

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand  
Patel Marg, Bihar, Patna-800001**

**Tour Programme for information collection regarding validation of data of Asset Accounts**

Name of Party members –

1. Shri Neeraj Kumar No. 01, AAO
2. Md. Moinul Haque, Sr. Ar.

Sl. No.	Name of the audit entity	Duration of programme		Number of working days	Minerals available	Remarks
		From	To			
	Transit to Bhojpur- 07.03.2022 (Morning)					
1.	O/o Distt. Mining Officer, Bhojpur	07.03.2022	08.03.2022	02	Sand	
	Transit to Patna- 08.03.2022 (Evening)					
2.	O/o Distt. Mining Officer, Patna	09.03.2022	12.03.2022	04	Sand	Sun- 13/03
	Transit to Sheikhpura- 14.03.2022 (Morning)					
3.	O/o Distt. Mining Officer, Shiekhpora	14.03.2022	15.03.2022	02	Stone	
	Transit to Patna- 15.03.2022 (Evening)					

Attached to headquarter-16.03.2022

Instructions:

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27<sup>th</sup> June 2012}.
- The audit party is directed to intimate the details of hotel/accommodation i.e. Name of Hotel, Address, Room No and contact details etc to AMG-I (Hq) as soon as they will check in at hotel/accommodation.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Sd/-

**Dy. Accountant General (AMG-I)**

Date: 02.03.2022

No. AMG-I. (Hqrs.)/TP 4<sup>th</sup> qtr 2021-22/1468-73

Copy to: -

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim.
5. Sr. A.O. AMS
6. Persons Concerned

  
Sr. Audit Officer/AMG-I (Hqr)