



कार्यालय प्रधान महालेखाकार (ले.व.ह.) मेघालय, शिलांग-793001

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)

MEGHALAYA, SHILLONG – 793 001

फैक्स संख्या/ Fax No. 0364 -2223103 ई/मेल-E-mail: agaemeghalaya@cag.gov.in

सं./ No. Record-I (M)/Unserviceable Assets/2020-2021/193

दिनांक/ Dated: 04-08-2020

Notice Inviting Tender 1

This office invites sealed quotations for the disposal of unserviceable assets on "as is where is basis". The quotations will be governed by the following terms and conditions:

1. The quotations must be submitted along with a Demand Draft for Rs.600/- against the items listed at Annexure I, being the Earnest Money Deposit (EMD) drawn in favour of 'Pay & Accounts Officer, O/o the Pr. Accountant General (A&E), Meghalaya, Shillong'. Any quotation received without the requisite EMD will be summarily rejected.
2. Intending bidders may inspect the stores on any working day between 2:00 PM & 4:00 PM by seeking appointment from Record Section over telephone Nos. 0364-2215801.
3. Prices must be quoted for all the items compulsorily. Quotations for part of the items will be summarily rejected. Any bidder who quotes the price for part of the items will be rejected. Bidding must be compulsorily for all the items indicated in Annexure.
4. The rates should be quoted separately for the items listed out in the Price Bid as given at Annexure I in a single envelop. The rates should be quoted in figures as well as in words. If there is any discrepancy between figures and words', the rates quoted in words would only be considered. The H-1 (i.e. Highest Bidder) shall be accepted only if it is more than the reserve price by Rupee 1.
5. The successful bidder shall have to deposit the quoted price through Demand Draft immediately after the tender is finalized. It is only after depositing full amount of the bid with this Department that the bidder will be allowed to lift the unserviceable assets listed in the annexure. In case the successful bidder fails to deposit the quoted amount or refuses to lift the unserviceable stores within 10 days of the letter conveying the decision of the auction, the EMD deposited by him shall be forfeited.
6. Quotations in double sealed cover super scribed "QUOTATIONS FOR THE DISPOSAL OF UNSERVICEABLE ASSETS as per NIT 1" and addressed to the Sr. Accounts Officer, Record, O/o the PAG (A&E), Meghalaya, Shillong should be dropped in the "Tender Box" kept at Record Section of the office by 3:00 PM on 20th August 2020. Thereafter, quotations will be opened by the members of the committee for further needful action.

7. Quotations received after the prescribed date and time will not be considered under any circumstances. Overwriting must be avoided; otherwise such defective quotations shall be summarily rejected.
8. This office reserves the right to accept or reject any quotation without assigning any reason thereof. No queries in this connection shall be entertained once the bids are finalized and the successful bidder is selected by the Department.

Sd/-
Sr. Accounts Officer/Record

सं./ No. Record-I (M)/Unserviceable furniture/2020-2021/

दिनांक/ Dated: **04-08-2020**

Copy forwarded for information and necessary action to:-

1. AAO/EDP Cell:- He is requested to upload this NIT in the website of this office.
2. Notice Boards.
3. The list of Firms/persons

Sr. Accounts Officer/Record

Annexure I

List of Surplus, obsolete and Unserviceable Stores for disposal

Item No.	Particulars of stores	Qty/Weight (Approximately)	Quotation rate per unit	Quotation Total rate
1.	Aluminum Filter	17		
2.	Wooden Table (small)	03		
3.	Wooden Tools	01		
4.	Wheel Chair	45		
5.	Wooden Chair	40		
6.	Wooden Table (medium)	02		
7.	Wooden table (big)	01		
8.	Wooden Almirah (small)	05		
9.	Wooden Almirah (big)	01		
10.	Wooden Receptionist Table top	02		
11.	Steel Almirah (Big)	08		
12.	Steel Almirah (small)	01		
13.	Room Heater, Zepplin	03		
14.	Carpet (1) Woolen (2) Lino	(1) 30 (2) 50		
15.	Steel Chairs	40		
16.	Steel Chair with plastic	26		
Total				

Item No.	Particulars of stores	Qty/Weight (Approximately)	Quotation rate per unit	Quotation Total rate
17.	Wooden Divan	01		
18.	Wooden Desk(Big)	01		
19.	Notice Board (wooden)	03		
20.	Stand Fan	04		
21.	Steel Table without top	02		
22.	Steel Table with top	08		
23.	Plywood (medium)	02		
24.	Trunk	04		
25.	Steel/Iron + Plastic Chair (5-seater).	02		
26.	Steel Rack	01		
27.	Wooden Frame	01		
28.	Letter box (wooden)	01		
29.	Notice Board steel stand	03		
30.	Wooden Notice Board (big)	03		
Grand Total				

Seal and Sign of the Firm

