

AMG-II (HQR)/2nd QTP 25-26/ 2025-26/253-256

Dated 13.08.25

Revised Tour programme for Compliance Audit for 2nd QTP 2025-26
Sector AMG II/Audit Party No.- 22

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Navin Kumar Srivastava	Sr. AO	BHPTA 3030520
2	Santosh Anand	AAO	BHPTA 3031185
3	Deelip Kumar	AAO	BHPTA 3031601
4	Rahul Kumar Kundan	AAO	BHPTA 3031647
5	Mukesh Kumar No. 2	Sr.Auditor	BHPTA 3031710
6	Chandan Paswan	Sr. Auditor	BHPTL 3340235

Supervising Officer: Shri Navin Kumar Srivastava, Sr. Audit Officer (BHPTA 3030520)

Period of Supervision: 01.08.25 to 08.10.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Patna to Muzaffarpur on 01.08.25							
1	DISTRICT PROGRAMME OFFICER (ICDS), OFFICE OF THE DISTRICT PROGRAMME OFFICER, MUZAFFARPUR (MUZSOC019)	Compliance Audit	C	Oct 23	01.08.25	07.08.25	06 working days (03/08-Sun)
Evening transit from Muzaffarpur to Patna on 07.08.25 and attached to Headquarter from 08.08.25 to 10.08.25							
Morning transit from Patna to Muzaffarpur on 11.08.25							
2	CHILD DEVELOPMENT PROJECT OFFICER, OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, MINAPUR, MUZAFFARPUR (MUZSOC008)	Compliance Audit	C	Jul 23	11.08.25	21.08.25	08 working days (17/08-Sun; 15/08, 16/08-Holiday)
3	CHILD DEVELOPMENT PROJECT OFFICER, OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, KURHANI, MUZAFFARPUR (MUZSOC011)	Compliance Audit	B	Jul 23	22.08.25	30.08.25	08 working days (24/08-Sun)
4	CHILD DEVELOPMENT PROJECT OFFICER, OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, PAROO, MUZAFFARPUR (MUZSOC013)	Compliance Audit	B	Jul 23	01.09.25	10.09.25	08 working days (31/08, 07/09-Sun; 05/09-Holiday)

5	CHILD DEVELOPMENT PROJECT OFFICER, OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, BARURAJ MOTIPUR, MUZAFFARPUR (MUZSOC014)	Compliance Audit	B	Jul 23	11.09.25	19.09.25	08 working days (14/09-Sun)
6	CHILD DEVELOPMENT PROJECT OFFICER, OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, SAKRA, MUZAFFARPUR (MUZSOC002)	Compliance Audit	B	Mar 2004	20.09.25	27.09.25	07 working days (21/09-Sun)
Evening transit from Muzaffarpur to Patna on 27.09.25 and attached to Headquarter from 28.09.25 to 05.10.25							
Morning transit from Patna to Muzaffarpur to Patna on 06.10.25.							
7	CHILD DEVELOPMENT PROJECT OFFICER, OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, SAKRA, MUZAFFARPUR (MUZSOC002)	Compliance Audit	B	Mar 2004	06.10.25	06.10.25	01 working day
8	DISTRICT PROGRAMME OFFICER (ICDS), OFFICE OF THE DISTRICT PROGRAMME OFFICER, MUZAFFARPUR (MUZSOC019)	Compliance Audit	C	Oct 23	07.10.25	08.10.25	02 working days
Evening transit from Muzaffarpur to Patna on 06.10.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. *In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

3. *The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

4. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

5. *Audit Team have to submit Desk Review before commencement of Audit.*

6. *For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

7. *The field party is to ensure to work on the LDP topics emailed to the Sr. AOs as per ADM provided as per the unit assigned.*

8. *The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

9. *Seperate IRs of DPO (ICDS) and all the CDPOs are to be made.*

10. *The Anganwadi Kendras during the audit of CDPO would be selected based on the number of beneficiaries and are to be sent to Headquarter for approval of Sr. DAG. The list of approved Anganwadi kendras would be communicated to the DPO (ICDS).*

Authority: Sr. Dy. AG/AMG-II dated 18.07.25 & dated 12-08-2025

AMRENDRA VERMA
Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)