



**Government  
eProcurement  
System**

**eProcurement System Government of India**

**Tender Details**

Date : 01-Sep-2023 11:21 AM

Print

**Basic Details**

<b>Organisation Chain</b>	Office of the CAG of India  AE-Punjab-Chandigarh - CAG		
<b>Tender Reference Number</b>	03/2023/ old record		
<b>Tender ID</b>	2023_CAG_769577_1	<b>Withdrawal Allowed</b>	Yes
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Lump-sum
<b>Tender Category</b>	Services	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No

**Payment Instruments**

Offline	S.No	Instrument Type
	1	Bankers Cheque
	2	Demand Draft

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual /Technical	.pdf	Technical bid
2	Finance	.xls	Financial bid

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No		

**EMD Fee Details**

<b>EMD Amount in ₹</b>	25,000	<b>EMD through BG/ST or EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	PAO Oo AG (AE) Punjab	<b>EMD Payable At</b>	Chandigarh

[Click to view modification history](#)

**Work /Item(s)**

<b>Title</b>	Disposal of old records				
<b>Work Description</b>	Disposal of old records				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	No				
<b>Tender Value in ₹</b>	0.00	<b>Product Category</b>	Miscellaneous Services	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	90	<b>Period Of Work(Days)</b>	365
<b>Location</b>	AG AE Punjab	<b>Pincode</b>	160017	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	AG AE Punjab
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	01-Sep-2023 11:30 AM	<b>Bid Opening Date</b>	22-Sep-2023 11:00 AM
<b>Document Download / Sale Start Date</b>	01-Sep-2023 11:30 AM	<b>Document Download / Sale End Date</b>	21-Sep-2023 11:00 AM
<b>Clarification Start Date</b>	01-Sep-2023 11:30 AM	<b>Clarification End Date</b>	20-Sep-2023 11:21 AM
<b>Bid Submission Start Date</b>	01-Sep-2023 11:30 AM	<b>Bid Submission End Date</b>	21-Sep-2023 11:00 AM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	1292.69

  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Additional Documents	DisposalOfOldRecords.xls	Financial bid	242.00

**Bid Openers List**

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	thakursan.pjb.ae@cag.gov.in	Sanjeev Thakur	SANJEEV THAKUR
2.	bharatsinghb.pjb.ae@cag.gov.in	Bharat Singh Bhandari	BHARAT SINGH BHANDARI
3.	surendrasy.pjb.ae@cag.gov.in	surendra singh yadav	SURENDRA SINGH YADAV

**GeMARPTS Details**

<b>Reason for non availability of GeMARPTS ID</b>	Urgent nature of Procurement
<b>Remarks</b>	Service not available on GEM
<b>Document Name</b>	report_GEM_GARPTS_01092023_Q5265ER7FJCX.pdf
<b>Document Size (in KB)</b>	31.37

**Tender Properties**

<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	Yes
<b>Show Finance bid status</b>	Yes	<b>Show Bids Details</b>	No
BoQ Comparative Chart model	NIL	BoQ Compative chart decimal places	2
BoQ Comparative Chart Rank Type	NIL	Form Based BoQ	No
Show Bid Details in Public Domain stage	Technical Bid Opening		

**GEM/TIA Undertaking**

S.No	Undertaking	Mandatory	Status	Remarks
1	PPP-MII Order 2017	No	Agreed	
2	MSEs Order 2012	Yes	Agreed	

**Tender Inviting Authority**

<b>Name</b>	DAG Admn
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<b>Address</b>	Plot No 20 Sector 17E Chd
<b>Tender Creator Details</b>	
<b>Created By</b>	Bharat Singh Bhandari
<b>Designation</b>	Assistant Accounts Officer
<b>Created Date</b>	01-Sep-2023 10:48 AM



कार्यालय महालेखाकार (लेखा एवं हक़ ) पंजाब एवं यूटी, चंडीगढ़  
प्लॉट संख्या 20, सेक्टर17-ई, चंडीगढ़  
Tender ID 03/2023

वेबसाइट :- <https://cag.gov.in/ae/punjab/en/tenders>

ईमेल :- [agaepunjab@cag.gov.in](mailto:agaepunjab@cag.gov.in)

No:- CRT 2/पुरानेअभिलेखोंकानिपटान/2023-24/106

दिनांक : 01-09-2023

### निविदाआमंत्रणसूचना

कार्यालय महालेखाकार (लेखा एवं हक़ ) पंजाब एवं यूटी, चंडीगढ़ में पुराने अभिलेखों के त्रैमासिक आधार पर निपटान हेतु बोलियाँ आमंत्रित करता है। निविदा जिसमे पूर्व योग्यता शर्तें एवं कार्यों का विवरण आदि सम्मिलित हैं , <https://cag.gov.in/ae/punjab/en/tenders>, [www.gem.gov.in/cppp](http://www.gem.gov.in/cppp) तथा [www.eprocure.gov.in](http://www.eprocure.gov.in) से डाउनलोड किये जा सकते हैं और बोली भौतिक रूप से निविदा बॉक्स में जमा की जा सकती है या डाक/कूरियर के माध्यम से उपमहालेखाकार(प्रशा.)कार्यालय महालेखाकार (लेखा एवं हक़ ) पंजाब एवं यूटी, चंडीगढ़ को भेजी जा सकती है एवं सीपीपी पोर्टल [www.eprocure.gov.in](http://www.eprocure.gov.in) पर ऑनलाइन भी जमा की जा सकती है नियत समय के बाद की बोली पर किसी भी कारण से विचार नहीं किया जाएगा। बोली दस्तावेजों का कोई मूल्य नहीं है तथा अग्रिम की राशि रूपये 25,000/- (केवल पच्चीस हजार रुपये) है। अग्रिम राशी स्पीड पोस्ट अथवा व्यक्तिगत रूप से बोली जमा करने की अंतिम तिथि से पहले कार्यालय महालेखाकार (लेखा एवं हक़ ) पंजाब एवं यूटी, चंडीगढ़ पहुंच जानी चाहिए।

वृत्तांत	तिथि
निविदा के प्रकाशन की तिथि	01-09-2023
बोली जमा करने की अंतिम तिथि	21-09-2023 – 11:00 Hrs
बोली खुलने की तिथि	22-09-2023 – 11:00 Hrs

-Sd-

उपमहालेखाकार(प्रशा.)  
कार्यालयमहालेखाकार (हकवलेखा)  
पंजाब एवं यू.टी.ण्डीगढ़।च



सत्यमेव जयते

**OFFICE OF THE ACCOUNTANT GENERAL (A&E), PUNJAB & UT., CHANDIGARH**  
**Plot no. 20, Sector 17-E, Chandigarh**  
**Tender ID 03/2023**

**Website:** - <https://cag.gov.in/ae/punjab/en/tenders>

**Email:** - [agaepunjab@cag.gov.in](mailto:agaepunjab@cag.gov.in)

**No:-** CRT 2/Disposal-of-old-records/2023-24/106

**Date :** 01-09-2023

**NOTICE INVITING TENDER**

The office of the Accountant General (A&E), Punjab & UT. Chandigarh invites sealed quotations for Disposal of old Record on quarterly basis, through advertised tender enquiry. Tender/bid document containing conditions of prequalification, detailed scope of work, etc., can be downloaded from <https://cag.gov.in/ae/punjab/en/tenders>, [www.gem.gov.in/cppp](http://www.gem.gov.in/cppp) & [www.eprocure.gov.in](http://www.eprocure.gov.in) and the bid can be submitted physically in tender box or can be sent to this office vide post/courier to Deputy Accountant general (Admn) Office of A G (A&E), Punjab & UT, Chandigarh or Online on CPP portal [www.eprocure.gov.in](http://www.eprocure.gov.in) on or before last date of submission of bid. The cost of bid document is Nil and EMD is Rs.25,000/- (Rupees Twenty Five Thousand only). EMD in form of Cheque/Demand draft should reach this office by post/ personally before the last date of submission of bid.

<b>Events</b>	<b>Tentative dates</b>
<i>Date for publication of NIT</i>	<b>01-09-2023</b>
<i>Last date for submission of bids</i>	<b>21-09-2023 – 11:00 Hrs</b>
<i>Opening of bids</i>	<b>22-09-2023 – 11:00 Hrs</b>

-Sd-

**Deputy Accountant General (Admn),  
Office of A G (A&E), Punjab & UT, Chandigarh**

**Annexure-I**  
**Format for Furnishing Technical Bids**

From

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To

The Accountant General, (A&E)  
Plot No. 20, Sector 17-E,  
Chandigarh-160017.

Sir,

I/We hereby offer to purchase the old record/paper, old books and old newspaper lying on “as is where is basis” lying in your office.

1. My particulars are as under:-

<b>Sr. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name of the Vendor/bidder	
2.	Name of the firm	
3.	Complete address of the Vendor/bidder and firm along with Mobile No. and E-mail-ID	
4.	PAN No. (Attested copy of PAN No. should be enclosed)	
5.	Amount of EMD	
6.	EMD Demand Draft/Bank Security No. and issue date	

2. I accept that non-submission of documentary evidence of the details mentioned above shall lead me/us to disqualify on technical evaluation.
3. I also declare that general terms and conditions mentioned in Annexure-III are acceptable to me/us and also binding on me/us.

Date:

Place:

Signature of the Bidder

## Annexure-II

### Format for Furnishing Financial Bid

1. I/We quote the following rates:-

Sr. No.	Item Description	Rate/Price (in Rs.) Per KG
1.	Old Record-Paper/ Old Books/ Old Newspaper	

2. I/We thoroughly examined and understood the general terms and conditions of the tender mentioned in Annexure-III.
3. I/We shall be bound by the general terms and conditions laid down in the tender (Annexure-III) and undertaking to this effect, is enclosed (Annexure-IV).
4. I/We agree to deposit the entire cost of sale immediately after weighing the material.
5. I/We hereby declare that the entries made in this tender form are correct to the best of my/our knowledge.
6. I/We hereby agree to forfeit the earnest money if the tender contract is abandoned by me/us after the tender contract is awarded to me/us.

Date:

Place:

Signature of the Bidder



## **Annexure-III**

### **General Terms and Conditions**

1. The sealed envelope of tender documents containing separate sealed envelope of technical bid and financial bid must be dropped in the tender box of the office or submit online through portal. Format of technical and financial bid is enclosed in Annexure-I and II respectively.
2. The old records shall have to be picked by the Vendor as per requirements of the office within 5 days (or as decided by the authority) from the date of the intimation to the Vendor. In case of not picking the record within the given time, the Vendor will attract a penalty of Rs. 1,000/- (or as decided by the authority) per day.
3. The contract will be initially for 2023-24.
4. The sale shall be on “AS IS WHERE IS” basis.
5. Any loss/damage to the office shall be borne by the vendor.
6. Late bid's/tender's or incomplete tender's liable to be rejected.
7. Earnest money of Rs. 25,000/- (Rupees Twenty five thousand only) in the form of bank guarantee/demand draft of any commercial bank must be deposited by the Vendor. The validity of the bank guarantee/ demand draft must be 45 days beyond the final bid validity period, starting from the date of submission of the bids. The bank guarantee/demand draft shall be in favour of “PAO, O/o The Accountant General (A&E) Punjab and UT, Chandigarh and payable at Chandigarh. Earnest money will be returned/adjusted after final execution of the contract at the end of financial year 2023-24
8. The bid is valid for 90 days from the closing date of bid submission.
9. The office reserves the right to accept/reject and cancel any bid/tender without assigning any reason. The office shall not be responsible for damage/loss to bidders on account of such withdrawal at any stage from the sale.
10. In case, the successful bidder declines offer of the contract for any reasons, his/her EMD will be forfeited.
11. The rates quoted by the Vendor shall be final and no change in the same shall be allowed under any circumstances during the contract period.
12. Bid should be free from corrections and erasers. Corrections, if any, must be counter signed.
13. All statutory payments like minimum wages prescribed, compensation in case of accident or loss etc. to the workers employed by the Vendor for the removal of the items shall be borne by the Vendor.

14. Weighing and shredding of the papers shall be done by the Vendor in the office premises before loading in front of the employee/person nominated by the office.
15. Any material, labour and transport required for packing, transportation and disposal of old records shall be arranged by the Vendor at his/her own cost.
16. If any, disputes and differences arising between the Vendor and the office, the decision of the Accountant General will be the final and binding to both the parties.
17. An undertaking (Annexure-IV) has to be given by the Vendor along with bid document that all the general terms and conditions of the tender have been accepted by him/her.
18. Bid security of unsuccessful bidders shall be refunded by the office within 30 days of the award of the contract.

**Signature of the Bidder**

## **Annexure-IV**

### **Undertaking**

All the general terms and conditions mentioned in Annexure-III are acceptable to me/us. I/We undertake to purchase the old records/paper, old books and old newspaper against the payment (cash or digital as decided by the authority) in case of allotment of tender. I/We also certify that, I/We have not been blacklisted at any time in the past by any of the Government Organisation/Undertaking/PSU anywhere in the country.

Signature\_\_\_\_\_

Name\_\_\_\_\_

Date\_\_\_\_\_

Mobile No.\_\_\_\_\_

Address\_\_\_\_\_

Seal of Vendor/Firm\_\_\_\_\_