



महालेखाकार (लेखापरीक्षा-II) कार्यालय, बिहार
वीरचन्द पटेल मार्ग, पटना - 800 001
Office of the Accountant General (Audit-II), Bihar
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No. AMG-III(Audit-II)/Tp/2026-27/12/ *Tp 198*

date: *03/9/26*

Tour Programme for Data collection

Name of team members –

1. Shri Rajesh Kumar, AAO
2. Shri Ravi shankar Prasad, Sr. Auditor

Sl. No.	Name of the audit entity	Work	Duration of programme		Number of working days	Remarks
			From	To		
1	Building Construction Department, Bihar, Patna	"Construction Work of the New Collectorate Building within the Patna Collectorate Premises" under the General Administration Department, Construction Division-I, Patna.	07.09.2026	09.09.2026	03	
Attach to Hqr:- 10.09.2026						

Instructions:

The selected project for the pilot exercise is "Construction Work of the New Collectorate Building within the Patna Collectorate Premises" under the General Administration Department, Construction Division-I, Patna.

The team is instructed to study the letter received from the nodal office on the subject, and do the needful in compliance of the instructions contained in the letter, except for the actual field audit/verification, which will be decided later on based on the AI/RAG generated audit leads.

The Field Audit Party may undertake the following:

1. **Collect the complete project records** from project conception to execution/completion, including DPR, feasibility report, approvals, sanctioned/revised estimates and related correspondence.
2. **Collect all tender and contract records**, including NIT/bid documents, evaluation, EPC agreement, work order, BOQ, drawings, variation orders, supplementary agreements and extensions of time.
3. **Collect execution records**, particularly Measurement Books/measurement records, level books, quality-control and test reports, inspection records, site records and progress reports.

4. **Collect financial records**, including running account bills, final bill, payment records, deductions, advances and recoveries.
5. **Collect records relating to deviations and changes**, including approvals for variations, substitutions, additional items, changes in quantities/specifications and time extensions.
6. **Ensure that the records are complete, clear and legible**. Scanned documents should be properly aligned, page-wise complete and arranged in logical folders, preferably contract/package/component-wise.
7. **Keep the complete digital dataset ready for uploading** on the designated portal as per the instructions to be issued separately.
8. The AI-generated audit leads arising from the project-specific RAG model shall be treated as audit leads only. The Field Audit Party shall independently verify each lead with original records, site inspection and other relevant evidence before arriving at any audit finding.

Special focus may be given to variation in quantities/items, payment against executed quantities, and compliance with approved drawings/specifications, milestone payments, time extensions, quality-control records and consistency between contractual provisions, measurements and bills.

BACHCHA LAL YADAV
SENIOR AUDIT OFFICER
HQR (AMG-III)

No. AMG-III(Audit-II)/Tp/2026-27/12 / 198

date: 05/09/26

Copy to: -

1. Secretary to Accountant General (Audit-II) Bihar, Patna
2. Sr. Dy. Accountant General (AMG-III) Sectt.
- ~~23~~ 3. Sr. Audit Officer, AMS (Through e-mail)
4. Persons Concerned

BACHCHA LAL YADAV
SENIOR AUDIT OFFICER
HQR (AMG-III)