

Tour Programme for compliance audit of 2nd quarter 2021-22

Party No – 05 (AMG-I)

Name (Shri)	Designation
1.Ajay Kr. No. 02	Sr. AO
2.Vinod Kumar	AAO(Coml.)
3.Rakesh Kr. no-04	AAO
4.Awadhesh Kr. no-02	SrAr

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	O/o Principal Chief Conservator of Forest, Bihar Patna	H	2017-18	05.07.2021	20.07.2021	10+2	Sat-10/07 & 17/07 Sun- 11/07 & 18/07
2.	Director, Sanjay Gandhi Biological Park	H	June 2017	22.07.2021	04.08.2021	10+2	Holiday:-21/07 Sun:- 25/07,01/08
3.	Divisional Forest Officer, Park Division, Patna	H	June 2018	05.08.2021	18.08.2021	10+2	Holiday:-19/08 Sun:- 08/08,15/08
4.	Conservator of Forest Patna Circle	M	LA	20.08.2021	28.08.2021	08	Sun:- 29/08
Transit to Bettiah :- 31.08.2021(attached to hqr from 29.08.21 to 30.08.21)							
5.	Divisional Forest Officer, Bettiah	L	LA	01.09.2021	07.09.2021	06	Sun:- 05/09 Holiday- 30/08
Transit to Patna :- 08.09.2021							

Attached to headquarter-09.09.2021

Directions:-

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) { Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-I(Hq).
- IRs must be submitted within 07 days from the date of completion of audit alongwith its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will submit 18 proforma as per Allahabad Model.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.

Sd/-
Dy. Accountant General (AMG-I)

No. AMG-I.Sec. (Hqrs.)/TP 2ndqtr 2021-22/233-238

Date: 02.07.2021

Copy to:-

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim.
5. Sr. A.O. AMS
6. Persons Concerned

Sr. Audit Officer/AMG-I (Hqr)

