

केंद्रीय क्षमता निर्माण एवं ज्ञान संस्थान, चेन्नै

भारतीय लेखापरीक्षा तथा लेखा विभाग



Regional Capacity Building and
Knowledge Institute, Chennai

Indian Audit and Accounts Department

No.RCBKI/CHN/FM-IS/eWaste/2025-26/ 104

15.10.2025

NOTICE INTIVING TENDER

TENDERS INVITED FOR DISPOSAL OF OBSOLETE IT ASSETS
OF THE OFFICE OF THE DIRECTOR GENERAL,
REGIONAL CAPACITY BUILDING & KNOWLEDGE INSTITUTE, CHENNAI-18.

Competitive Tenders are invited for disposal of obsolete IT Assets (listed below) of the office of the Director General, Regional Capacity Building & Knowledge Institute, Chennai 18 as per e-waste Management Rules 2022 and the regulations framed thereunder.

Desktop	38
Laptop	1
Server	1
Printer	3
Projector	3
Scanner	2
UPS	11
Network Switch	1
Total Items	60

The rate comparison will be done only if those bids which have quoted for all the items are furnished with all necessary documents as listed in the Terms & Conditions. In case of deviation in the terms and conditions, the quote will be disqualified.

For any clarifications, the bidders are requested to contact either on 044-24336653 or rtichennai@cag.gov.in.


Senior Audit Officer (IS)

Terms and Conditions

- 1) The e-Waste recycler/ dismantler must furnish the following documents.
 - a) Valid authorization letter / Certificate from Tamil Nadu Pollution Control Board.
 - b) GST Certificate,
 - c) Copy of PAN Card,
 - d) Copy of Registration certificate.
- 2) The latest proof of collection of e-Waster from any organisation.
- 3) The quote must be comprehensive and include all IT assets and other minor consumables.
- 4) The basis on which the rates are quoted (piece rate, weight based or lot size rate) must be clearly indicated in the tender conditions.
- 5) The e-Waster collector must lift the items from this Office premises at his own expense within 48 hours of the issuance of orders by this office.
- 6) The e-Waste shall be lifted only upon remittance of amount into Government account and production of challans.
- 7) The cost of all incidental taxes and levies shall be borne by the purchaser of e-Waste and the proof for remittance of concerned taxes and levies should be produced to this office.
- 8) Acceptance of all terms and conditions should be specifically mentioned in the quotation itself and any quotation without specific quotation of terms and conditions will not be accepted.
- 9) Before submitting the quotation, you are required to visit the premises of the office during office working hours to physically inspect the items. This office would not be responsible for omissions and commission, if the service provider does not make physical verification of items listed in the annexure. Otherwise, it shall be deemed that the recycler / dismantler has unequivocally accepted the listed items as items under the contract.
- 10) Sealed quotations in two covers (one containing the technical bid and other containing the financial bid) should be sent only through Speed or Registered post to the following address.

The Senior Audit Officer (IS),
Regional Capacity Building & Knowledge Institute,
AG's office Complex,
No.361, Anna Salai, Teynampet, Chennai 600 018.
- 11) The quotation should reach this office within 21 days, from the date of this tender notice (i.e. on or before 17.30 Hrs. on 04.11.2025).


Senior Audit Officer (IS)

Regional Capacity Building & Knowledge Institute, Chennai

Details of items

Type	Description	Specification	Year of Purchase	Quantity
Desktop	HP Elite Desk 800G1 TWR	Intel Corei5-4570	Nov-14	5
Desktop	HP Desktop Q8series 406G1	Intel Core-i5-4570	Oct-15	33
Laptop	HP Probook 430 G2	Intel Core i7	Sep-15	1
Network Switch	D-Link		Feb-19	1
Printer	HPLazerJet 1022N	1022N	Mar-07	1
Printer	HP LazerJet	1020 Plus	Mar-14	1
Printer	HP LazerJet	1020 Plus	Feb-11	1
Projector	PANASONIC	PT-LX 300	Oct-13	2
Projector	EPSON SHORTTHRO Web-1430 WI		Feb-16	1
Scanner	HP Scanjet G3110		Mar-10	1
Scanner	HP Scanjet N6350		Nov-14	1
Server	HP Proliant ML150 Gen9	Intel Xeon ES-2603 V3	Apr-16	1
UPS	Apex / Numeric / Asia Power	500 / 600 / 1000 V	Feb-15	5
UPS	Apex / Numeric / Asia Power	500 / 600 / 1000 V	Sep-19	6
Total items :				60


Senior Audit Officer (IS)