

Dated: 17.12.25

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Chandan Kumar Chandan	Sr. AO	BHPTA2111872
2	Diwakar Kumar	AAO	BHPTA2111920
3	Ajay Kumar No.3	AAO	BHPTA3031474
4	Ashish Kumar No.4	AAO	BHPTA3031763
5	Umesh Kumar	Supervisor	BHPTA3031010

Period of Supervision: 21.08.25 to 01.11.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Muzaffarpur to Madhubani on 21.08.25							
1	Principal , Government Engineering College, Madhubani (MDNSCI001)	Compliance Audit	A	Since Inception	21.08.25	03.09.25	12 working days (24/08, 31/08- Sun)
Morning transit from Madhubani to Darbhanga on 04.09.25							
2	Principal , Darbhanga College of Engineering, Darbhanga (DBGSCI002)	Compliance Audit	A	Sep 2014	04.09.25	18.09.25	12 working days (07/09, 14/09- Sun; 05/09- Holiday)
3	Principal , Government Polytechnic, Darbhanga (DBGSCI001)	Compliance Audit	B	Since Inception	19.09.25	27.09.25	08 working days (24/08, 31/08- Sun)
Evening transit from Darbhanga to Patna on 27.09.25 and attached to headquarter from 28.09.25 to 05.10.25							
Morning transit from Patna to Darbhanga on 06.10.25							
4	Principal , Government Polytechnic, Darbhanga (DBGSCI001)	Compliance Audit	B	Since Inception	06.10.25	07.10.25	02 working days
Transit from Darbhanga to Katihar on 08.07.25							
5	Principal , Government Polytechnic, Katihar (KTRSCI001)	Compliance Audit	A	Since Inception	09.10.25	18.10.25	09 working days (12/10- Sun)
Transit from Katihar to Patna on 19.10.25 and attached to Headquarter from 20.10.25 to							

28.10.25							
Transit from Patna to Katihar on 29.10.25							
6	Principal , Government Polytechnic, (KTRSCI001)	Compliance Audit	A	Since Inception	30.10.25	01.11.25	03 working days
Transit from Katihar to Patna on 02.11.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. The field party is to ensure to work on the LDP topics emailed to the Sr. AOs as per ADM provided as per the unit assigned.

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

9. Sri Chandan Kumar Chandan, Sr.AO availed transit from Patna to Katihar on 08.10.25 after being on LTC leave.

Authority: Sr. Dy. AG/AMG-II dated 18.07.25 , 15.10.25 & dated 04.11.25

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)