



लोक हितार्थं सत्यं निष्ठा  
Dedicated to Truth in Public  
interest

No. AMG II/4th QTP/2023-24/ TP No.- 214/2144

भारतीय लेखा तथा लेखापरीक्षा विभाग  
कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), बिहार  
बीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department  
Office of the Pr. Accountant General (Audit), Bihar  
Beerchand Patel Marg, Patna-800 001

Date: 04.04.2024

Revised Tour programme for Compliance Audit for 4<sup>th</sup> QTP 23-24  
Sector AMG II/Audit Party No.- 08

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Md. Nayeem	Sr. AO	BHPTA 2080992
2	Muktanand	AAO	BHPTA 2121051
3	Amit Kumar No.8	AAO	BHPTA 3031639
4	Amresh Kumar No. 1	Sr.Ar.	BHPTA 3031363
5	Amresh Kumar	Auditor	BHPTA 3340352

Supervising Officer: Md. Nayeem, Sr. Audit Officer (BHPTA 2080992)

Period of Supervision: 15.01.24 to 03.04.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
<b>Morning Transit from Patna to Siwan on 15.01.24</b>							
1	ACMO, Siwan	Compliance Audit	C	Jan-2010	15.01.24	20.01.24	05 working days
<b>Evening transit from Siwan to Patna on 20.01.24</b>							
<b>Morning transit from Patna to Darbhanga on 22.01.24</b>							
2	District Education Office, Darbhanga	Compliance Audit	A	Dec 22	22.01.24	27.01.24	05 working day (26/01- Holiday)
3	District Programme Office (Estd.), Darbhanga	Compliance Audit	C	Dec 22	29.01.24	06.02.24	08 working days (28/01, 04/02- Sunday)
4	District Programme Office (MDM), Darbhanga	Compliance Audit	C	May 17	07.02.24	16.02.24	08 working days (11/02- Sunday; 14/02- Holiday)
5	UMS Rasoolpur Urdu, Hayaghat	Compliance Audit & Physical Verification	-	-	17.02.24	20.02.24	03 working day (18/02- Holiday)
6	UUMV Dihlahi, Hanuman Nagar	Compliance Audit & Physical Verification	-	-	21.02.24	23.02.24	03 working day

7	MS Simri, Singhwara	Compliance Audit & Physical Verification	-	-	27.02.24	29.02.24	03 working days (25/02- Sunday; 24/02, 26/02- Holiday)
8	UHS Kewatgama, Kusheshwar Sthan East	Compliance Audit & Physical Verification	-	-	01.03.24	04.03.24	03 working day (03/03- Holiday)
9	MS Balha, Kusheshwar Sthan west	Compliance Audit & Physical Verification	-	-	05.03.24	07.03.24	03 working day
10	MS Jhagarua Kiratpur	Compliance Audit & Physical Verification	-	-	09.03.24	12.03.24	03 working days (10/03- Sunday; 08/03- Holiday)
11	MS Jamalpur, Kiratpur	Compliance Audit & Physical Verification	-	-	13.03.24	15.03.24	03 working day
12	UUMV Alinagar Urdu, Alinagar	Compliance Audit & Physical Verification	-	-	16.03.24	19.03.24	03 working day (17/03- Sunday)
13	MS Nari Maktab, Gaura Bauran	Compliance Audit & Physical Verification	-	-	20.03.24	23.03.24	03 working day (22/03- Holiday)
14	MS Mathurapur Kabirchak, Darbhanga Rural	Compliance Audit & Physical Verification	-	-	25.03.24	30.03.24	03 working day (24/03- Sunday; 26/03, 27/03, 29/03- Holiday)
15	District Education Office, Darbhanga	Compliance Audit	A	Dec 22	01.04.24	03.04.24	03 working days (31/03- Sunday)
<b>Evening Transit from Darbhanga to Patna on 03.04.24</b>							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

7. The sampling of schools for audit/verification could be done on the basis of number of students enrolled for the year 2022-23 and for this, only U-DISE data is to be used. The sampling may be sent to Headquarter section within one week of commencement of Audit for approval of the Group Officer and subsequent issue of intimation letter to DEO by the office.

8. One IR of District Education Office is to be prepared and the findings of all the other units may be incorporated in the same.

9. Party is directed to provide findings as per the Audit Design Matrix (ADM) circulated in the 3<sup>rd</sup> Quarter 23-24 and other instructions to Vetting.
10. Any special findings, if any, during the course of audit may be intimated to Group Officer immediately.
11. The findings on Complain and Press Clippings may be submitted to Headquarter section separately after incorporating the same in Inspection Report.
12. Sri Muktanand, AAO who was attached with Pay Fixation cell availed morning transit from Patna to Darbhanga on 30.01.24 and was attached to party.

**Authority: Sr. Dy. AG/AMG-II dated 12.01.24 & dated 08.04.24**

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

  
7/4/24  
Sr. Audit Officer/ AMG-II (Hqrs.)