

Date: [REDACTED] 11.08.25

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Janki Nandan	Sr. AO	BHPTA 3030505
2	Sanjeev Kumar Singh	AAO	BHPTA 3031372
3	Gautam Kumar	AAO	BHPTA 2160157
4	Ajgaivi Nath Gupta	AAO	BHPTA 3031770
5	Tripurari Kumar	Auditor	BHPTA3031893

Supervising Officer: Shri Janki Nandan, Sr. Audit Officer (BHPTA3030505)

Period of Supervision: 29.07.25 to 29.10.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Jehanabad to Nawada on 29.07.25							
1	Principal , Government Engineering College, Nawada (NWDSCI002)	Compliance Audit	A	Since Inception	29.07.25	11.08.25	12 working days (03/08, 10/08-Sun)
Transit from Nawada to Bhojpur on 12.08.25							
2	Principal , Government Polytechnic, Bhojpur (BJRSCI003)	Compliance Audit	A	Since Inception	13.08.25	28.08.25	12 working days (17/08, 24/08-Sun; 15/08, 16/08-Holiday)
Morning transit from Bhojpur to Muzaffarpur on 29.08.25							
3	Principal , Muzaffarpur Institute of Technology, Muzaffarpur (MUZSCI001)	Compliance Audit	B	Jan 23	29.08.25	10.09.25	10 working days (31/08, 07/09-Sun; 05/09-Holiday)
Morning transit from Muzaffarpur to Bettiah on 11.09.25							
4	Principal , Government Polytechnic, Bettiah, CHAMPARAN (WCHSCI001)	Compliance Audit	B	Feb 21	11.09.25	22.09.25	10 working days (14/09, 21/09-Sun)
Morning transit from Bettiah to Motihari on 23.09.25							
5	Principal , Motihari College of Engineering, Motihari, CHAMPARAN (ECHSCI002)	Compliance Audit	B	Dec 14	23.09.25	27.09.25	05 working days
Transit from Motihari to Patna on 28.09.25 and attached to Headquarters on 29.09.25 to							

04.10.25							
Transit from Patna to Motihari on 05.10.25							
6	Principal , Motihari College of Engineering, Motihari, CHAMPARAN EAST (ECHSCI002)	Compliance Audit	B	Dec 14	06.10.25	10.10.25	05 working days
Morning Transit from Motihari to Samastipur on 11.10.25							
7	Principal, KNS Government Polytechnic College, Kishanpur, Samastipur (DALSCI001)	Compliance Audit	B	Nov 2020	11.10.25	21.10.25	09 working days (12/10,19/10-Sun)
Evening Transit from Samastipur to Patna on 21.10.25 and attached to Headquarters from 22.10.25 to 28.10.25							
Morning transit from Patna to Samastipur on 29.10.25							
8	Principal, KNS Government Polytechnic College, Kishanpur, Samastipur (DALSCI001)	Compliance Audit	B	Nov 2020	29.10.25	29.10.25	01 working days
Evening transit from Samastipur to Patna on 29.10.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review before commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. The field party is to ensure to work on the LDP topics emailed to the Sr.AOs as per ADM provided as per the unit assigned.

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

Authority: Sr. Dy. AG/AMG-II dated 18.07.25

AMRENDRA VERMA
Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)