

No. AMG II/2nd QTP/2025-26/ TP No.- 245-248

Date: 27.08.25 11.08.25

Tour programme for Compliance Audit for 2nd QTP 2025-26

Sector AMG II/Audit Party No.- 20

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Manoj Kumar No.2	Sr. AO	BHPTA3030599
2	Vijay Kumar No.3	AAO	BHPTA3031539
3	Babloo Kumar Singh	AAO	BHPTA3280377
4	Alok Ranjan Tiwari	AAO	BHPTA3031662
5	Netish Kumar	Sr. Auditor	BHPTL3340297

Supervising Officer: Sh. Manoj Kumar No.2, Sr. Audit Officer (BHPTA3030599)

Period of Supervision: 22.07.25 to 13.10.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Patna to Bihar Sharif on 22.07.25							
1	CIVIL SURGEON cum CHIEF MEDICAL OFFICER, CIVIL SURGEON cum CHIEF MEDICAL OFFICER, BIHAR SHARIF, NALANDA (NLDHEA001)	Compliance Audit	C	Feb 22	22.07.25	26.07.25	05 working days
2	SUPERINTENDENT, Sadar Hospital, BIHAR SHARIF, NALANDA (NLDHEA060)	Compliance Audit	C	Sep 19	28.07.25	05.08.25	08 working days (27/07, 03/08-Sun)
3	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Ekangarsarai, NALANDA (HILHEA001)	Compliance Audit	B	Dec 2008	06.08.25	12.08.25	06 working days (10/08-Sun)
4	I.C.M.O., P.H.C., NAGARNAUSA (HILHEA002)	Compliance Audit	B	Since Inception	13.08.25	21.08.25	06 working days (17/08-Sun; 15/08, 16/08-Holiday)
5	I/C M.O. P.H.C. - KATRISARAI (RGRHEA001)	Compliance Audit	B	Since Inception	22.08.25	28.08.25	06 working days (24/08-Sun)

6	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Rahui, NALANDA (NLDHEA040)	Compliance Audit	B	Mar 2010	29.08.25	04.09.25	06 working days (31/08-Sun)
7	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Parwalpur, NALANDA (HILHEA003)	Compliance Audit	B	Nov 2009	06.09.25	12.09.25	06 working days (07/09-Sun; 05/09-Holiday)
8	CIVIL SURGEON cum CHIEF MEDICAL OFFICER, CIVIL SURGEON cum CHIEF MEDICAL OFFICER, BIHAR SHARIF, NALANDA (NLDHEA001)	Compliance Audit	C	Feb 22	13.09.25	15.09.25	02 working days (14/09-Sun)
9	ADDITIONAL CHIEF MEDICAL OFFICER, Additional CMO, BIHAR SHARIF, NALANDA (NLDHEA051)	Compliance Audit	C	Mar 14	16.09.25	24.09.25	08 working days (21/09-Sun)
10	Member Secretary, District Health Societies, Bihar Sharif	Compliance Audit	C	May 17	25.09.25	27.09.25	03 working days
Evening transit from Bihar Sharif to Patna on 27.09.25 and attached to headquarter from 28.09.25 to 05.10.25							
Morning transit from Patna to Bihar Sharif on 06.10.25							
11	Member Secretary, District Health Societies, Bihar Sharif	Compliance Audit	C	May 17	06.10.25	13.10.25	07 working days (12/10-Sun)
Evening transit from Bihar Sharif to Patna on 13.10.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. *In case of two or more consecutive holidays (including Sundays), the field party, within 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

3. *The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

4. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

5. *Audit Team have to submit Desk Review before commencement of Audit.*

6. *For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

7. *The field party is to ensure to work on the LDP topics emailed to the Sr.AOs as per ADM provided as per the unit assigned.*

8. *The last audit of audit entities are to be matched with the data provided by the auditee unit. In*

case of discrepancies, the same may be intimated to Headquarters immediately.

9. One IR of CS-cum CMO is to be made incorporating all the findings related to PHC/CHC/RH/Sadar Hospital.

Authority: Sr. Dy. AG/AMG-II dated 18.07.25 and 21.07.25

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)