

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), KARNATAKA,**  
**BENGALURU-560001**

NO. PAG (A&E)/ HK/2021-22/30

Dt: 30-06-2021

**Sub:** Quotations for printing and supply of Finance Accounts  
Appropriation Accounts & Accounts at a glance for the year 2020-21.

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Sealed Quotations are invited for Printing & Supply of the following publications of this office to the extent of quantity mentioned against them in Annexure II & III (Terms & conditions are detailed in Annexure I)

1. Finance Accounts 2020-21.
2. Appropriation Accounts 2020-21.
3. Accounts at a Glance 2020-21.

The quotations should be addressed to **Smt Pushpa L Nayaka**, Senior Accounts Officer (OM) and should reach this office on or before **03.00 PM on 12.07.2021 and the quotations will be opened on 12.07.2021 at 03:30.**

The sample Books which are kept in AAD Section of this office may please be examined and the work fully understood.

The cover containing quotations should be superscripted "QUOTATIONS FOR PRINTING & SUPPLY OF FINANCE ACCOUNTS, APPROPRIATION ACCOUNTS & ACCOUNTS AT A GLANCE 2020-21".

This may also be viewed in official website [www.agaekarnataka.cag.gov.in](http://www.agaekarnataka.cag.gov.in) .

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Senior Accounts Officer (OM)  
Ph: 080-22640253

## ANNEXURE-I

### Terms and Conditions:

- The Printing Press should be located in Bengaluru City Corporation limits only.
- The rates quoted should be **NET**, inclusive of taxes, delivery charges etc.
- The Sample of brand of paper for which the rates are quoted, should invariably accompany the quotation.
- **INCOME TAX @ PREVAILING RATES AND CONNECTED CESS IF ANY, ETC., WILL BE DEDUCTED AT SOURCE.**
- The number of pages mentioned is only approximate. Final bill may be preferred taking into account the actual number of pages printed in proportion to the rates quoted.
- The work order for the work is likely to be issued during the first week of September.
- Calico bound copies [15 copies each of Finance Accounts (Volume – I & II) and Appropriation Accounts] should be supplied within a period of 5 days from the date of receipt of printing material and printing instructions. The ordinary copies (Maplitho Paper) should be supplied within a period of 10 days from the date of receipt of printing material and printing instructions.
- The supply should conform to the specifications for which the rates have been quoted.
- No advance will be paid. **The Bill will be settled only after satisfactory completion of work.**
- The work shall not be sub-contracted and shall be done under one roof. The staff of this office will supervise the work. Also the Printer should have a Multi Colour Printing Machine.
- **In case of dilution of quality of paper/poor workmanship/not as per specification/delated supplies etc., this office reserves the right to impose such penalty as it deems fit including cancellation of order / rejection of supply.**
- **As the information contained in the books is confidential, an undertaking should be executed to maintain secrecy.**
- **The scrap resulting in the course of printing of the books should be destroyed in the presence of an official of this office.**

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Sr. Accounts Officer/OM

**ANNEXURE-II**

**SPECIFICATION FOR PRINTING AND SUPPLY OF FINANCE ACCOUNTS AND  
APPROPRIATION ACCOUNTS 2020-21**

<b>Sl. No.</b>	<b>Name of Item</b>	<b>Size</b>	<b>Pages Aprox.</b>	<b>Quantity</b>	<b>Paper</b>	<b>Binding</b>
1.	Finance Accounts Volume-I Single Colour Digital Printing	A4 size	124 Pages	15 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
2.	Finance Accounts Volume-II Single Colour Digital Printing	A4 size	548 Pages	15 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
3.	Appropriation Accounts Single Colour Digital Printing	A4 size	341 Pages	15 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
4.	Finance Accounts Volume-I Single Colour Cover Page D/colour	A4 size	124 Pages	325 books	Maplitho Paper 80 GSM  Cover 300 GSM	Cover lamination, Section Stitching binding
5.	Finance Accounts Volume-II Single Colour Cover page D/colour	A4 size	548 Pages	325 books	Maplitho Paper 80 GSM  Cover 300 GSM	Cover lamination, Section Stitching binding
6.	Appropriation Accounts Single Colour Cover page D/colour	A4 size	341 Pages	325 books	Maplitho Paper 80 GSM  Cover 300 GSM	Cover lamination, Section Stitching binding
7.	CDs with CD Mailers			485	Containing soft copy of Finance Accounts (Vol. I & II) and Appropriation Accounts	

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**Sr. Accounts Officer/OM**

**ANNEXURE-III**

**SPECIFICATION FOR PRINTING AND SUPPLY OF ACCOUNTS AT A GLANCE- 2020-21**

<b>Sl. No.</b>	<b>Name of Item</b>	<b>Size</b>	<b>Pages Approx.</b>	<b>Quantity</b>		<b>Paper</b>		<b>Binding</b>
1.	Accounts at a Glance, Multi-colour with CD containing soft copy of Finance Accounts, Appropriation Accounts and Accounts at a Glance and CD Label, pouch pasting Booklet Designing (including art work)	A4	60 pages	English	150 Books	Wrapper	300 GSM	Perfect binding
				Kannada	225 Books	Inner pages	170 GSM Art Paper	
2.	Additional CDs with CD Mailers containing soft copy of Finance Accounts, Appropriation Accounts and Accounts at a Glance (Both English and Kannada version)			500				

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**Sr. Accounts Officer/OM**