



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/3rd QTP/2023-24/ TP No.-

भास्तीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: .01.2024

Revised Tour programme for Compliance Audit

Sector AMG II/Audit Party No.- 13

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Dharmesh Kumar Jha	Sr. AO	BHPTA3030579
2	Shiv Kumar Singh	AAO	BHPTA3031527
3	Suman Raj	AAO	BHPTA2021059
4	Manish Kumar No. 3	Sr. Ar.	BHPTA3031494
5	Shorabh Kumar Sinha	Ar.	BHPTA3031461

Supervising Officer: Shri Dharmesh Kumar Jha, Sr. Audit Officer (BHPTA3030579)

Period of Supervision: 30.10.23 to 11.01.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Transit from Patna to Kishanganj on 29.10.2023							
1	District Education Office, Kishanganj	Compliance Audit	A	Dec 22	30.10.23	03.11.23	05 working days
2	District Programme Office (Estd.), Kishanganj	Compliance Audit	C	Dec 22	04.11.23	13.11.23	08 working days (05/11, 12/11-Sunday)
3	District Programme Office (MDM), Kishanganj	Compliance Audit	C	Jan 17	14.11.23	24.11.23	08 working days (19/11- Sunday; 15/11, 20/11-Holiday)
4	Middle School Khagra (Kishanganj)	Compliance Audit	-	--	25.11.23	29.11.23	03 working days (26/11 -Sunday; 27/11-Holiday)
5	UHS Chaklaghat.	Compliance Audit	-	-	30.11.23	02.12.23	03 working days
6	UHS Gachhpara	Compliance Audit	-	-	04.12.23	06.12.23	03 working days (03/12-Sunday)

7	Middle School Powa Khali	Compliance Audit	--	--	07.12.23	08.12.23	02 working days
Transit from Kishanganj to Patna on 09.12.2023							
8	Attached to HQ	Work related to PA on WBOCW	--	--	10.12.23	13.12.23	03 working days (10/12- Sunday)
Transit from Patna to Kishanganj on 14.12.2023							
9	Middle School Powa Khali	Compliance Audit	--	--	15.12.23	15.12.23	01 working day
10	Middle School Bishanpur	Compliance Audit	--	--	16.12.23	19.12.23	03 working days (17/12- Sunday)
11	Middle School Sontha.	Compliance Audit	--	--	20.12.23	22.12.23	03 working days
12	UHS Galgalia	Compliance Audit	--	--	23.12.23	27.12.23	03 working days (24/12-Sunday; 25/12-Holiday)
13	Middle School Rui Dhasa	Compliance Audit	--	--	28.12.23	30.12.23	03 working days
14	Middle School Barbanna	Compliance Audit	--	--	01.01.24	03.01.24	03 working days (31/12-Sunday)
15	UHS Haldi Khora	Compliance Audit	--	--	04.01.24	06.01.24	03 working days
16	District Education Officer (Kishanganj)	Compliance Audit	A	Dec 22	08.01.24	10.01.24	03 working days (07/01-Sunday)
Transit from Kishanganj to Patna on 11.01.2024							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. *The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

3. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.
5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.
6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.
7. The sampling of schools for audit/verification could be done based on highest expenditure on MDM by each schools. The sampling may be sent to Headquarter section within one week of commencement of Audit for approval of the Group Officer and subsequent issue of intimation letter to DEO by the office.
8. One IR of District Education Office is to be prepared and the findings of all the other units may be incorporated in the same.
9. Shri Suman Raj, AAO availed transit from Patna to Kishanganj on 09.11.23 and joined the team on 10.11.23 after completion of assignment of PA on Labour Cess.

Authority: Dy. AG/AMG-II dated 27.10.23 & dated 10.01.24

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


10/1/24
Sr. Audit Officer/ AMG-II (Hqrs.)