

No. AMG II/2nd QTP/2025-26/ TP No.- 189-192

Date: 11.08.25

**Tour programme for Compliance Audit for 2<sup>nd</sup> QTP 2025-26**  
**Sector AMG II/Audit Party No.- 02**

**Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Satish Chandra Jha	Sr. AO	BHPTA3030577
2	Arvind Kumar Das	AAO	BHPTA3031365
3	Saurabh Kumar Manish	AAO	BHPTA3031828
4	Raushan Kumar Mishra	AAO	BHPTL3340325
5	Amant Kumar	AAO	BHPTA3031693
6	Sanjeev Kumar Thakur	Sr. Ar	BHPTA3031327

**Supervising Officer:** Shri Satish Chandra Jha, Sr. Audit Officer ( BHPTA 3030577)**Period of Supervision:** 28.07.25 to 19.11.25**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
<b>Transit from Patna to Madhepura on 27.07.2025</b>							
1	Vice Chancellor, Bhupendra Narayan Mandal University, Madhepura, 852113	Compliance Audit	A	Feb 22	28.07.25	23.09.25	<b>43 working days</b> (03/08, 10/08, 17/08, 24/08, 31/08, 07/09, 14/09, 21/09- Sun; 05/08, 09/08, 15/08, 16/08, 05/09, 06/09, 22/09- Holiday)
2	05 sampled constituent colleges	Compliance Audit	-	Since LA	24.09.25	27.09.25	<b>04 working days</b>
<b>Transit from Madhepura to Patna on 28.09.25 and attached to Headquarter from 29.09.25 to 04.10.25</b>							
<b>Transit from Patna to Madhepura on 05.10.25</b>							
3	05 sampled constituent colleges	Compliance Audit	-	Since LA	06.10.25	18.10.25	<b>11 working days</b> (12/10-Sun; 11/10-holiday)
<b>Transit from Madhepura to Patna on 19.09.25 and attached to Headquarter from 20.10.25 to 28.10.25</b>							
<b>Transit from Patna to Madhepura on 29.10.25</b>							
4	05 sampled constituent colleges	Compliance Audit	-	Since LA	30.10.25	17.11.25	<b>15 working days</b> (02/11, 09/11, 16/11-Sun; 05/11- Hoilday)
5	Vice Chancellor, Bhupendra Narayan Mandal University, Madhepura, 852113	Compliance Audit	A	Feb 22	18.11.25	19.11.25	<b>02 working days</b>
<b>Transit from Madhepura to Patna on 20.11.25</b>							

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at*

*a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

*2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

*3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

*4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

*5. Audit Team have to submit Desk Review before commencement of Audit.*

*6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

*8 . The field party is to ensure to work on the LDP topics emailed to the Sr.AOs as per ADM provided as per the unit assigned.*

*9. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

*10. The party will sample 05 constituent colleges based on number of enrolled students during the past three years. The selected colleges are to be forwarded to headquarter for approval of Sr. DAG.*

**Authority: Sr. Dy. AG/AMG-II dated 18.07.25 & dated 21.07.25**

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)