

No. AMG II/2<sup>nd</sup> QTP/2025-26/ TP No.- 237-240

Date: 11.08.25

Tour programme for Compliance Audit for 2<sup>nd</sup> QTP 2025-26

Sector AMG II/Audit Party No.- 18

## Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Ramesh Rajak	Sr. AO	BHPTA 3030584
2	Amit Kumar No. 3	AAO	BHPTA 2160156
3	Rakesh Kumar No. 5	AAO	BHPTA 3031375
4	Ajaj Kumar No. 7	Sr. Auditor	BHPTA 3031611
4	Ravindra Kumar	Auditor	BHPTA 3031576

Supervising Officer: Shri Ramesh Rajak, Sr. Audit Officer (BHPTA 3030584)

Period of Supervision: 02.08.25 to 03.11.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Transit from Motihari to Gayaji on 01.08.25							
1	CIVIL SURGEON cum CHIEF MEDICAL OFFICER, CIVIL SURGEON cum CHIEF MEDICAL OFFICER, Gayaji (GYAHEA057)	Compliance Audit	C	Mar 23	02.08.25	07.08.25	05 working days (03/08-Sun)
2	SUPERINTENDENT, Sadar Hospital (KNOWN AS JAI PRAKASH NARAYAN HOSPITAL), Gayaji (GYAHEA013)	Compliance Audit	C	Mar 23	08.08.25	19.08.25	08 working days (10/08, 17/08-Sun; 15/08, 16/08-Holiday)
3	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Town Block, Gayaji (GYAHEA072)	Compliance Audit	B	Mar 2004	20.08.25	26.08.25	06 working days (24/08-Sun)
4	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Wazirganj, Gayaji	Compliance Audit	B	Mar 2010	27.08.25	02.09.25	06 working days (31/08-Sun)
5	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Belaganj, Gayaji (GYAHEA003)	Compliance Audit	B	Dec 2010	03.09.25	10.09.25	06 working days (07/09-Sun; 05/09-

							Holiday)
6	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Fatehpur, Gayaji (GYAHEA017)	Compliance Audit	C	Mar 2013	11.09.25	17.09.25	06 working days (14/09-Sun)
7	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, Nimchakbathani, Gayaji (GYAHEA011)	Compliance Audit	C	Feb 17	18.09.25	24.09.25	06 working days (21/09-Sun)
8	CIVIL SURGEON cum CHIEF MEDICAL OFFICER, CIVIL SURGEON cum CHIEF MEDICAL OFFICER, Gayaji(GYAHEA057)	Compliance Audit	C	Mar 23	25.09.25	26.09.25	02 working days
9	ADDITIONAL CHIEF MEDICAL OFFICER, Additional CMO, Gayaji (GYAHEA043)	Compliance Audit	C	Jun 23	27.09.25	27.09.25	01 working day
<b>Evening transit from Gayaji to Patna on 27.09.25 and attached to Headquarter from 28.09.25 to 05.10.25</b>							
<b>Morning transit from Patna to Gayaji on 06.10.25</b>							
10	ADDITIONAL CHIEF MEDICAL OFFICER, Additional CMO, Gayaji (GYAHEA043)	Compliance Audit	C	Jun 23	06.10.25	13.10.25	07 working days (12/10-Sun)
11	Member Secretary, District Health Societies, Gayaji	Compliance Audit	C	Jun 23	14.10.25	21.10.25	07 working days (19/10-Sun)
<b>Evening transit from Gayaji to Patna on 21.10.25 and attached to Headquarter from 22.10.25 to 28.10.25</b>							
<b>Morning transit from Patna to Gayaji on 29.10.25</b>							
12	Member Secretary, District Health Societies, Gayaji	Compliance Audit	C	Jun 23	29.10.25	31.10.25	03 working days
<b>Evening transit from Gayaji to Patna on 31.10.25</b>							

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

2. *In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

3. *The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

4. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

5. *Audit Team have to submit Desk Review before commencement of Audit.*
6. *For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*
7. *ADMs of focus area of audit to be prepared by parties*
8. *The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately*
9. *Shri Ajay Kumar No. 7, Sr. Auditor will avail morning transit from Patna to Gayaji on 02.08.25.*
10. *One IR of CS-cum CMO is to be made incorporating all the findings related to PHC/CHC/RH/Sadar Hospital.*

**Authority: Sr. Dy. AG/AMG-II dated 18.07.25 & dated 08-08-2025**

**AMRENDRA VERMA**

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)