

**ADDITIONAL TERMS AND CONDITION (ATC) FOR DISPOSAL OF E-WASTE ITEMS AT
Office of PAG (A&E) RAJASTHAN, JAIPUR THROUGH REGISTERED E-WASTE
RECYCLERS/ DISMANTLER**

GENERAL TERMS AND CONDITIONS

1. Bid/s are invited from the qualified bidders for the disposal of e-waste category items (Obsolete/ Unserviceable old Electronics/ IT Equipment) in “As is where is” basis from reputed vendors who comply with general terms and conditions and scope of work .
2. Each page of this ATC document and all required documents must be signed, stamped & uploaded by ensuring the compliance with the scope & services and general terms and conditions. No overwriting, corrections and cutting is permitted.
3. In case the day of opening of bids is declared as holiday, the opening shall be held on the next working day at the same time.
4. The bidder has to submit EMD of Rs. 7500/- in form of Demand Draft drawn on any Nationalized/ Scheduled Bank in favour of “PAO IAAD Rajasthan Jaipur” physically and that should be payable at Jaipur. EMD shall be forfeited, if the Bidder unilaterally withdraws, amends, impairs or derogates from his offer in any respect within the period of validity of his offer. EMD of all unsuccessful bidders will be returned after work order is issued to the successful bidder.
5. The EMD of the successful Bidder shall be released after depositing the full amount and removal of the items from the premises subject to the satisfaction of this office. If the successful Bidder fails to deposit the quoted amount within the prescribed period, the sale relating to the awarded lot can be cancelled at the discretion of the Seller/Auctioneer and the EMD of the H-1 firm will be forfeited in full. The Seller/Auctioneer shall also be entitled to recover any costs and/or incidental/consequential loss suffered by it as a result of such failure to pay the balance sale value by the Bidder. EMD of the Bidder(s) who fail to honour the E-Auction in prescribed time limit shall stand forfeited. **After disposal of E-waste the successful bidder has to submit the required certificate after that only the EMD shall be returned.** No representation in this regard shall be entertained by the Department.
6. **CONDITIONAL BID AND SPLIT WORK WILL NOT BE ACCEPTED AND REJECTED OUTRIGHT.**
7. If any of the conditions of this tender is not fulfilled, such Bid/ Bids will be summarily rejected outright and objections raised in this regards will not be entertained.
8. Office may extend the last date of submission of bids or opening date as it deem required for any administrative reasons.
9. Bids once submitted shall not allow being withdrawn.
10. The bidder has to be registered with State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as per the E-waste (Management) Rules 2022 published by the Ministry of Environment and Forest, Govt. of India. The bidder must upload the copy of registration certificate from respective pollution control board.
11. The bidder must submit an undertaking as per **Annexure-C & D** (with company stamp and signature) that the facility & recycling process are in accordance with the standards laid down in the guidelines published by the CPCB from time to time.
12. The bidder should submit an undertaking as per Annexure that the residue generated thereof is disposed of in a hazardous waste treatment storage disposal facility.

13. The buyer should clear off all the items at their own cost within 04 weeks (called free delivery period) from the receipt of sale letter on production of their identity proof and original cash receipts for the amount remitted with the sanction of the concerned authorities in the presence and supervision. Office will not be held any responsibility for any loss or damages or theft of the material beyond the 04 weeks from the date of bid finalization and sale letter issued to the buyer, and no compensation thereof will be entertained. If the purchaser is not able to lift the material within the free delivery period (04 weeks), he may request for an extension to the office. Such extensions will be granted after levying a ground rent @ 1/2 (half) per cent of the sale value per day. But, in some genuine cases, the levy of ground rent may be waived.
14. The successful bidder will be allowed a maximum period of 07 days after receipt of the confirmation letter to remit quoted amount. The lifting of scrap will not be allowed before the submission of quoted amount in form of DD. The amount of duties and taxes if any, shall be charged extra.
15. The lifting of scrap should be made during the working hours i.e. **11 AM to 4 PM**. At the time of pickup, bidder should have to submit relevant Form/certificate as per defined guidelines along with the full details of material to be disposed.
16. **Certificate of destruction should be submitted to office after disposal.**
17. **The bidder may inspect the sites about the items they are bidding for at**

O/o The PAG (A&E) Rajasthan, Jaipur
Janpath, Near Statue Circle, Jaipur
Contact: 0141-2385431-39

18. Award Criteria

Contract will be awarded on the basis of **Highest Total of Financial Bid (H1) as per the Price Bid in Annexure - E** to the acceptable responsive bidder who complies with all terms and conditions of the tender. In case the **H1** vendor is not able to accept the sale letter within 07 days, the same will be offered to next lower bidder (H2) at rate given by H1. Office reserve the right to split the order on highest rate/s of respective items basis.

19. Payment Terms

Successful bidder have to submit the quoted amount (including all taxes) in the form of DD in the name of PAO, IAAD, Rajasthan, Jaipur .

20. Termination by default:

- a) Office reserves the right to cancel the Work Order at its discretion at any stage/ time without assigning any reason, thereof.
- b) The Office may, without prejudice to any other remedy for breach of contract, by written notice of default sent to bidder, terminate the Contract in whole or part.
- c) If the Bidder fails to provide services within the time period specified in the contract or any extension thereof granted by the Office.
- d) If the Bidder fails to perform any other obligations under the Contract.
- e) If the Bidder transfer/ sub – contract the works under any obligation.
- f) **The selected bidder must not execute the work order through any THIRD PARTY Agency.**

21. Rejection of the bid

- a) The bidder is expected to examine all instructions, formats, terms & conditions, & scope of work in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of STPI-Kolkata will be final.

- b) The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.

22. Blacklisting

Company/ Firm blacklisted by Govt./PSU/Corporate organization as on the date of closing of bid are not eligible to Bid [Declaration for the same must be furnished as per **Annexure-B** (with company stamp and signature)]. If at any stage of bidding process or during the currency of contract, such information comes to knowledge of this office, the office shall have right to reject the bid or terminate the contract, as the case may be, without any compensation to the bidder.

23. Arbitration

All disputes or difference whatsoever arising between the parties out of or relating to the meaning and operation or effect of the purchase order/work order or the breach thereof shall be settled by reference to arbitration as per Indian Arbitration Act in Jaipur Only.

24. Force Majeure

If, at any time, during the continuance of the agreement, the performance in whole or in any part by either party of obligation under the agreement shall be prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, subrogate, fire, floods, earthquakes, explosions, epidemics, strikes and quarantine restrictions by acts of God, (herein after referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within two days from the date of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract agreement nor shall either party have any claim of damages against the other in respect of such non performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end.

ELIGIBILITY CONDITIONS

The bidders are required to upload the copies of following documents (each page must be stamped & signed) along this tender document.

1. Each page of this ATC document and all required documents must be signed, stamped & uploaded by ensuring the compliance with the scope & services and general terms and conditions.
2. Valid Copies of registration certificates from State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as per the E-waste (Management) Rules 2022 published by the Ministry of Environment and Forest, Govt. of India.
3. GST Registration Certificate.
4. PAN Card.
5. Self-declaration & Undertakings as per Annexure- B, C & D.

DETAILS OF BIDDER

1. Name of the Bidder :
2. Full postal address for correspondence :
- Phone No :
- Fax No :
- Email Id :
- Website URL :
3. Date of Incorporation. :
4. PAN Card No. :
5. Registration no. :
6. CPCB registration no. :
7. Name of Directors(s)/Partners/Proprietor:
 - a)
 - b)
8. GST Registration no. :
9. Bank Account Details :
 - a. Name of the Bank :
 - b. Account No. :
 - c. Branch Address :
 - d. Branch Code :
 - e. IFSC Code :

Certified that the above facts and figures are correct to the best of my/our knowledge and belief.

I have inspected the obsolete/ used items related to the E-waste disposal and interested to purchase the same
“As is Where is” basis.

Date :

Place :

DECLARATION

We declare and confirm that we have not been blacklisted or deregistered by any central/ state government department or public sector undertaking and none of our works had ever been terminated by client after award of contract, during last three (03) years. We acknowledge the right of the Employer, if he finds to the contrary, to declare our Tender to be non-compliant and shall be liable for cancellation without any notice at the sole discretion of STPI.

Signature & Seal of the Bidder

Annexure - C

UNDERTAKING

We declare, ensure and confirm that the facility & recycling process for the E-waste Items Viz Electrical, Electronics and IT Equipment's are in accordance with the E-waste (Management) Rules 2022 published by the Ministry of Environment and Forest, Govt. of India.

Signature & Seal of the Bidder

Annexure - D

UNDERTAKING

We declare, ensure and confirm that the residue generated from the E-waste Items, Viz. Electrical, Electronics and IT Equipments will be disposed off in a hazardous waste treatment storage disposal facility and in accordance with the as per the E-waste (Management) Rules 2022 published by the Ministry of Environment and Forest, Govt. of India.

Signature & Seal of the Bidder

Annexure – E

The bidder shall be required to specifically quote rates for each category of item. A consolidated price should also be quoted and it will be taken into account while deciding award of tender. In case, the bidder as not offered their rates for any items listed in the price schedule, the bid shall be treated as incomplete and summarily reject.

Auction Notice

General Details

Office/Zone	:	Comptroller and Auditor General (CAG) of India -NA -Accountant General, Rajasthan	Seller/Auctioneer Name	:	Krishna Kumar Yadav-Auctioneer
			Reference No.	:	GD/Ewaste/
Category	:	eWaste, e-Waste			
Auction Brief	:	e-waste auction of computer hardware etc.			

Auction Detail

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Project Location - Pin Code

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Bid Submission Rule

Bidding Access : Open

Item wise Time : No

Reserve Price : Applicable

Set PQ Validation : No

Allow EMD : Yes

Requires Item wise EMD : No

EMD Mode : Offline

EMD : 7500.00

Auction Timing rule

Auction Start Date & Time : 18/08/2025 15:30

Auction End Date & Time : 28/08/2025 10:00

Auto Extension : Not Applicable

Bidding Template : e-Waste

Download Document

Sr. No.	Document Description	Size (MB)	Uploading Date & Time	Approval Date & Time	Status
1	Additional Terms and conditions	0.21	25/07/2025 12:31	25/07/2025 12:33	Approved