

No. AMG II/1st QTP/2025-26/ TP No.- 125-128

Date: 30 .06.2025

**Revised Tour programme for Compliance Audit for 1<sup>st</sup> QTP 2025-26****Sector AMG II/Audit Party No.-04****Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Alok Kumar	Sr. AO	BHPTA 3030501
2	Chittranjan Kumar	AAO	BHPTL 3340132
3	Chandra Bhushan	AAO	BHPTA 2232043
3	Bablu Kumar No. 1	AAO	BHPTA 3031519
5	Rajiv Kumar IV	Asst. Supervisor	BHPTL3340229

**Supervising Officer:** Shri Alok Kumar, Sr. Audit Officer (BHPTA 3030501)**Period of Supervision:** 14.05.2025 to 06.08.25**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
1	Under Secretary, SC & ST Welfare Department, Patna	Compliance Audit	C	March 2024	14.05.2025	29.05.2025	12 working days (17/06 & 24/06-Sat; 18/06 & 25/06-Sun)
2	Under Secretary, SC & ST Welfare Directorate, Patna	Compliance Audit	A	Mar 2024	30.05.25	19.06.25	14 working days (31/05, 07/06, 14/06-Sat; 01/06, 08/06, 15/06-Sun, 11/06- Holiday)
3	Deputy Director Welfare, Patna Division, Patna	Compliance Audit	C	March 2013	20.06.25	01.07.25	08 working days (21/06, 28/06-Sat; 22/06, 29/06-Sun)
4	DWO, Patna	Compliance Audit	B	March 2018	02.07.25	12.07.25	10 working days (06/07-Sun)
<b>Morning transit from Patna to Lakhisarai on 14.07.25</b>							
3	DWO, Lakhisarai	Compliance Audit	B	March 2013	14.07.25	24.07.25	10 working days (13/07, 20/07-Sun)
<b>Transit from Lakhisarai to Gopalganj on 25.07.2025</b>							
4	DWO Gopalganj	Compliance Audit	B	March 2015	26.07.25	06.08.25	10 working days (27/07, 03/08-Sun)
<b>Transit from Gopalganj to Patna on 07.08.2025</b>							

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at*

*a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

*2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

*3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

*4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

*5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.*

*6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

*7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.*

*8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

**Authority: Sr. Dy. AG/AMG-II dated 09.05.2025, 28.05.25 & dated 17.06.25**

**AMRENDRA VERMA**

**Sr. Audit Officer/ AMG-II (Hqrs.)**

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

**Sr. Audit Officer/ AMG-II (Hqrs.)**