



लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in
Public Interest

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), मणिपुर
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT)

MANIPUR, IMPHAL - 795 001

दूरभाष/Phone: 0385-2458523 फेक्स/ Fax: 0385-2458525 ई-मेल/ E-mail: agaumanipur@cag.gov.in

Revised tour Programme for 4th Quarter (January to March) 2020-21 in respect of AP-III under AMG-II

Audit Party No.	Name of the Party Personnel	Name of the Supervising Officer	Sl. No.	Compliance Audit	
				Name of Auditee Units	Duration of Audit (days)
AP-III	Beiruolthang, AAO S. Mangal, AAO Johnson Chiru, Sr. Ar.	M.S. Haokip, Sr. AO	1	EE, Khuga Canal-II, WRD	9 (04-14.01.2021)
			2	EE, Khuga Canal-I, WRD	10 (15-28.01.2021)
			3	EE, Khuga Head Work, WRD	10 (29.01-09.02.2021)
			4	Chief Food Technologist, Imphal East	7 (10-19.02.2021)
			5	Horti & SC , Thoubal	8 (20.02-01.03.2021)
			6	Horti & SC , CCPUR	8 (02-10.03.2021)
			7	Horti & SC, Tamenglong	8 (11-20.03.2021)
			8	Regional Potato Farm, Mao Maram	8 (22-31.03.2021)

- The Draft IRs should be submitted to Headquarter within 7 days from the date of completion of audit without fail.
- The DIR must contain the following:

a) Allocation of Duties	g) Contact details of the auditee unit such as full postal address, Telephone Nos., E-mail id and FAX No., if any, should invariably be mentioned in the Title Sheet.
a) Audit Requisition	
b) Code of Ethics declaration	
c) Cash Verification Certificate	1. List of Audit Memorandum (POS) in the prescribed format circulated earlier
d) Copy of Minutes of Discussion (Entry and Exit)	2. Every audit observation must be fully supported by the relevant & sufficient audit evidence.
e) Tour Diaries	3. KD marking with proper page numbering must be done.
f) Properly filled and signed Title Sheet	4. Performance of Auditors/Sr. Auditors

- Field parties are to review the outstanding IRs/Paras during local audit and the result of such review is to be submitted in the following format:

Sl. No.	Part & Para No.	Audit observation in brief	Review Remarks

- Dully filled in Annexure I of the Guidance Note No. 226-09-PPG/2017 dated 23.08.17 issued by the PPG of Headquarters.
- Audit Finding Matrix for each of the audited unit linked with Compliance Audit Design Matrix of the concerned department should be submitted by the field party along with the draft IR.
- Hyperlinking of comments in IR with KDs (soft copies) as directed in Officer Order No. 03/Sr DAG (Admin) Cell, dt. 16.09.2020 to be done.

Sd/-

Sr. Audit Officer/AMG-II

Dated: 31 December 2020

Memo No. PAG(Au)/AMG-II/Tour Prog./2020-21/

- P.S. to Pr. A.G. (Audit), Manipur
- P.A. to Sr. D.A.G. (Audit), Manipur.
- Concerned Sr.A.O/A.A.O/Sr.Ar/Ar
- AAO/ES
- Sr.AO/Admn
- File concerned

Sr. Audit Officer/AMG-II



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Revised tour Programme for 4th Quarter (January to March) 2020-21 in respect of AP-I under AMG-II

Audit Party No.	Name of the Party Personnel	Name of the Supervising Officer	Sl. No.	Compliance Audit	
				Name of Auditee Units	Duration of Audit (days)
AP-I	Th. Baite, AAO(Com) N. Gitkumar, AAO (Com) Apu Albert Kayina, AAO(Com)	B. Sushil Sharma, Sr. AO (Com)	1	*Managing Director, Manipur Industrial Development Corporation Ltd. (MANIDCO), Takyel, Imphal	11 (04-16.01.2021)
			2	*Managing Director, MSPCL, Keisampat, Imphal (including all the 10 units stated below) I. DGM (Civil), Imphal II. DGM (Civil & Hydel), Imphal III. DGM (Transmission), Imphal IV. DGM (Transmission-I), Moreh V. DGM (Transmission-II), Kakching VI. DGM (Transmission-III), CCPUR VII. DGM (Sub-Station), Imphal VIII. DGM (Sub-Station), Senapati IX. DGM (Sub-Station), CCPUR DGM (Sub-Station), Chandel	29(18.01-24.02.2021)

* Including preparation of Compliance Audit Design Matrix

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Sl. No.	Part & Para No.	Audit observation in brief	Review Remarks

- Dully filled in Annexure I of the Guidance Note No. 226-09-PPG/2017 dated 23.08.17 issued by the PPG of Headquarters.*
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- Concerned Sr.A.O/A.A.O/Sr.Ar/Ar
- AAO/ES
- Sr.AO/Admn
- File concerned

Sr. Audit Officer/AMG-II