



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
Interest

No. AMG II/4th QTP/2022-23/ TP No.- 560 -562

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 23.02.2023

Revised Tour programme for Compliance Audit

Sector AMG II/Audit Party No.- 02

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Md. Nayeem	Sr. AO	BHPTA 2080992
2	Muktanand	AAO	BHPTA 2121051
3	Amit Kumar No.8	AAO	BHPTA 3031639
4	Satyender Kumar	Sr.Ar.	BHPTA3031202

Supervising Officer: Md. Nayeem, Sr. Audit Officer (BHPTA 2080992)

Period of Supervision: 20.02.2023 to 21.03.2023

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity due from the period	Audit to be conducted during the period with dates of transit		Audit Status (Audited/ Non-Audited)
					From	To	
1	2	3	4	5	6	7	8
1	Director, Secondary Education Directorate, Patna	Compliance Audit	A	Sep 21	20.02.2023	03.03.2023	10 working days (25/02-Saturday; 26/02-Sunday)
Morning transit from Patna to Chapra, Saran on 04.03.2023							
2	District Programme Officer, Establishment, Chapra, Saran	Compliance Audit	A	Oct 21	04.03.2023	21.03.2023	13 working days (05/03, 12/03, 19/03-Sunday; 08/03, 09/03-Holiday)
Evening transit from Chapra, Saran to Patna on 21.03.2023							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to conduct the Desk Study for 2 days for the Units assigned to them for audit. Time consumed for Desk Study will be adjusted from the total time given for the audit of the units and party will start audit in the unit after approval of Desk Study from Deputy Accountant General.
5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.
6. The audit team have to submit separate Inspection Reports for all Audit Units.
7. During Audit of DPO (Estd.) units, parties have to sample ten schools and send to DAG/AMG-II for approval.
- Authority: AG (Audit) Bihar, Patna order dated 13.02.2023

Sd/-

Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Deema
13/2/23
Sr. Audit Officer/ AMG-II (Hqrs)