



महालेखाकार का कार्यालय (लेखापरीक्षा)
तेलंगाना, हैदराबाद
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), TELANGANA,
HYDERABAD-04.

No.AG (Audit)/TS/AMG-I Co-ordn/Tour progr & Postings/2024-25/

Dt:04 07.2024.

POSTING / PROGRAMME ORDER No. 14

As approved by the AG(Audit), the following audits are entrusted.

Party no. & members. S/Sri/Smt	Name of the office	Dates of audit	Year of last audit
GSS-04 H. Srikanth, SAO VNV Kameswara Rao, AAO M. Srinivasa Rao, Supervisor	Supdt of Police, Nalgonda upto 04.07.2024 (of 1st quarter)		
		Stay @ H.Qrs & preparation of report in OIOS: 05.07.2024	
	Secretary, Scheduled Castes Development Department	08.07.2024 to 16.07.2024 (07 working days)	2023-24
	Principal, Govt. Medical College, Mahabubnagar	18.07.2024 to 03.08.2024 (14 working days)	NA
	Govt. General Hospital, Mahabubnagar	Preparation of OIOS report: 5.08.2024	
		06.08.2024 to 24.08.2024 (15 working days)	NA
		Stay @ H.Qrs office & Preparation of report in OIOS: 27.08.2024	
	Scheduled Castes Development Officer, Hyderabad (including the records of 1 ASWO and 5 hostels)	28.08.2024 to 10.09.2024 (11 working days)	2020-21
		Stay @ H.QRs & Preparation of OIOS report: 11.09.2024	
	Dist. Tribal Development Officer, Medak (including the records of 1 ATDO and 5 hostels)	12.09.2024 to 28.09.2024 (13 working days)	NA
GSS-11 CVSSVR Prasad, SAO M. Ratnakar, AAO Rahul Kumar Maurya, AAO G. Ramanjaneyulu, Supervisor	Police Transport Organisation upto: 04.07.2024 (of 1st quarter)		
	Stay @ H.Qrs & preparation of report in OIOS : 05.07.2024		
	Commissioner, Department of Ayurveda, Yoga, Unani, Siddha and Homoeopathy (AYUSH), Hyderabad	08.07.2024 to 20.07.2024 (10 working days)	2019-20
		Preparation of OIOS report: 22.07.2024	
	Dist. Youth & Sports Officer (SATS), Karimnagar	23.07.2024 to 27.07.2024 (5 working days)	2017-18
	Scheduled Castes Development Officer, Karimnagar (including the records of 1 ASWO and 5 hostels)	30.07.2024 to 09.08.2024 (10 working days)	NA
	Govt. Medical College, Siddipet	Preparation of OIOS report: 12.08.2024	
		13.08.2024 to 28.08.2024 (12 working days)	NA
		Stay @ H.Qrs & preparation of OIOS report: 29.08.2024	
	Advocate General, High Court, Hyderabad	30.08.2024 to 04.09.2024 (05 working days)	NA

	Vikarabad (including the records of 5 police stations)	21.09.2024 (12 working days)	
		preparation of OIOS report: 23.09.2024	
	Dist. Youth & Sports Officer (SATS), Nalgonda	24.09.2024 to 28.09.2024 (16 working days)	NA
GSS-08 Vinay Kumar, SAO G. Vijay Kumar, AAO Piyush Kamal, AAO Anand Rajeshwarkar, Supervisor	Govt. Nizamia General Hospital upto: 06.07.2024 (of 1st quarter)		
		Stay @ H.Qrs office & Finalisation of report in OIOS: 08.07.2024	
		NTD: Nagarkurnool	
	Govt. Medical College, Nagarkurnool	09.07.2024 to 24.07.2024 (12 working days)	NA
	District Jail, Mahabubnagar	Finalisation of report in OIOS: 25.07.2024	
		26.07.2024 to 03.08.2024 (07 working days)	2014-15
		Stay @ H.Qrs: 05.08.2024	
	Director, Sainik Welfare, Hyderabad	06.08.2024 to 09.08.2024 (04 working days)	2019-20
		Transit to Kothagudem : 11.08.2024	
	District B C Welfare Officer, Kothagudem (including records of 1 ABCWO and 5 hostels)	12.08.2024 to 24.08.2024 (10 working days)	NA
	Govt. ITI, Bhadrachalam	Finalisation of report in OIOS: 27.08.2024	
		28.08.2024 to 06.09.2024 (09 working days)	2018-19
		Transit to Hyd: 07.09.2024	
		Stay @ H.Qrs: 09.09.2024	
	Inspector General of Police, Intelligence Department, Hyderabad	10.09.2024 to 28.09.2024 (15 working days)	2020-21
GSS-07 S. Raju Naik, SAO T. Sridhar, AAO Brijesh Kumar Shrawan, AAO	Mahatma Gandhi Memorial Hospital, Warangal	02.07.2024 to 20.07.2024 (15 working days)	2022-23
		Finalisation of report in OIOS: 22.07.2024	
	Scheduled Castes Development Officer, Warangal Rural (including records of 1 ASCDO and 5 hostels)	23.07.2024 to 06.08.2024 (12 working days)	NA
		Stay @ H.Qrs & finalisation of report in OIOS: 07.08.2024	
	Director, Department of Heritage, Telangana, Hyderabad	08.08.2024 to 14.08.2024 (05 working days)	2020-21
	The Asst. Director (Tech.), Heritage, Telangana, Karimnagar	16.08.2024 to 21.08.2024 (05 working days)	2018-19
		No transit to Ramagundam	
	Commissioner of Police, Ramagundam (including the records of 5 police stations)	22.08.2024 to 06.09.2024 (13 working days)	NA

		in OIOS:: 09.09.2024	
	Dr. B.R.K.R. Govt. Ayurvedic College, Erragadda, Hyderabad	10.09.2024 to 21.09.2024 (09 working days)	2019-20
	Dist. Youth & Sports Officer (SATS), Ranga Reddy (Saroonnagar)	23.09.2024 to 26.09.2024 (06 working days)	NA
GSS-03 KBVS Siva Kumar, SAO M. Ravi Kumar, AAO Satish Kumar Singh, AAO	Govt. ITI, Bhongir upto 03.07.2024 (of 1 st quarter)		
		Stay @ H.Qrs: 04.07.2024	
	Dist. Medical & Health Officer, Mahabubnagar (including the records of 5 PHCs and 10 sub-centres)	05.07.2024 to 03.08.2024 (23 working days)	2018-19
		Stay @ H.Qrs & Finalisation of report in OIOS: 05.08.2024	
	Commissioner, Tourism Department, Hyderabad	06.08.2024 to 17.08.2024 (09 working days)	2020-21
	DIG of Police, Warangal Range, Warangal (Urban)	19.08.2024 to 24.08.2024 (06 working days)	2021-22
	Commissioner of Police, Warangal (including the records of 5 police stations)	27.08.2024 to 12.09.2024 (14 working days)	NA
		Stay @ H.Qrs & Finalisation of report in OIOS: 13.09.2024	
		Trnsit to Jagtial: 17.09.2024	
	Govt. Medical College, Jagtial	18.09.2024 to 01.10.2024 (12 working days)	NA

NOTE: Wherever “year of last audit mentioned was “prior to 2014-15 or NA ”, audit may be conducted from formation of the state, i.e. 2014-15 (06/2014) or formation of the office which-ever is later.

- Instructions in the Office Order dated 27.03.2023 for OIOS implementation have to be followed strictly.
- Prepare and Submit Desk Review along with ADM for prior approval from the Sr. DAG/AMG-I before the commencement of the audit.
- Include the Original Code of Ethics Declaration from each audit party member with the LAR.
- Obtain prior approval from Sr. DAG/AMG-I for any deviations to the approved tour program through OIOS.**
- Collect data for Audit Universe Updation.
- Data analysis and Sampling are to be conducted for test check.
- Submit LAR within 5 working days of audit completion.
- Record minutes of Entry and Exit meetings with the audit unit head and should be included in LAR.
- Submit the Title Sheet along with Draft Inspection Report.
- Draft paras should follow a standard pattern: Criterion, Departmental Action, Criterion Violation, Audit analysis, Department Reply, and Rebuttal.
- Draft paras should be free of typing and grammatical errors.
- AEs should be redrafted and not simply copy-pasted.
- Rebuttal should be brief and specific without reiterating audit observations.
- Interact with FAW sections (including RAO/Abids) for inputs related to concerned units for verification during the local audit.
- Study-related Audit Reports, previous Inspection Reports of the concerned and similar units, examine PMV Register and verify G.O. Register in the Editing section.
- Review of outstanding paras need to be done.
- Notify Sr.AO Reports Section of any important observations during the audit for further action/guidance.
- Include Complete Office Address with PIN code, Official/alternate email.ID, DDO code, and Auditee's Landline and Mobile Numbers in the Draft IR forwarding letter.
- Examine IT Applications/Systems that are being used by the Auditee and the filled IT

- Application Proforma has to be submitted along with LAR.
20. Necessary information for updating the Guard Files needs to be submitted along with LAR.
 21. Prior permission of Sr.DAG/AMG-I has to be obtained before proceeding, on any kind of leave/ to leave the tour headquarters.
 22. Every month, each field party official is instructed to submit a write-up on individual performance on the audits conducted during the previous month.

To
Individual
Sr.A.O./APRC/Reports/Bills(3 copies)
Sr. AO/SS-II /SS-III /GS
Sr.PS to Sr.DAG/AMG-I
General Unit

A 4/7/2024
Sr Audit Officer / GSS Co-ordination

4/7/2024