

No. AMG II/2nd QTP/2025-26/ TP No.- 209-212

Date: 11.08.25

**Tour programme for Compliance Audit for 2<sup>nd</sup> QTP 2025-26**  
**Sector AMG II/Audit Party No.- 07**

**Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Binod Kumar II	Sr. AO	BHPTL3340037
2	Suman Raj	AAO	BHPTA2021059
3	Ravi Roushan	AAO	BHPTL3340216
4	Ajay Kumar Jha	AAO	BHPTA3031473
5	Shorabh Kumar Sinha	Ar	BHPTA31031461

**Supervising Officer:** Shri Binod Kumar II, Sr. Audit Officer ( BHPTL3340037 )**Period of Supervision:** 22.07.25 to 17.11.25**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
1	Secretary, Art, Culture and Youth Department, Patna	Compliance Audit	A	Mar 23	22.07.25	06.08.25	12 working days (26/07, 02/08-Sat; 27/07, 03/08-Sun)
2	Regional Dy. Director, Museum, Patna (PBBYOU006)	Compliance Audit	C	Mar 16	07.08.25	14.08.25	06 working days (09/08-Sat; 10/08-Sun)
<b>Morning transit from Patna to Gayaji on 18.08.25</b>							
3	CURATOR GAYA MUSEUM, Gayaji (GYAYOU002)	Compliance Audit	C	Since Inception	18.08.25	23.08.25	06 working days
<b>Evening transit from Gayaji to Patna on 23.08.25</b>							
4	CURATOR, PATNA MUSEUM, PATNA, PATNA (PTCYOU003)	Compliance Audit	C	Nov 2010	25.08.25	30.08.25	06 working days
<b>Morning transit from Patna to Chapra on 01.09.25</b>							
5	CURATOR, CHAPRA MUSEUM, CHAPRA (SRNYOU004)	Compliance Audit	C	Since Inception	01.09.25	08.09.25	06 working days (07/09-Sun; 05/09-

								Holiday)
Morning transit from Chapra to Bhojpur on 09.09.25								
6	CURATOR, BABA KUNWAR SINGH MEMORIAL MUSEUM, JAGDISHPUR, (BJRYOU002)	Compliance Audit	C	Since Inception	09.09.25	15.09.25	06 working days (14/09-Sun)	
Morning transit from Bhojpur to Buxar on 16.09.25								
7	CURATOR, SITARAM UPADHYAY MUSEUM BUXAR (BXRYOU001)	Compliance Audit	C	Since Inception	16.09.25	22.09.25	06 working days (21/09-Sun)	
Transit from Buxar to Madhubani on 23.09.25								
8	CURATOR, MITHILA LALIT MUSEUM MADHUBANI (MDNYOU002)	Compliance Audit	C	Since Inception	24.09.25	27.09.25	04 working days	
Transit from Madhubani to Patna on 28.09.25 and attached to Headquarters from 29.09.25 to 04.10.25								
Transit from Patna to Madhubani on 05.10.25								
9	CURATOR, MITHILA LALIT MUSEUM MADHUBANI (MDNYOU002)	Compliance Audit	C	Since Inception	06.10.25	07.10.25	02 working days	
Morning transit from Madhubani to Darbahnga on 08.10.25								
10	CURATOR, CHANDRADHARI MUSEUM, NEAR RAILWAY STATION, (DBGYOU002)	Compliance Audit	C	Since Inception	08.10.25	14.10.25	06 working days (12/10-Sun)	
Transit from Darbhanga to Lakhisarai on 15.10.25								
11	CURATOR, LAKHISARAI MUSEUM, (LKSYOU003)	Compliance Audit	C	Since Inception	16.10.25	21.10.25	05 working days (19/10-Sun)	
Evening transit from Lakhisarai to Patna on 21.10.25 and attached to Headquarter from 22.10.25 to 28.10.25								
Morning transit from Patna to Lakhisarai on 29.10.25								
12	CURATOR, LAKHISARAI MUSEUM, (LKSYOU003)	Compliance Audit	C	Since Inception	29.10.25	29.10.25	01 working day	
Morning transit from Lakhisarai to Bhagalpur on 30.10.25								
13	CURATOR, MUSEUM BHAGALPUR (BGPYOU002)	Compliance Audit	C	Mar 2007	30.10.25	05.11.25	06 working days (02/11-Sun)	
Morning transit from Bhagalpur to Jamui on 06.11.25								
14	CURATOR, CHANDRASEKHAR SINGH MUSEUM JAMUI (JMIYOU001)	Compliance Audit	C	Since Inception	06.11.25	12.11.25	06 working days (09/11-Sun)	
Transit from Jamui to Patna on 13.11.25								

15	Regional Dy. Director, Museum, Patna (PBBYOU006)	Compliance Audit	C	Mar 16	14.11.25	17.11.25	02 working days (15/11-Sat; 16/11-Sun)
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*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

2. *In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

3. *The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

4. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

5. *Audit Team have to submit Desk Review before commencement of Audit.*

6. *For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

7. *The field party is to ensure to work on the LDP topics emailed to the Sr.AOs as per ADM provided as per the unit assigned.*

8. *The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

9. *One IR of Regional Dy. Director, Museum, Patna is to be made incorporating findings of all the museums.*

**Authority: Sr. Dy. AG/AMG-II dated 18.07.25**

**AMRENDRA VERMA**

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)