

# Tender Document

## For Disposal of Scrap Items

(e-waste)

Tender No. GA-II/E-waste/2024-25/270

Dated: 31.12.2024



**Principal Accountant General (A&E) Haryana**  
Plot No. 4 & 5, Sector-33B, Chandigarh-160020

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Principal Accountant General (A & E) Haryana, Chandigarh invites sealed tender for disposal of the scrap materials like electrical, computers hardware etc at its premises on “AS IS WHERS IS” basis.

The intending bidders have to submit sealed offers in the enclosed proforma and as per the schedule notified elsewhere. Principal Accountant General (A & E) Haryana reserves the right to reject / partially accepts any or all offers without assigning any reasons whatsoever. Bids without EMD of **Rs 25,000/-** will be rejected summarily.

-sd/-

**Sr. Dy. Accountant General (Admn.)**

# **Principal Accountant General (A&E) Haryana**

## **Plot No. 4 & 5, Sector-33B, Chandigarh-160020**

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### **Instructions and conditions of tender:**

1. All the rates shall be filled up in figures as well as in words in English/ Hindi without fail.
2. The rates and amount against each item shall be filled up only in the tender form issued to the tenderers.
3. The tenders shall be accompanied with the EMD for the specified amount. Exemption in EMD is applicable as per Centre Government norms.
4. The tender shall be duly signed by the competent person at each page.
5. No paper sheet shall be detached from the tender document issued to the tenderers.
6. The tender shall be liable for rejection if any one of the condition mentioned in tender document are not complied with.
7. Last date of receipt of tender bid is on **13.01.2025 at 03:00P.M.**
8. Demonstration of scrap items will be from **02.01.2025 & 03.01.2025 between 11:30 A.M. to 03:00 P.M.**
9. Bid will be opened **on 15.01.2025 at 11:30 AM** at the premises of Principal Accountant General (A & E) Haryana, Chandigarh.
10. Quotations below MRP (minimum reserve price) shall not be accepted.
11. EMD amounting to **Rs 25,000/-** shall be paid through demand draft payable at Chandigarh drawn in favour of The Pay & Accounts Officer, Office of the Principal Accountant General (A&E), Punjab, Chandigarh 160017 on any Nationalized Bank along with the tender document. The tender not accompanied with the full value of prescribed EMD and in the format prescribed will be summarily rejected. Late submission of bid will not be accepted. EMD does not bear any interest and will be returned to unsuccessful Bidder.
12. The bidder shall lift the material from the premises after payment of full amount within the prescribed time limit within 03 days, failing which they will cease the right to lift the material and the payment deposited shall stand forfeited.

13. No permission will be given to segregate the material at site.
14. Tender is to be quoted in full. In case of Tie in quoted price, Lottery methodology will be followed to issue the work order.
15. The bidder shall clear the material out of the premises at its own arrangements/ cost, etc.
16. All the intending bidders may inspect the scrap put up for disposal at scheduled date and time as mentioned at sr no. 8.
17. The tender will be rejected if the rate is not above the MRP as decided by the competent authority.
18. This office reserves the right to reject / partly accept, any or all offers without assigning any reasons whatsoever.
19. If any party emerges as higher bidder for any items (s) and if the party does not lift any of the material within stipulated time, then **WHOLE EMD OF THE PARTY SHALL BE FORFIETED.**
20. The sale of items shall be on the basis of the highest rates quoted subject to other conditions.
21. The highest bidder is required to deposit the total value within 07 working days after awarding of work order, failing which the entire EMD of such bidder shall be forfeited and PAG(A&E) Haryana, Chandigarh shall be free to offer it to the next bidder or to cancel the tender.
22. The material shall be lifted on the basis of annexure attached in the presence of the representative of Principal Accountant General (A & E) Haryana, Chandigarh after paying full value of the material, within 3 working days from the premises after payment of the total value of the items offered to such bidder.
23. The bidders must be registered with Central Pollution Control Board or State Pollution Control Boards in terms of E-Waste (Management Rules) 2022. Certificate of same may be attached with bid document. Failing to this, the bidder will be disqualified from the bid.
24. The bidder has to settle all the payments before issuing Gate Pass.

# Principal Accountant General (A&E) Haryana

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## SCHEDULE FOR DISPOSAL OF SCRAP ITEMS

Items: Disposal of various scrap items. To be inspected by the parties and shall be sold at “AS IS WHERE IS CONDITON”.

<b>MODE OF PAYMENT FOR EMD</b>	Demand Draft in favour of The Pay & Accounts Officer, Office of the Principal Accountant General (A&E), Punjab, Chandigarh 160017
<b>LAST DATE AND TIME OF SUBMISSION</b>	<b>13.01.2025 at 03:00P.M</b>
<b>DEMONSTRATION OF ITEMS</b>	<b>02.01.2025 &amp; 03.01.2025 between 11:30 A.M. to 03:00 P.M.</b>
<b>Date of Opening of Tender</b>	<b>15.01.2025 at 11:30 AM or if rescheduled will be intimated telephonically.</b>
<b>TO LIFT THE MATERIAL</b>	As per tender condition

**Principal Accountant General (A&E) Haryana**  
**Plot No. 4 & 5, Sector-33B, Chandigarh-160020**

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**Annexure-II**

**Bidder Details**

SNo.	Particulars	
1	Name of Firm	
2	Registered Address & Communication Address	
3	Contact Person with Contact No.	
4	Email ID (if any)	
5	PAN/TAN No.	
6	GST No	
7	Any Other Information	
8	Financial Quote (single slot)	

Note: Supporting Documents should be attached.

Signature & Seal of the firm

**Principal Accountant General (A&E) Haryana**  
**Plot No. 4 & 5, Sector-33B, Chandigarh-160020**

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**LETTER SUBMITTING TENDER**

To,

**The Principal Accountant General(A&E) Haryana**  
**Plot No. 4 & 5, Sector-33B,**  
**Chandigarh-160020**

Sir,

With reference to your tender..... dated: ..... we hereby submit my /our bid as follows:

S No.	Unit	Item	Rate

The rates quoted above are exclusive of all taxes. Taxes will be extra as per rates applicable. Columns are to be filled in by the bidder.

I have enclosed D.D. No \_\_\_\_\_ Dated \_\_\_\_\_ for Rs \_\_\_\_\_ Drawn on \_\_\_\_\_ (bank) payable at \_\_\_\_\_. We have read and understood and accept all the terms and conditions stipulated in the tender form.

Place:  
Date:

Signature of the Bidder with  
Rubbers Stamp

### Annexure -I

Details of E-waste/ Computer Hardware/ Electric Items declared unserviceable/obsolete by the Committee for auction along with fixed reserved price and Guiding price of auction items.

Sr.No	Name of Item	Qty.	
1	Desktop	121	<b>Total Minimum Resale price = Rs 5,49,450/-</b>
2	UPS	61	
3	Printer	17	
4	Scanner	01	
5	Laptop	03	
6	Air Conditioners (window)	13	
7	Pen drive, keyboard, mouse, adapter, calculator, headphone, intercom set, webcam, dongle, etc.	A lot	