



लोक हितार्थं सत्यं निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/3rd QTP/2024-25/ TP No.- 445-448.

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा) बिहार
वीरमन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 13.12.2024

Sector AMG II/Audit Party No.- 17
Tour programme for Compliance Audit for 3rd QTP 2024-25

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Manoj Kumar No. 03	Sr. AO	BHPTA 3031242
2	Sanjay Kumar Singh	AAO	BHPTA2231948
3	Sanjeev Nayan	AAO	BHPTL3340120
4	Manoj Kumar Ray	AAO	BHPTA3031470
5	Sandeep Kumar No.3	Auditor	BHPTA3031879

Supervising Officer: Shri Manoj Kumar No. 03, Sr. Audit Officer (BHPTA 3031242)

Period of Supervision: 16.12.24 to 20.02.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Period	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning Transit from Patna to Begusarai on 16.12.24							
1	DPO (ICDS), Begusarai	Compliance Audit	C	Mar 2013	16.12.24	21.12.24	06 working days
2	05 CDPOs and 02 AWCs in each CDPO	Compliance Audit	C	Provided after sample selection	23.12.24	18.02.25	45 working days (22/12, 29/12, 05/01, 12/01, 19/01, 26/01, 02/02, 09/02, 16/02- Sunday; 25/12, 06/01, 03/02, 12/02, 14/02- Holiday)
3	DPO (ICDS), Begusarai	Compliance Audit	C	Mar 2013	19.02.25	20.02.25	02 working days (26/01- Sunday)
Evening Transit from Begusarai to Patna on 20.02.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.
 5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.
 6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.
 7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.
 8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.
 9. The CDPO would be sampled on the basis of maximum expenditure in the districts while sampling methodology of AWC would be model Anganwari arranged in Alphabetical order and first two would be selected and sent to Headquarter section for approval and approved list would be communicated to the DPO by the Headquarter section. List of sampled units are to be sent to the Headquarter within 02 days of commencement of audit.
- Authority: Sr. Dy. AG/AMG-II dated 14.11.24 & dated 13.12.24

Sd/-

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Deems
13/12/24
Sr. Audit Officer/ AMG-II (Hqrs.)