar No. 02, Sr. Ar.

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Transit to Supaul- 10.04.2022							
1	Executive Officer, Nagar Parishad, Supaul	L	2016-17	11.04.2022	25.04.2022	8+2	Sun-17/04,24/04 Holiday- 14/04,15/04,23/04
Transit to Birpur (Supaul)- 26.04.2022 (Morning)							
2	Executive Officer, Nagar Panchayat, Birpur (Supaul)	L	2015-16	26.04.2022	08.05.2022	8+2	Sun-01/05,08/05 Holiday-03/05
Transit to Nirmali (Supaul)- 09.05.2022 (Morning)							
3	Executive Officer, Nagar Panchayat, Nirmali (Supaul)	L	2014-15	09.05.2022	21.05.2022	8+2	Sun- 15/05, 22/05 Holiday- 10/05, 16/05
Transit to Banmankhi (Purnia)-22.05.2022 (Morning)							
4	Executive Officer, Nagar Parishad, Banmankhi (Purnia)	M	2018-19	23.05.2022	02.06.2022	10	Sun-29/05
Transit to Barsoi (Katihar)- 03.06.2022 (Morning)							
5	Executive Officer, Nagar Panchayat, Barsoi (Katihar)	L	LA	03.06.2022	15.06.2022	8+2	Sun-05/06, 12/06 Holiday- 14/06
Transit to Manihari (Katihar)- 16.06.2022 (Morning)							
6	Executive Officer, Nagar Panchayat, Manihari (Katihar)	L	2016-17	16.06.2022	27.06.2022	8+2	Sun- 19/06, 26/06
Transit to Patna-28.06.2022							

Attached to headquarter- 29.06.2022

**Instructions:**

- The Audit party will follow the checklist as approved by the Group Officer for further guidance. Further, the audit party will follow the approved ADM of central sponsored as well as State sponsored schemes which was prepared during pilot study of District Centric Audit of ULBs.
- The scheme selection is to be done after proper analysis (Name of Scheme, updated progress, expenditure incurred etc.) and submit it to AMG-I(Headquarter) through e-mail within two days of commencement of audit for approval of Group Officer.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the same report along with photographs will be submitted with the concerned Draft Inspection reports.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-I) separately.
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter during local tour.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27<sup>th</sup> June 2012}.
- The audit party is directed to intimate the details of hotel/accommodation i.e. Name of Hotel, Address, Room No and contact details etc to AMG-I (Hq) as soon as they will check in at hotel/accommodation.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I(Hq).
- IRs must be submitted within 07 days from the date of completion of audit alongwith its soft copy.

- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit 18 proforma as per Allahabad Model.
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-

**Dy. Accountant General (AMG-I)**

Date:08.04.2022

No. AMG-I. (Hqrs.)/1<sup>st</sup> qtr TP 22-23/67-72

Copy to: -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim
5. Sr. A.O. AMS
6. Persons Concerned

  
Sr. Audit Officer/AMG-I (Hqr)

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,  
Bihar, Patna-800001**

**Tour Programme for compliance audit of 1<sup>st</sup> quarter 2022-23**

Party No – CA/08(AMG-01)

Name of Party members –

1. Shri Kumar Rajiv Ranjan, Sr. AO
2. Shri Atul Kumar, AAO
3. Shri Ajay Kumar, No. 04, AAO
4. Shri Praveen Kumar No. 04, Sr. Ar.

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Transit to Bikramganj (Rohtas)- 11.04.2022 (Morning)							
1	Executive Officer, Nagar Parishad Bikramganj (Rohtas)	L	2015-16	11.04.2022	25.04.2022	8+2	Sun-17/04, 24/04 Holiday-14/04, 15/04, 23/04
Transit to Koath (Rohtas)- 26.04.2022 (Morning)							
2	Executive Officer, Nagar Panchayat Koath (Rohtas)	L	2014-15	26.04.2022	08.05.2022	8+2	Sun-01/05, 08/05 Holiday-03/05
Transit to Nokha (Rohtas)- 09.05.2022 (Morning)							
3	Executive Officer, Nagar Parishad Nokha (Rohtas)	L	2015-16	09.05.2022	21.05.2022	8+2	Sun-15/05 Holiday-10/05, 16/05
Transit to Daudnagar (Aurangabad)- 22.05.2022 (Morning)							
4	Executive Officer, Nagar Parishad Daudnagar (Aurangabad)	M	2014-15	22.05.2022	02.06.2022	10	Sun-29/05
Transit to Rafiganj (Aurangabad)- 03.06.2022 (Morning)							
5	Executive Officer, Nagar Panchayat Rafiganj (Aurangabad)	L	2014-15	03.06.2022	15.06.2022	8+2	Sun-05/06, 12/06 Holiday- 14/06
Transit to Navinagar (Aurangabad)- 16.06.2022 (Morning)							
6	Executive Officer, Nagar Panchayat Navinagar (Aurangabad)	L	2015-16	16.06.2022	27.06.2022	8+2	Sun- 19/06, 26/06
Transit to Patna-28.06.2022							

Attached to headquarter- 29.06.2022

**Instructions:**

- The Audit party will follow the checklist as approved by the Group Officer for further guidance. Further, the audit party will follow the approved ADM of central sponsored as well as State sponsored schemes which was prepared during pilot study of District Centric Audit of ULBs.
- The scheme selection is to be done after proper analysis (Name of Scheme, updated progress, expenditure incurred etc.) and submit it to AMG-I(Headquarter) through e-mail within two days of commencement of audit for approval of Group Officer.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the same report along with photographs will be submitted with the concerned Draft Inspection reports.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-I) separately.
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter during local tour.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27<sup>th</sup> June 2012}.
- The audit party is directed to intimate the details of hotel/accommodation i.e. Name of Hotel, Address, Room No and contact details etc to AMG-I (Hq) as soon as they will check in at hotel/accommodation.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.

- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I(Hq).
- IRs must be submitted within 07 days from the date of completion of audit alongwith its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit 18 proforma as per Allahabad Model.
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-

**Dy. Accountant General (AMG-I)**

Date: 08.04.2022

No. AMG-I. (Hqrs.)/1<sup>st</sup> qtr TP 22-23/61-66

Copy to: -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim
5. Sr. A.O. AMS
6. Persons Concerned

  
Sr. Audit Officer, AMG-I (Hqr)

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,  
Bihar, Patna-800001**

**Tour Programme for compliance audit of 1<sup>st</sup> quarter 2022-23**

Party No – CA/07(AMG-01)

Name of Party members –

1. Shri Pankaj Kumar Sharma, Sr. AO
2. Shri Vikash Kumar No. 02, AAO
3. Shri Om Prakash No. 02, AAO (A)
4. Shri Manoj Kumar No. 10, Ar.

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Transit to Madhubani- 10.04.2022							
1	Executive Officer, Nagar Panchayat Ghoghardih (Madhubani)	L	2018-19	11.04.2022	21.04.2022	8	Sun-17/04 Holiday- 14/05,15/05
Transit to Jhanjharpur (Madhubani)-22.04.2022 (Morning)							
2	Executive Officer, Nagar Panchayat Jhanjharpur (Madhubani)	L	2014-15	22.04.2022	05.05.2022	8+2	Sun- 24/04,01/05 Holiday- 23/04,03/05
Transit to Saharsa- 06.05.2022 (Morning)							
3	Executive Officer, Nagar Parishad Saharsa	L	2016-17	06.05.2022	21.05.2022	10+2	Sun- 08/05,15/05 Holiday- 10/05,16/05
Transit to Kishanganj- 22.05.2022							
6	Executive Officer, Nagar Parishad Kishanganj	M	2017-18	23.05.2022	04.06.2022	10+2	Sun-29/05
Transit to Haveli Kharagpur (Munger)- 05.06.2022							
7	Executive Officer, Nagar Parishad, Haveli Kharagpur (Munger)	M	2015-16	06.06.2022	20.06.2022	10+2	Sun- 12/06, 19/06 Holiday- 14/06
Transit to Sheikhpura- 21.06.2022 (Morning)							
8	Executive Officer, Nagar Parishad, Sheikhpura	M	2018-19	21.06.2022	01.07.2022	10	Sun- 26/06,
Transit to Patna- 02.07.2022							

Attached to headquarter- 04.07.2022

**Instructions:**

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- The scheme selection is to be done after proper analysis (Name of Scheme, updated progress, expenditure incurred etc.) and submit it to AMG-I(Headquarter) through e-mail within two days of commencement of audit for approval of Group Officer.
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- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-I) separately.
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter during local tour.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27<sup>th</sup> June 2012}.
- The audit party is directed to intimate the details of hotel/accommodation i.e. Name of Hotel, Address, Room No and contact details etc to AMG-I (Hq) as soon as they will check in at hotel/accommodation.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I(Hq).

- IRs must be submitted within 07 working days from the date of completion of audit alongwith its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit 18 proforma as per Allahabad Model.
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-

**Dy. Accountant General (AMG-I)**

Date:08.04.2022

No. AMG-I. (Hqrs.)/1<sup>st</sup> qtr TP 22-23/55-60

Copy to: -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim
5. Sr. A.O. AMS
6. Persons Concerned

  
Sr. Audit Officer/AMG-I (Hqr)



**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,  
Bihar, Patna-800001**

**Tour Programme for compliance audit of 1<sup>st</sup> quarter 2022-23**

Party No – CA/05(AMG-01)

Name of Party members –

1. Shri Ajay Kumar No.02, Sr. AO
2. Md Mozammil, AAO
3. Shri Rishi Kumar Gautam, AAO (A)
4. Shri Sanatan Kumar, AAO(A)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Transit to Sonepur (Chapra)- 11.04.2022 (Morning)							
1	Executive Officer, Nagar Panchayat, Sonpur (Chapra)	L	2014-15	11.04.2022	25.04.2022	8+2	Sun-17/04, 24/04 Holiday-14/04, 15/04, 23/04
Transit to Sonepur (Chapra)- 26.04.2022 (Morning)							
2	Executive Officer, Nagar Panchayat, Dhighwara (Chapra)	L	2016-17	26.04.2022	07.05.2022	8+2	Sun-01/05, 08/05 Holiday-03/05
Transit to Biharsharif (Nalanda) -09.05.2022 (Morning)							
3	Municipal Commissioner, Nagar Nigam Biharsharif	L	2018-19	09.05.2022	27.05.2022	15	Sun-15/05, 22/05 Holiday-10/05, 16/05
Transit to Hilsa (Nalanda)-28.05.2022 (Morning)							
4	Executive Officer, Nagar Parishad Hilsa (Nalanda)	M	2018-19	28.05.2022	10.06.2022	10+2	Sun-29/05, 05/06
Transit to Silao (Nalanda)- 11.06.2022 (Morning)							
5	Executive Officer, Nagar Panchayat Silao (Nalanda)	L	2014-15	11.06.2022	23.06.2022	8+2	Sun- 12/06, 19/06 Holiday- 14/06
Transit to Islampur (Nalanda)-24.06.2022 (Morning)							
6	Executive Officer, Nagar Panchayat, Islampur (Nalanda)	L	2017-18	24.06.2022	05.07.2022	8+2	Sun- 26/06, 03/07
Transit to Patna-05.07.2022 (Evening)							

Attached to headquarter- 06.07.2022

**Instructions:**

- **The Audit party will follow the checklist as approved by the Group Officer for further guidance. Further, the audit party will follow the approved ADM of central sponsored as well as State sponsored schemes which was prepared during pilot study of District Centric Audit of ULBs.**
- **The scheme selection is to be done after proper analysis (Name of Scheme, updated progress, expenditure incurred etc.) and submit it to AMG-I(Headquarter) through e-mail within two days of commencement of audit for approval of Group Officer.**
- **The joint physical verification will be done only after selection/review of schemes by the audit party and the same report along with photographs will be submitted with the concerned Draft Inspection reports.**
- **The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-I) separately.**
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter during local tour.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27<sup>th</sup> June 2012}.
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- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I(Hq)
- IRs must be submitted within 07 working days from the date of completion of audit alongwith its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
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- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

No. AMG-I (Hqrs.)/1<sup>st</sup> qtr TP 22-23/43-48  
Copy to -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim
5. Sr. A.O. AMS
6. Persons Concerned

Sd/-  
**Dy. Accountant General (AMG-I)**

Date: 08.04.2022

  
Sr. Audit Officer/AMG-I (Hqr)

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,  
Bihar, Patna-800001**

**Tour Programme for compliance audit of 1<sup>st</sup> quarter 2022-23**

Party No – CA/03(AMG-01)

Name of Party members –

1. Shri Pramod Kumar Singh, Sr. AO
2. Shri Aravind Kumar Mantu, AAO
3. Shri Rishikant Singh, AAO(A)
4. Shri Ambedkar Kumar Rajak, Sr. Ar.

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Transit to Naubatpur (Patna)- 11.04.2022 (Morning)							
1	Executive Officer, Nagar Panchayat Naubatpur (Patna)	L	LA	11.04.2022	25.4.2022	8+2	Sun-17/04, 24/04 Holiday-14/04, 15/04, 23/04
Transit to Motihari- 26.04.2022							
2	Municipal Commissioner, Nagar Nigam Motihari (East Champaran)	H	2015-16	27.04.2022	29.05.2022	25	Sun-01/05, 08/05, 15/05, 22/05 Holiday-03/05, 10/05, 16/05
Transit to Chakia (East Champaran)- 30.05.2022 (Morning)							
3	Executive Officer, Nagar Parishad, Chakia (East Champaran)	L	2015-16	30.05.2022	09.06.2022	8+2	Sun-05/06
Transit to Dhaka (East Champaran)- 10.06.2022 (Morning)							
4	Executive Officer, Nagar Parishad, Dhaka (East Champaran)	L	2014-15	10.06.2022	22.06.2022	8+2	Sun-12/06, 19/06 Holiday-14/06
Transit to Patna- 23.06.2022							

Attached to headquarter- 24.06.2022

Instructions:

- **The Audit party will follow the checklist as approved by the Group Officer for further guidance. Further, the audit party will follow the approved ADM of central sponsored as well as State sponsored schemes which was prepared during pilot study of District Centric Audit of ULBs.**
- **The scheme selection is to be done after proper analysis (Name of Scheme, updated progress, expenditure incurred etc.) and submit it to AMG-I(Headquarter) through e-mail within two days of commencement of audit for approval of Group Officer.**
- **The joint physical verification will be done only after selection/review of schemes by the audit party and the same report along with photographs will be submitted with the concerned Draft Inspection reports.**
- **The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-I) separately.**
- **Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.**
- **In case of holiday in State Government offices, field party will be attached to Headquarter during local tour.**
- **As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.**
- **Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27<sup>th</sup> June 2012}.**
- **The audit party is directed to intimate the details of hotel/accommodation i.e. Name of Hotel, Address, Room No and contact details etc to AMG-I (Hq) as soon as they will check in at hotel/accommodation.**
- **The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.**
- **The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I(Hq).**
- **IRs must be submitted within 07 days from the date of completion of audit alongwith its soft copy.**
- **Party will have to submit at least one PDP from each High Category unit.**
- **Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.**
- **Party will submit 18 proforma as per Allahabad Model.**
- **The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.**

- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

No. AMG-I. (Hqrs.)/1<sup>st</sup> qtr TP 22-23/31-36  
Copy to -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer/Claim
5. Sr. A.O./AMS
6. Persons Concerned

Sd/-

**Dy. Accountant General (AMG-I)**

Date: 08.04.2022

Sr. Audit Officer/AMG-I (Hqr)

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,  
Bihar, Patna-800001**

**Tour Programme for compliance audit of 1<sup>st</sup> quarter 2022-23**

Party No – CA/04(AMG-01)

Name of Party members –

1. Shri Sanjoy Kumar Srivastava, Sr. AO
2. Shri Anil Kumar No. 04, AAO
3. Shri Sanjay Kumar Tripathi, AAO
4. Shri Ashish Kumar, Ar.

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
Transit to Darbhanga- 11.04.2022 (Morning)							
1	Municipal Commissioner, Nagar Nigam Darbhanga	H	2015-16	11.04.2022	14.05.2022	25	Sun-17/04, 24/04, 01/05, 08/05, 15/05 Holiday-14/04, 15/04, 23/04, 03/05,10/05,16/05
Transit to Benipur (Darbhanga)- 17.05.2022 (Morning)							
2	Executive Officer, Nagar Parishad Benipur (Darbhanga)	L	2015-16	17.05.2022	27.05.2022	8+2	Sun-22/05
Transit to Biraul (Darbhanga)-28.05.22 (Morning)							
3	Executive Officer, Nagar Panchayat Biraul (Darbhanga)	L	LA	28.05.2022	08.06.2022	8+2	Sun-29/05,05/06
Transit to Ara (Bhojpur)- 09.06.2022							
4	Municipal Commissioner, Nagar Nigam Ara (Bhojpur)	L	2018-19	10.06.2022	22.06.2022	10	Sun-12/06,19/06 Holiday-14/06
Transit to Patna- 22.06.2022 (Evening)							

Attached to headquarter- 23.06.2022

Instructions:

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- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

No. AMG-I. (Hqrs.) 1<sup>st</sup> qtr TP 22-23/37-42  
Cops to -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim
5. ✓ Sr. A.O. AMS
6. Persons Concerned

Sd/-  
Dy. Accountant General (AMG-I)  
Date 08.04.2022

  
Sr. Audit Officer/AMG-I (Hqr)