

**No. AMG II/2<sup>nd</sup> QTP/2025-26/ TP No.- 333-336**  
**Date: 04.09.2025**

**Revised Tour programme for Compliance Audit for 2<sup>nd</sup> QTP 2025-26**  
**Sector AMG II/Audit Party No.- 12**

**Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Randhir Kumar No. 1	Sr. AO	BHPTA 3031240
2	Ratnesh Kumar Jha	AAO	BHPTA 3031516
3	Gautam Parakash	AAO	BHPTA3031614
4	Ashish Kumar Srivastaw	AAO	BHPTL3340364
5	Bhupal Kumar	Sr.Ar.	BHPTA3031257

**Supervising Officer:** Shri Randhir Kumar No. 01, Sr. Audit Officer (BHPTA 3031240)

**Period of Supervision:** 23.07.25 to 10.10.25

**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
1	2	3	4	5	From	To	8
<b>Transit from Patna to Bhagalpur on 22.07.25</b>							
1	Principal Government Polytechnic, Bhagalpur (BGPSCI001)	Compliance Audit	A	Since Inception	23.07.25	05.08.25	<b>12 working days (27/07, 03/08- Sun)</b>
<b>Transit from Bhagalpur to Bettiah on 06.08.25</b>							
2	Principal, Government Polytechnic, Bettiah (WCHSACI001)	Compliance Audit	B	Feb 2021	07.08.25	14.08.25	<b>07 working days (10/08- Sun)</b>
<b>Transit from Bettiah to Patna on 15.08.25 and attached to headquarter from 16.08.25 to 18.08.25</b>							
<b>Transit from Patna to Bettiah on 19.08.25</b>							
3	Principal, Government Polytechnic, Bettiah (WCHSACI001)	Compliance Audit	B	Feb 2021	20.08.25	22.08.25	<b>03 working days</b>
<b>Transit from Bettiah to Patna on 23.08.25</b>							
4	Principal Government Women's Polytechnic, Patna (PNBSCI004)	Compliance Audit	B	Since Inception	25.08.25	04.09.25	<b>10 working days (24/08, 31/08- Sun)</b>
5	Registrar, Bihar Engineering University, Patna	Compliance Audit	A	Since Inception	08.09.25	26.09.25	<b>15 working days (07/09, 14/09, 21/09- Sun; 06/09, 13/09, 20/09- Sat; 05/09- Holiday)</b>
<b>Attached to Headquarter from 27.09.25 to 05.10.25</b>							
6	Registrar, Bihar Engineering University, Patna	Compliance Audit	A	Since Inception	06.10.25	10.10.25	<b>05 working day</b>

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

*2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

*3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

*4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

*5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.*

*6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

*7. The field party is to ensure to work on the LDP topics emailed to the Sr. AOs as per ADM provided as per the unit assigned..*

*8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

**Authority: Sr. Dy. AG/AMG-II dated 18.07.25 & 21.07.25, dated 06.08.25 and dated 20.08.25 & dated 03-09-2025**

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)