

No. AMG II/2nd QTP/2025-26/ TP No: 497-500

Dated: 18.12.25

Revised Tour programme for Compliance Audit for 2nd QTP 2025-26
Sector AMG II/Audit Party No.- 02

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Satish Chandra Jha	Sr. AO	BHPTA3030577
2	Arvind Kumar Das	AAO	BHPTA3031365
3	Saurabh Kumar Manish	AAO	BHPTA3031828
4	Raushan Kumar Mishra	AAO	BHPTL3340325
5	Amant Kumar	AAO	BHPTA3031693
6	Sanjeev Kumar Thakur	Sr. Ar	BHPTA3031327

Supervising Officer: Shri Satish Chandra Jha, Sr. Audit Officer (BHPTA 3030577)**Period of Supervision:** 28.07.25 to 21.11.25**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
1	2	3	4	5	6	7	8
Transit from Patna to Madhepura on 27.07.2025							
1	Vice Chancellor, Bhupendra Narayan Mandal University, Madhepura, 852113	Compliance Audit	A	Feb 22	28.07.25	16.08.25	14 working days (03/08, 10/08: Sun; 04/08, 09/08, 15/08, 16/08-Holiday)
Transit from Madhepura to Patna on 17.08.25 and attached to headquarter on 18.08.25							
Transit from Patna to Madhepura on 19.08.2025							
2	Vice Chancellor, Bhupendra Narayan Mandal University, Madhepura, 852113	Compliance Audit	A	Feb 22	20.08.25	25.09.25	28 working days (24/08, 31/08, 07/09, 14/09, 21/09-Sun; 05/09, 06/09, 17/09, 22/09-Holiday)
3	Principal Thakur Prasad College, Madhepura	Compliance Audit	-	Since LA	26.09.25	27.09.25	02 working day
Transit from Madhepura to Patna on 28.09.25 and attached to Headquarter from 29.09.25 to 04.10.25							
Transit from Patna to Madhepura on 05.10.25							
4	Principal Thakur Prasad College, Madhepura	Compliance Audit	-	Since LA	06.10.25	09.10.25	04 working days
5	Principal Parwati Science College, Madhepura	Compliance Audit	-	Since LA	10.10.25	17.10.25	06 working days (12/10-Sun; 11/10-Holiday)

6	Principal BNMV Mahavidyalaya, Sahugarh, Madhepura	Compliance Audit	-	Since LA	18.10.25	18.10.25	01 working day
Transit from Madhepura to Patna on 19.10.25 and attached to Headquarter from 20.10.25 to 28.10.25							
Transit from Patna to Madhepura on 29.10.25							
7	Principal BNMV Mahavidyalaya, Sahugarh, Madhepura	Compliance Audit	-	Since LA	30.10.25	04.11.25	05 working days (02/11- Sun)
8	Principal, Rajendra Mishra College, Saharsa	Compliance Audit	-	Since LA	06.11.25	12.11.25	05 working days (05/11- Holiday; 09/11-Sun; 06/11-Vidhansabha election)
9	Principal, Sarb Narayan Singh Ram Kumar Singh College, Saharsa	Compliance Audit	-	Since LA	13.11.25	19.11.25	06 working days (16/11-Sun)
10	Vice Chancellor, Bhupendra Narayan Mandal University, Madhepura, 852113	Compliance Audit	A	Feb 22	20.11.25	21.11.25	02 working days
Transit from Madhepura to Patna on 22.11.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit 0070lease contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. The field party is to ensure to work on the LDP topics emailed to the Sr. AOs as per ADM provided as per the unit assigned..

8.. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

9. The party will sample 05 constituent colleges based on number of enrolled students during the past three years. The selected colleges are to be forwarded to headquarter for approval of Sr. DAG.

10. Sri Sanjeev Kumar Thakur, Sr. Ar. availed transit on 09.11.25 from Saharsa to Patna to attend training of Counting Assistant on 10.11.25 and was attached to Headquarter from 11.11.25 to

13.11.25. He availed transit from Saharsa to Patna on 14.11.25.

Authority: Sr. Dy. AG/AMG-II dated 18.07.25 & dated 21.07.25, dated 14.08.25 and dated 10.09.25

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)