

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, Bihar,
Patna-800001**

Letter No-AMG-IV(HQ)/Tour Programme/2022-23/62/

Date:

Tour Programme for compliance audit of 4th quarter 2022-23

Party No – 08 /2022-23 (AMG-IV)

Name (Shri)	Designation
Amir Sohail	AAO ©
Rishi Ranjan Kaushal	AAO ©
Vikash Kumar Singh	Ar.
Sachin Kumar Singh	SAO ©

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
01	Deputy Secretary, Information Technology Department, Patna	H	08/2021	13.02.202	20.02.2023	06	For Desk Review at headquarter
02	Bihar State Electronics Development Corporation Ltd. (BELTRON)	H	12/2021				
03	Bihar State Education Finance corporation Ltd.	L	L/A				
04	Bihar State Beverages Corporation Ltd.	L	2018-19				

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
01	Deputy Secretary, Information Technology Department, Patna	H	08/2021	21.02.2023	06.03.2023	10	Saturday 25.02.2023, 04.03.2023, Sunday 26.02.2023, 05.03.2023,
02	Bihar State Electronics Development Corporation Ltd. (BELTRON)	H	12/2021	07.03.2023	23.03.2023	10	Saturday 11.03.2023, 18.03.2023, Sunday 12.03.2023, 19.03.2023, Holiday 08.03.2023 , 09.03.2023 & 22.03.2023
03	Bihar State Education Finance corporation Ltd.	L	L/A	24.03.2023	03.04.2023	05	Saturday 25.03.2023, 01.04.2023 Sunday 26.03.2023 , 02.04.2023

							Holiday- 29.03.2023, 30.03.2023
04	Bihar State Beverages Corporation Ltd.	L	2018-19	05.04.2023	12.04.2023	05	Saturday 08.04.2023, Sunday 09.04.2023 Holiday-04.04.2023 & 07.04.2023

Attached to headquarter- 13.04.2023

Directions:-

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, , local field party will be attached to Headquarter.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012 }.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on **OIOS** platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit along with its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/Das (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory-
- Within first two days-Schemes selection, basis & approval by Group Officer

Authority:- AG (Audit) Bihar, order dated:-17.02.2023

**Sd/-
Dy. Accountant General (AMG-IV)**

Copy to:-

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-IV) Sectt.
4. Sr. Audit Officer, Claim II
5. Sr. A.O. AMS
6. Persons Concerned

Sr. Audit Officer/AMG-IV (Hqr)