



भारतीयलेखातथालेखा-परीक्षाविभाग
प्रधानमहालेखाकार (लेखाएवंहक), पश्चिमवंगाल
Indian Audit And Accounts Department
Principal Accountant General (A&E), West Bengal

Notice Inviting Quotation

No. Rec-I/D-6/Disinfection/Part-III/274

Date: 28.02.2022

This office intends to engage a reputed firm for the general pest control treatment in all sections of this office housed in all the three buildings of Treasury Buildings Complex at 2 no Govt. Place and 8 no Kiran Sankar Roy Road and five rooms at 1 no Council House Street once in each month for one year. Intended bidders should visit all the sections of this office before quoting rates for the general pest control treatment. Vendors are requested to quote their rates for the said job subject to the adherence of the terms and conditions given below.

Terms & Conditions:

1. Participant bidders should have adequate experience (at least two years) in general pest control treatment in govt. (Central/State/Undertaking etc.) offices. The bidders should have enough expertise, capability and equipments in this aspect. Proof should have to be attached.
2. The bidders should have valid Trade licence, GST registration and PAN card. Supporting photocopies should be attached.
3. All the intending vendors have to deposit Rs.1,000/- only in the form of Demand Draft drawn in favour of PAO (Audit), O/o the Pr. Accountant General (A&E), West Bengal, Kolkata- 700001 as Earnest Money Deposit (EMD).
4. The rates (inclusive all taxes) once furnished and accepted by this office cannot be changed by the firm during the contractual period. Any request in this regard will not be entertained.
5. The general pest control treatment must be done once in a month in the following buildings
 - i) Treasury Buildings, 2nd Government Place(West), Kolkata – 700001.
 - ii) G.I. Press Buildings, 8 Kiran Shakar Roy Rood, Kolkata – 700001.
 - iii) Manager's Bunglow, 8 Kiran Shakar Roy Rood, Kolkata – 700001.
 - (iv) Five rooms (106, 111, 119,120,121) of this office at Counsil House Street.
6. Payment will be made in four equal installments (i.e. quarterly basis) after performing satisfactory service.
7. The vendor will not be allowed to sublet any service work (partially or entirely) to any other vendor at its own cost.
8. EMD will be converted into Security deposit in case of successful bidder which will be refunded after six month on completion of general pest control treatment period satisfactorily.

All the interested bidders may collect tender paper from 01.03.2022 to 17.03.2022 from Record-I Section (11 am to 3 pm) of all working days and they may submit their quotations for general pest control treatment for this office in a sealed envelope superscripting "Quotation for the general pest control treatment" along with EMD either in person or through post addressing to Sr. Accounts Office (Record), O/o the Pr. Accountant General (A&E), W.B., Treasury Buildings, Kolkata- 700 001. Tender form and bidding sheet may also be downloaded from official website of this office (www.cag.gov.in/ae/west-bengal/en). Last date of submission of quotation is up to 12 pm on 21.03.2022. All the received quotations will be opened at 1 pm on the same day in the chamber of Sr. Accounts Officer (Record) of this office in presence of the participating bidders, if any.

Enclosure: - Bidding Sheet & Check List



(S. Biswas)

Sr. Accounts Officer (Record)

ट्रेजरीबिल्डिंग्स, 2, गवर्नमेंटप्लेस, वेस्ट, कोलकाता-७००००१

Treasury Buildings, 2, Government Place West, Kolkata – 700 001

Phone : (033) 2213 8000, FAX : (033) 2248-7849

e-Mail : agaewestbengal@cag.gov.in Web Site : <http://agwb.cag.gov.in>

Bidding Sheet of rates for general pest control/rat control/anti fungal treatment

Ref: Rec-I/D-6/Disinfection/Part-III/274

Date: 28.02.2022

Sl. No.	Name of work	Details of treatment to be applied	Name of the Chemical/Chemicals used for the treatment	Rate per treatment	
				In figure	In words
1.	General pest/rat/fungal control treatment in all sections of this office housed in all the three buildings of Treasury Buildings Complex and five rooms of this office at Council House Street.	Pest control			
		Rat Control			
		Anti fungal treatment			

Date:

Signature and stamp of the Quotationer

Check list for Documents submitted along with bidding sheet

Ref: Rec-I/D-6/Disinfection/Part-III/274

Date: 28.02.2022

Sl. No.	Copies of required Documents	Whether submitted or not (Tick)	
		YES	NO
1.	Trade license		
2.	Work experience in Govt. (Central/State/Undertaking etc.) offices		
3.	GST Registration		
4.	PAN Card		
5.	EMD of Rs. 1,000/-		
6.	Other Documents		

Date:

Signature and stamp of the Quotationer