

90

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, Beerchand Patel Marg, Bihar,
Patna-800001

Tour Program for District Centric Audit for 3rd quarter 2023-24
Party No – DCA/03 (AMG-I)

Name of Party members –

1. Shri Pankaj Kumar Singh No. 2, Sr. AO
2. Shri Bhagwat Pandit, AAO
3. Shri Avinash Kumar, AAO (A)
4. Shri Vishwa Bharti, AAO (A)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
	Transit to Katihar- 08.11.2023						
1.	O/o MC, Nagar Nigam Katihar	H	March 2017	09.11.2023	09.12.2023	25	Sun- 12/11, 19/11, 26/11, 03/12, 10/12 Holiday-15/11, 20/11
	Transit to Barsoi- 11.12.2023 (Morning)						
2.	O/o EO, Nagar Panchayat Barsoi	L	March 2022	11.12.2023	23.12.2023	12	Sun- 17/12, 24/12 Holiday-25/12
	Transit to Manihari- 26.12.2023						
3.	O/o EO, Nagar Panchayat Manihari	L	March 2022	26.12.2023	08.01.2024	12	Sun- 31/12, 07/01
	Transit to Patna- 09.01.2024						

Attached to headquarter- 10.01.2024

Instructions:

1. Audit party should comply with the wing order no. 49 dated 07.11.2023, in this regard.
2. The audit party should submit the desk review within two days of commencement of audit for approval of Group Officer.
3. The joint physical verification should be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
4. The audit party is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
5. The audit team should follow and adhere the Key Result Area as circulated vide wing order no. 21 dated 07.06.2023.
6. The audit party should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
7. The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) handed over to the party or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-I) separately.
8. Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
9. The audit team should be ensured that sufficient and relevant KDs are attached with the observations and referencing of them done properly.
10. Draft IRs must be submitted within 07 working days from the date of completion of audit.
11. The audit party should collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
12. No extension will be granted except in case of exigency/seriousness of work.
13. The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
14. The audit party should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I (Hq).
15. The Audit party should submit 18 proforma as per Allahabad Model alongwith DIR.
16. The Audit party will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 24.07.2023.

Sd/-

Dy. Accountant General (AMG-I)
Date:-07.11.2023

No. AMG-I. (Hqrs.)/3rd qtr TP/2023-24/ 1094 to 1098
Copy to -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-I) Sectt.
3. Sr. Audit Officer, Claim/AMS (Through e-mail)
4. Persons Concerned

K. P. Tewari
07/11/23
Sr. Audit Officer/AMG-I (Hq)

(91)

**Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, Beerchand Patel Marg, Bihar,
Patna-800001**

**Tour Program for District Centric Audit for 3rd quarter 2023-24
Party No – DCA/02 (AMG-1)**

Name of Party members –

1. Shri Ashish Kumar No. 1, Sr. AO
2. Shri Arvind Kumnar Mantu, AAO
3. Shri Sumit Kumar AAO (A)
4. Shri Prakash Kumar No. 1, Sr. Auditor

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
1.	Transit to Munger- 08.11.2023	H	March 2017	09.11.2023	09.12.2023	25	Sun- 12/11, 19/11, 26/11, 03/12, 10/12 Holiday-15/11, 20/11
	O/o MC, Nagar Nigam Munger						
2.	Transit to Jamalpur- 11.12.2023 (Morning)	M	March 2021	11.12.2023	28.12.2023	15	Sun- 17/12, 24/12 Holiday-25/12
	O/o EO, Nagar Parishad Jamalpur						
3.	Transit to Haveli Kharagpur- 29.12.2023 (Morning)	M	March 2022	29.12.2023	15.01.2024	15	Sun- 31/12, 07/01, 14/01
	O/o EO, Nagar Parishad Haveli Kharagpur						
	Transit to Patna- 16.01.2024						

Attached to headquarter- 17.01.2024

Instructions:

1. Audit party should comply with the wing order no. 49 dated 07.11.2023, in this regard.
2. The audit party should submit the desk review within two days of commencement of audit for approval of Group Officer.
3. The joint physical verification should be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
4. The audit party is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
5. The audit team should follow and adhere the Key Result Area as circulated vide wing order no. 21 dated 07.06.2023.
6. The audit party should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
7. The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) handed over to the party or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-1) separately.
8. Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
9. The audit team should be ensured that sufficient and relevant KDs are attached with the observations and referencing of them done properly.
10. Draft IRs must be submitted within 07 working days from the date of completion of audit.
11. The audit party should collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
12. No extension will be granted except in case of exigency/seriousness of work.
13. The audit party is directed to scrutinize the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
14. The audit party should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-1 (Hq).
15. The Audit party should submit 18 proforma as per Allahabad Model alongwith DIR.
16. The Audit party will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 24.07.2023.

Sd/-

Dy. Accountant General (AMG-1)
Date - 07.11.2023

No AMG-1 (Hqrs) / 3rd qtr TP/2023-24/ 1089 to 1093

Copy to -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-1) Sectt.
3. Sr. Audit Officer, Claim/AMS (Through e-mail)
4. Persons Concerned

K. Prakash
07/11/23
Sr. Audit Officer/AMG-1 (Hqr)

(22)

**Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, Beerchand Patel Marg, Bihar,
Patna-800001**

**Tour Program for Compliance audit for 3rd quarter 2023-24
Party No - CA/01 (AMG-I)**

Name of Party members -

1. Shri Rakesh Kumar - II, Sr. AO
2. Shri Shailesh Kumar, AAO
3. Shri Santosh Kumar Yadav, AAO (w.e.f 01/11/2023)
4. Shri Manoj Kumar No. 10, Auditor

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
1.	O/o the EIC, RCD, Patna	H	LA	30.10.2023	14.11.2023	12	Sat- 04/11, 11/11 Sun- 05/11, 05/11
	Attached to headquarter- 15.11.2023 to 20.11.2023						
	Transit to Lakshisarai-21.11.2023 (Morning)						
2.	O/o the EE, NH Division, Lakshisarai	H	May 2015	21.11.2023	04.12.2023	12	Sun- 26/11, 03/12
	Transit to Bhagalpur- 05.12.2023 (Morning)						
3.	O/o the EE, NH Division, Bhagalpur	L	Jan 2014	05.12.2023	13.12.2023	08	Sun- 10/12
	Transit to Madhepura- 14.12.2023 (Morning)						
4.	O/o the EE, Road Division, Madhepura	H	March 2016	14.12.2023	28.12.2023	12	Sun- 17/12, 24/12 Holiday-25/12
	Transit to Patna- 28.12.2023 (Night)						
	Attached to headquarter- 29.12.2023						

Instructions:

1. The audit party should submit the desk review within two days of commencement of audit for approval of Group Officer.
2. The joint physical verification should be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
3. The audit party is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
4. The audit team should follow and adhere the Key Result Area as circulated vide wing order no. 21 dated 07.06.2023.
5. The audit party should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
6. The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) handed over to the party or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-I) separately.
7. Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012.
8. The audit team should be ensured that sufficient and relevant KDs are attached with the observations and referencing of them done properly.
9. Draft IRs must be submitted within 07 working days from the date of completion of audit.
10. The audit party should collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
11. No extension will be granted except in case of exigency/seriousness of work.
12. The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
13. The audit party should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I (Hq).
14. The Audit party should submit 18 proforma as per Allahabad Model alongwith DIR.
15. The Audit party will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 21.07.2023.

No. AMG-I (Hqrs.) 3rd qtr TP/2023-24/ 1024 to 1027
Copy to -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-I) Sectt
3. Sr. Audit Officer, Claim/AMS (Through e-mail)
4. Persons Concerned

Sd/-
Dy. Accountant General (AMG-I)
Date -27.10.2023

K. Prasad
Sr. Audit Officer/AMG-I (Hq) 27/10/23

111 128-24

(98)

**Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, Beerchand Patel Marg, Bihar,
Patna-800001**
Tour Program for Compliance audit for 3rd quarter 2023-24
Party No – CA/02 (AMG-I)

Name of Party members –

1. Shri Akhilesh Kumar Dubey, Sr. AO
2. Shri Subhash Kumar, AAO (He will join the Audit party no. CA-02, after he will be relieved from AMG-II)
3. Shri Mohnish Bhaskar, AAO
4. Shri Amit Kumar Jha, AAO (A)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
1.	Transit to Kishanganj- 29.10.2023	M	May 2015	30.10.2023	11.11.2023	10+02	Sun- 05/11
	O/o EE, BCD Division, Kishanganj						
2.	Transit to Patna- 12.11.2023	L	Nov 2014	21.11.2023	29.11.2023	08	Sun- 26/11
	Attached to headquarter- 13.11.2023 to 20.11.2023						
3.	Transit to Buxar-21.11.2023 (Morning)	H	Oct 2014	01.12.2023	14.12.2023	12	Sun- 03/12, 10/12
	O/o EE, BCD Division, Buxar						
4.	Transit to Sheikhpura- 30.11.2023	M	Dec 2014	16.12.2023	28.12.2023	10	Sun- 17/12, 24/12 Holiday-25/12
	O/o EE, BCD Division Sheikhpura						
	Transit to Araria- 15.12.2023						
	Transit to Patna- 28.12.2023 (Night)						
	Attached to headquarter- 29.12.2023						

Instructions:

1. The audit party should submit the desk review within two days of commencement of audit for approval of Group Officer.
2. The joint physical verification should be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
3. The audit party is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
4. The audit team should follow and adhere the Key Result Area as circulated vide wing order no. 21 dated 07.06.2023.
5. The audit party should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
6. The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) handed over to the party or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-I) separately.
7. Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
8. The audit team should be ensured that sufficient and relevant KDs are attached with the observations and referencing of them done properly.
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12. The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
13. The audit party should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I (Hq).
14. The Audit party should submit 18 proforma as per Allahabad Model alongwith DIR.
15. The Audit party will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 24.07.2023.

Sd/-
Dy. Accountant General (AMG-I)
Date -08.11.2023

No. AMG-I (Hqrs) 3rd qtr 1P/2023-24/ 1119 - 1123
Copy to :-

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-I) Sectt.
3. Sr. Audit Officer, Claim/AMS (Through e-mail)
4. Sr. Audit Officer/AMG-II(HQ) (requested to relieve Shri Subhash Kumar, AAO at the earliest)
5. Persons Concerned

K. P. Jha
08/11/23
Sr. Audit Officer/AMG-I (Hq)

111/23-24

(112)

**Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, Beerchand Patel Marg, Bihar,
Patna-800001**

**Revised Tour Program for Compliance audit for 3rd quarter 2023-24
Party No – CA/03 (AMG-I)**

Name of Party members –

1. Shri Manoj Kumar Srivastava, Sr. AO
2. Shri Randhir Kumar No. 02, AAO
3. Shri Amaresh Kumar No.02, AAO
4. Shri Marut Nandan Dubey, AAO (A)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
1.	O/o the DTO, Patna	H	March 2021	30.10.2023	25.11.2023	20+02	Sat- 05/11, 12/11, 17/11 Attach to H.O.- 15/11, 20/11
	Transit to Aurangabad-26.11.2023						
2.	O/o the DTO, Aurangabad	M	March 2021	27.11.2023	07.12.2023	10	Sun- 03/12
	Transit to Kaimur- 08.12.2023 (Morning)						
3.	O/o the DTO, Kaimur	L	Dec 2016	08.12.2023	16.12.2023	08	Sun- 10/12
	Transit to Madhubani- 17.12.2023						
4.	O/o the DTO, Madhubani	M	March 2021	18.12.2023	29.12.2023	10	Sun- 24/12 Holiday-25/12
	Transit to Patna- 30.12.2023						

Attached to headquarter- 01.01.2024

Instructions:

1. The Audit party should follow the ADM/Issue analysis/checklist for these units issued vide wing order no. 74 dated 15.02.2023 for further guidance.
2. The audit party should submit the desk review within two days of commencement of audit for approval of Group Officer.
3. The joint physical verification should be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
4. The audit party is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
5. The audit party should follow and adhere the Key Result Area as circulated vide wing order no. 21 dated 07.06.2023.
6. The audit party should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
7. The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) handed over to the party or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-I) separately.
8. Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
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14. The audit party should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I (Hq).
15. The Audit party should submit 18 proforma as per Allahabad Model alongwith DIR.
16. The Audit party will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 24.07.2023.

Sd/-
Dy. Accountant General (AMG-I)
Date:-22.11.2023

No AMG-I. (Hqrs.)/3rd qtr TP/2023-24/ 1167- 1170

- Copy to:-
1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
 2. Dy. Accountant General (AMG-I) Sectt.
 3. Sr. Audit Officer, Claim/AMS (Through e-mail)
 4. Persons Concerned

K. M. S. S.
22/11/23
Sr. Audit Officer/AMG-I (Hqr)

**Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, Beerchand Patel Marg, Bihar,
Patna-800001**

**Revised Tour Program for Compliance audit for 3rd quarter 2023-24
Party No – CA/04 (AMG-I)**

Name of Party members –

1. Shri Ajay Kumar No. 2, Sr. AO
2. Shri Neeraj Kumar No.1, AAO
3. Shri Manish Kumar Choudhary, AAO
4. Shri Jitendra Kumar No. 5, AAO (A)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
1.	O/o the PCCF, Patna	H	LA	30.10.2023	17.11.2023	12+2	Sat- 04/11, 11/11 Sun- 05/11, 05/11
	Attached to headquarter- 18.11.2023 to 20.11.2023						
	Transit to Chhapra (Saran)- 21.11.2023 (Morning)						
2.	O/o the DFO, Saran, Chhapra	L	March 2015	21.11.2023	29.11.2023	08	Sun- 26/11
	Transit to Aurangabad- 30.11.2023						
3.	O/o the DFO, Aurangabad	L	March 2016	01.12.2023	09.12.2023	08	Sun- 03/12
	Transit to Supaul- 10.12.2023						
4.	O/o the DFO, Supaul	M	Jan 2019	11.12.2023	21.12.2023	10	Sun- 17/12
	Transit to Motihari- 22.12.2023						
5.	O/o the DFO, East Champaran	L	March 2015	23.12.2023	02.01.2024	08	Sun- 24/12, 31/12 Holiday- 25/12
	Transit to Patna- 03.01.2024						
	Attached to headquarter- 04.01.2024						

Instructions:

1. The audit party should submit the desk review within two days of commencement of audit for approval of Group Officer.
2. The joint physical verification should be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
3. The audit party is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
4. The audit team should follow and adhere the Key Result Area as circulated vide wing order no. 21 dated 07.06.2023.
5. The audit party should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
6. The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) handed over to the party or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-I) separately.
7. Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
8. The audit team should be ensured that sufficient and relevant KDs are attached with the observations and referencing of them done properly.
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13. The audit party should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I (Hq).
14. The Audit party should submit 18 proforma as per Allahabad Model alongwith DIR.
15. The Audit party will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 24.07.2023.

Sd/-

Dy. Accountant General (AMG-I)

Date:-

No. AMG-I. (Hqrs.)/3rd qtr TP/2023-24/ TR/01/1193 to 1197

Copy to:-

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-I) Sectt.
3. Sr. Audit Officer, Claim/AMS (Through e-mail)
4. Persons Concerned

Kw
13/11/23
Sr. Audit Officer/AMG-I (Hqr)

Tour Program for Compliance audit for 3rd quarter 2023-24

Name of Party members -

Party No - CA/05 (AMG-I)

1. Shri Rochak Kumar, Sr. AO
2. Shri Ritesh Kumar No. 1, AAO
3. Shri Mritunjay Kumar No. 2, AAO
4. Shri Shankarshan Kumar, AAO (A)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
1.	O/o the Pr. Secretary, Energy Department, Patna	H	Dec 2022	02.11.2023	21.11.2023	12	Sat- 04/11, 11/11, 18/11 Sun- 05/11, 12/11, 19/11 Attached to H.O.: 15/11 & 20/11
2.	O/o the Asstt. Director of Industries (Sericulture), Patna	L	LA	22.11.2023	30.11.2023	08	Sun- 26/11 Attached to H.O.: 01/12
Transit to Purnea- 03.12.2023							
3.	O/o the Asstt. Director of Industries (Sericulture), Purnea	L	LA	04.12.2023	12.12.2023	08	Sun- 10/12
Transit to Bhagalpur- 13.12.2023 (Morning)							
4.	O/o the Asstt. Director of Industries (Sericulture), Bhagalpur	L	LA	13.12.2023	21.12.2023	08	Sun- 17/12
Transit to Patna- 22.12.2023							

Attached to headquarter- 26.12.2023

Instructions:

1. Check-list/Audit Design Matrix may be prepared by the audit parties for their respective department & submit the same at the earliest for approval of DAG/AMG-I.
2. The Desk Review of each unit may be prepared after commencement of audit of such auditee unit on the basis of value of vouchers (item wise) and in accordance to the proforma circulated earlier. In this regard, all audit parties conducting compliance audit may be directed to prepare the same within two days of commencement of audit and submit to the Group Officer through official e-mail id for further approval.
3. The joint physical verification should be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
4. The audit party is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
5. The audit team should follow and adhere the Key Result Area as circulated vide wing order no. 21 dated 07.06.2023.
6. The audit party should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
7. The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) handed over to the party or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-I) separately.
8. Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) [Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012].
9. The audit team should be ensured that sufficient and relevant KDs are attached with the observations and referencing of them done properly.
10. Draft IRs must be submitted within 07 working days from the date of completion of audit.
11. The audit party should collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
12. No extension will be granted except in case of exigency/seriousness of work.
13. The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
14. The audit party should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I (Hq).
15. The Audit party should submit 18 proforma as per Allahabad Model alongwith DIR.
16. The Audit party will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 24.07.2023.

Sd/-

Dy. Accountant General (AMG-I)

Date -01/11/2023

No. AMG-1. (Hqrs.)/3rd qtr TP/2023-24/1048-1051

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-I) Sectt.
3. Sr. Audit Officer, Claim/AMS (Through e-mail)
4. Persons Concerned

K. P. Singh
01/11/23
Sr. Audit Officer/AMG-I (Hqrs)

13

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, Beerchand Patel Marg, Bihar,
Patna-800001

Tour Program for Compliance audit for 3rd quarter 2023-24
Party No – CA/06 (AMG-I)

Name of Party members –

1. Shri Shyam Jee Dubey, Sr. AO (C)
2. Shri Vinod Kumar, AAO (C)
3. Shri Vikas Kumar, AAO (C)
4. Shri Ram Sagar Kumar, Sr. Auditor

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of Program		Number of working days	Remarks
				From	To		
1.	O/o the MD, Bihar Rajya Pul Nirman Nigam Limited, Patna	H	Dec 2021	29.11.2023	27.12.2023	20	Sat- 02/12, 09/12, 16/12, 23/12 Sun- 03/12, 10/12, 17/12, 24/12 Holiday- 25/12

Attached to headquarter- 28.12.2023

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Sd/-
Dy. Accountant General (AMG-I)
Date:-22.11.2023

No. AMG-I (Hqrs.)/3rd qtr TP/2023-24/ 1171 - 1174

Copy to -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-I) Sectt
3. Sr. Audit Officer, Claim/AMS (Through e-mail)
4. Persons Concerned

Kmlew
22/11/23
Sr. Audit Officer/AMG-I (Hqr)