



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL  
(AUDIT), MANIPUR, IMPHAL-795001**

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Tender No. EDP(Au)/Disposal/2017-18/1461

Date: 19/02/2020

**Notice Inviting Tender/Quotations**

Sealed rate quotations are invited from interested vendors for bulk disposal of obsolete IT related items of this office. A list-cum-uniform format for offering quotes of the obsolete items and other terms & conditions of the tender are enclosed herewith as **Annexure- I & II**. Interested vendors may conduct physical inspection under prior intimation to Sr. AO (Admin) on all working days between 2.00 pm to 4.30 pm from the date of publishing of this notice till 24<sup>th</sup> February 2020. The last date for submission of rate quotation is 27<sup>th</sup> February 2020 3.30 pm.

*Encl: As stated above*

**Sd/**

**Sr. Audit Officer (Admin)**

*Copy to:*

- 1 NIC, Imphal for uploading in the office website <http://www.agmpr.cag.gov.in>*
- 2 Notice board*
- 3 Concerned file*

**'Format'**

(for quoting prices for disposable IT related items)

<b>Item No.</b>	<b>Particulars of stores</b>	<b>Quantity/ Weight</b>	<b>Offered price (per unit)</b>	<b>Total price</b>
1	Desktop (HCL P-IV)	1		
2	Desktop (HCL P-IV)	1		
3	Desktop (HCL P-IV)	1		
4	Desktop (HCL P-IV)	1		
5	Desktop (HCL P-IV)	1		
6	Desktop (HCL P-IV)	1		
7	Desktop (HCL P-IV)	1		
8	Desktop (HCL P-IV)	1		
9	Desktop (HP P6 2070IN)	1		
10	Laptop (HCL P-IV)	1		
11	Laptop (HCL P-IV)	1		
12	Laptop (HP 530 Series, Dual Core)	1		
13	Laptop (Acer, Core Duo)	1		
14	Laptop (Compaq CQ42, Core 2 Duo)	1		
15	Laptop (HP 430 Series, i3)	1		
16	Laptop (HP 430 Series, i3)	1		
17	Printer (HP Laserjet 5200N)	1		
18	Printer (HP Laserjet P2014)	1		
19	Printer (HP Laserjet P2035)	1		
20	Printer (HP Laserjet P2035)	1		
21	Printer (Canon iR 2022N)	1		
22	Printer (HP Laserjet P2035)	1		
23	Printer (HP Laserjet P2014)	1		
24	Printer (HP Laserjet P2035)	1		
25	Printer (HP Laserjet P2035)	1		
26	UPS (Elnova 600VA)_	1		
27	UPS (Odyssey 600VA)	1		
28	UPS (Luminous 600VA)	1		
29	UPS (Luminous 600VA)	1		
30	UPS (Luminous 600VA)	1		
31	UPS (Luminous 600VA)	1		
32	Compaq monitor	1		
33	Compaq monitor	1		
34	Compaq monitor	1		
35	Compaq monitor	1		
36	Compaq monitor	1		
37	HP monitor	1		
38	HP monitor	1		
39	HCL monitor	1		
40	HCL monitor	1		
41	BEN Q monitor	1		
42	HCL Laptop	1		
43	HCL Laptop	1		
44	24 PORT SWITCH (4226T)	1		

45	QUANTA BATTERIES (12V 42AH)	32		
46	QPOWERSAFE BATTERIES (12V 26AH)	6		
47	PANASONIC BATTERIES (12V 28AH)	9		
48	NUMERIC DIGITAL HP 3000 UPS	1		
49	ELNOVA T605 (AG/AU/UPS/02)	1		
50	INTEX BLACK ARMOUR 725			
51	INTEX PROTECTOR 725	1		
52	INTEX PROTECTOR 725	1		
53	ELNOVA T-640	1		
54	SU-KAM	1		
55	HP Laptop 430	1		
56	HP Laserjet 1320	1		
<b>Total Price (In figure)</b>				
<b>Total Price (in words)</b>				

**Details of bidder**

1. Name of firm : \_\_\_\_\_
2. Name of authorised person : \_\_\_\_\_
3. Contact Nos (Mob/Landline) : \_\_\_\_\_
4. E-mail ID : \_\_\_\_\_
5. Corresponding Address : \_\_\_\_\_

**Undertaking**

a) I/We, the undersigned certify that I have gone through the terms and conditions of the tender enquiry and undertake to comply with the same.

b) The rates quoted are final and binding upon us.

c) I/We solemnly affirm and declare that the acquired computer consumables shall be further disposed of/re-used in eco-friendly manner as per provisions of E-Waste Management Rules-2016 and other stipulations by the Government of India and other concerned authorities.

d) I/We give the rights to the competent authority of office of the Principal Accountant General (Audit), Manipur to take appropriate action as deem fit in case, contravention of any of directions or terms & conditions of the tender enquiry is observed against the firm or its representative (s) at any stage.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Authorised signatory**

**Annexure-II**  
**(Terms & Conditions)**

1. The tender/bid is for bulk disposal of the items mentioned at Annexure-I only. No partial or selective bidding of the disposable items by vendors will be allowed.
2. This office does not bind itself to accept the highest rates and reserves the right to reject any or all the bids received without assigning any reason whatsoever it may be. In the event of the quotations submitted by the intending bidders being unsatisfactory on the part of the competent authority, the office reserves the right to cancel the tender and issue a fresh tender notice.
3. Quotations in which any of the particulars or information is found inadequate or incomplete in any respect or the prescribed conditions are not fulfilled are liable to be rejected.
4. Canvassing in any form by the bidder will result in summary rejection of their tenders. The decision of the competent authority of this office shall be final in this regard and binding on the tenderer.
5. The total cost of disposable items depends upon total unit counted or measured. If in case, the total units or measured value is enhanced to some extent, the bidder/tenderer has to pay the cost of material accordingly and binding on the bidder/tenderer.
6. The entire amount of total counted/measured stuff shall be deposited by the successful bidder/tenderer within 2 working days before receiving of all the material.
7. The successful bidder shall arrange his own workman/labour for counting/measuring/lifting and taking out all material in the presence of authorized official from this office.
8. All the material shall be removed immediately or within time allowed (not more one day) for the purpose, after remitting the total sale price.
9. The successful bidder/tenderer shall be responsible to leave the space neat and clean, after taking out all material at his own cost without any disruption to other official activities.
10. In case the successful bidder/tenderer does not remove the items within stipulated time period, the bid security shall be forfeited in full or partially and re-sale of the items shall be made at the risk and cost, if any, of such defaults, which will be adjusted from the security deposit. Decision of the competent authority of this office shall be final in this regard and binding on the bidder.
11. The successful bidder/tenderer shall not sublet the whole or part of the contract, except where otherwise provided in the contract, without the prior written consent of the competent authority of this office. Such consent, if given, shall not relieve the contractor from any

liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of his and any of his agents' worker/labour.

12. Disputes, if any, subject to jurisdiction of Imphal Courts only.

13. The successful tenderer shall indemnify this office against any liability for compensation due to injury to his own labour or to other persons inside the office premises during counting/measuring or taking out the material under the contract and for any damage to the property of this office in any manner.

*Sd/-*

**Sr. Audit Officer (Admin)**