

E-AUCTION NOTIFICATION

Sub: Inviting online E-Auction bids for Auctioning of E-Waste (unserviceable, obsolete and Beyond Economic Repairable (BER) items lying at Office of the Principal Accountant General (Audit-I) Rajasthan JAIPUR Janpath Jaipur 302005, on “As is where is basis”.

1. Office of the Principal Accountant General (Audit-I) Rajasthan JAIPUR, invites online E-AUCTION bids on behalf of the President of India from the Registered recycler/re-processor/collection centre/dismantlers of E-waste registered with Central Pollution Control Board/Ministry of Environment and Forests, Government of India or registered with any other State Pollution Control Boards for disposal of E-Waste items (I.T. items) on “As is where is basis”, for auction of E-waste (unserviceable, obsolete and beyond economic repairable) items.
2. If your firm is interested in the above auction, you are requested to quote your competitive highest prices through two bid system.
 - a. **Technical Bid** containing Annexure-“A” and “B” along with supporting documents.
 - b. **Financial Bid** containing only Annexure-“C”.
3. Financial bid will be opened only for technically qualified bidder(s).
4. The timeline of the complete auction process is as follows:

Bid Number	PAG/AU-I/EDP/2023/K-60/01 dated 12/2/2024
Bid start date & time	12.2.2024 & 18.30 hrs.
Bid end date & time	26.2.2024 & 10.30 hrs.
Bid Submission	Bid required to be submitted by hand/ post on the office address.
Minimum Reserved Price	Rs1,45,802/-
Contact Details	For Administrative purpose Contact Shri Narendra Singh Khangarot, Senior Audit Officer (EDP)
EMD	Rs. 10,000/- in form of Demand Draft drawn on any Nationalized/ Scheduled Bank in favour of “PAO IAAD Rajasthan Jaipur” and payable at Jaipur.
Inspection of the E-waste material	On 14.2.2024 to 15-02-2024 between 11:00 hrs to 16.30 hrs
Office Address	O/o Principal Accountant General (Audit-I) Rajasthan, Near Statue Circle, “C” Scheme, Janpath, Jaipur 302005

Sd/-

Senior Audit Officer (EDP)

Document Purpose

Office of the Principal Accountant General (Audit-I) Rajasthan Jaipur, on behalf of the President of India, invites open bid from the recycler/re-processor/collection centre/dismantler of e-waste, registered with Central Pollution Control Board/Ministry of Environment and Forests, Government of India or with any other State Pollution Control Board for disposal of E-Waste items (Computer items) on “As is where is basis”. The detailed list of the disposable E-waste items which are lying at the O/o Principal Accountant General (Audit-I) Rajasthan, Janpath Jaipur 302005, is mentioned below:

Sl. No.	Name of the Items	Quantity
1	Laptops	24
2	Desktops (With and Without Monitor/ Keyboard /Mouse)	115
3	Webcam	01
4	Monitors (LED/LCD)	01
5	Printers	41
6	Projectors	01
7	Scanner	68
8	UPS	149
9	Used Toner and batteries	210
10	Air Conditioner	04
	Total	614

TERMS AND CONDITIONS (GCS)

1. Minimum Pre-Qualifying / Eligibility Criteria

The bidder(s) should fulfil the following minimum Pre-Qualifying / Eligibility Criteria:

S. No. No.	Minimum Eligibility Criteria	Supporting documents to be submitted
1.	The bidders should be a certified Recycler of E-waste, registered with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with any State Government Pollution Control Board.	The bidders should enclose the self- attested copy of the Registration Certificate issued by the Central Pollution Control Board or by any State Government Pollution Control Board.
2.	The bidder shall have valid PAN Card and GST Registration certificate.	Copy of PAN Card and GST registration certificate.
3.	The bidder should submit the valid Earnest Money Deposit (EMD) in the form of Demand Draft issued by any Nationalised/ Scheduled Bank.	Demand Draft in Original

2. Inspection of the disposable E-Waste items:

- a. The disposal of obsolete items as e-waste shall be on an “AS IS WHERE IS” basis and no guarantee/warranty or certificate of its worthiness of description/quality/quantity will be given by this office.
- b. The Bidder or his authorised representative may inspect the items/materials from **14.2.2024 to 15-02-2024**, between **11.00 hrs to 16.30 hrs** at the Office of the O/o Principal Accountant General (Audit-I) Rajasthan, Janpath Jaipur 302005.
- c. Bidders or his authorised agents only, accompanied by authorised personnel from this office, will be allowed to undertake the site visit of the material, as per schedule given. However, prior intimation at least two days before and approval of the authority shall be required before conducting such visit.
- d. Bidders may inspect the material externally and satisfy themselves before submitting the bid. Booting or opening of desktop/Laptop/printer will not be permitted.
- e. Bidders shall be deemed to have full knowledge of the material whether he/she inspects it or not and no extra rebate consequent on misunderstanding or otherwise shall be allowed.

3. AUCTION Bid Security/ EMD (Earnest Money Deposit):

- a. The Bidders are requested to fill the **enclosed Annexure A, B & C** and submit the same alongwith relevant supporting documents and Earnest Money Deposit of **Rs.10000/- (Rupees Ten Thousand only)** in the form of **Demand Draft** drawn on any Nationalised/Scheduled Bank in favour of “PAO IAAD Rajasthan Jaipur” and payable at Jaipur.
- b. EMD shall be forfeited, if the Bidder unilaterally withdraws, amends, impairs or derogates from his offer in any respect within the period of validity of his offer.
- c. EMDs of all the unsuccessful Bidder will be returned after the Work Order is issued to successful Bidder.
- d. Successful bidder required to deposit @25% of offer value as Security deposit in form of Demand Draft payable in favour of “PAO IAAD Rajasthan Jaipur” payable at Jaipur.

- e. If the successful Bidder fails to deposit the Security/ quoted amount in full and final within the prescribed period given in the award letter, the auction relating to the awarded lot will be cancelled and the EMD/Security Deposit of the bidder will be forfeited in full.
- f. The bidder required to collect/lift all the awarded e-waste material within 30 days from the date of issue of award /acceptance letter (date of issue is not included). Competent authority may extend this period after levying ground rent @ 0.5% of award value per day. Competent authority may waive this, if consider as genuine reason. Maximum ground rent will be up to the limit of Security Deposit, after that the contract will be cancelled and security deposit will be forfeited in full.
- g. The Auctioneer shall also be entitled to recover any costs and/or incidental/consequential loss suffered due to such cancellation. No representation in this regard shall be entertained by the Department.
- h. No interest will be paid by this office for not releasing the EMD/Security Deposit amount within the E- Auction validity period or at any circumstances.

4. AUCTION Price:

- a. The prices should be quoted in Indian Rupees only.
- b. The price quoted shall be on a lump sum basis and shall include all applicable costs, charges, taxes and duties. All other charges, duties and other outgoings, whatsoever of every description shall be borne by the Bidder. No price variation on any account shall be considered.

5. Award of Contract:

- a. The Bidder who offers the highest price will be awarded the contract.
- b. The office will issue an acceptance/award letter to the successful bidder with highest offer.
- c. The letter of award is required to be acknowledged by the bidder on the duplicate copy, duly stamped and signed by the authorised signatory within 7 days from the date of issue.

6. Minimum Reserve Price (MRP):

This office has evaluated the Minimum Reserve Price (MRP) as Rs. **₹1,45,802/-** (Rupees One Lakh Forty-Five Thousand Eight Hundred and two only). In no circumstances the quoted H-1 price should be less than the MRP and if so, the whole tendering process will be treated as cancelled and no representation in this regard will be entertained. Liability regarding GST/Freight if any, will be bear by the bidder.

7. Right to accept any AUCTION, reject any or all AUCTIONS:

This office reserves the rights to accept or reject the highest bid after assigning the reasons and no claim / complaint in this regard will be entertained.

8. Sub-Contract:

The tender is non-transferable. Neither the contract nor any right granted under the contract may be sold, leased/sublet, assigned, or otherwise transferred, in whole or in part, by the Bidder/s, and any such attempt to sell, lease, assignment or otherwise transfer shall be void and of no effect. The Bidder/s shall not permit anyone other than its personnel to perform any of the work, service or other performance required by the vendor under the contract.

9. General Conditions:

- a. Lot of proposed items is auctioned on " **As is where is**" basis. The disposal of E-Waste of various make, model and types is strictly on the understanding that Bidder had inspected the items. No complaint/claim will be entertained in this regard.
- b. The material will be counted/weighed on the spot in the presence of the successful Bidder and authorized official (s) of this office and endorsed by both the parties before being taken out from the office premises.

- c. The material/items shall remain, in every aspect, at the risk of the buyer from the time of acceptance of his offer. This office will not undertake any liability whatsoever for the safe custody, protection or preservation after the delivery has been confirmed. No complaint regarding the quality or description of the materials will be entertained once the AUCTION has been accepted.
- d. Materials auctioned but not removed within the specified date will become the property of this office and this office has the right to dispose of such goods in any manner as this office deems fit without any notice.
- e. All forms/documents required as per e-waste policy/guidelines will be submitted by the Bidder.
- f. No damage shall be caused to the existing property of this office or any other offices in the premises while removing the materials from the site. Any loss/damage to the property of this office or any other offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful Bidder or his authorized worker/ supervisor will be borne by successful Bidder, and they will be indemnified.

10. Job execution process:

- a. **The contractor will have to inform at least three working days in advance of the intended date of lifting of the materials.**
- b. Items will be allowed to be lifted from the site only after confirmation of receipt of payment amount in full. The lifting of materials will be done by the contractor on the date and time decided by this office after consultation with bidder.
- c. The contractor will be required to bring their own vehicle for lifting the materials and will employ their own labour, bags and other items as required for packing and lifting of the materials. No assistance will be rendered in this regard by the Department.
- d. The lifting of obsolete materials shall be undertaken only under the supervision of an officer nominated for the purpose by the office.
- e. The lifting of the obsolete materials will be allowed from the designated places only and after issuance of necessary security/gate pass.
- f. The contractor will leave the storage place of the material quite clear.
- g. The contractor shall comply with all safety measures and indemnify this office against any liability for compensation due to injury to his own labour/person (s) or to other persons inside the office premises while taking out the material under the contract and for any losses or damages to the building/structure/property of this office due to any fault or negligence or wilful acts, omission, or any other reasons whatsoever.

11. Execution of order:

- a. No items, once disposed to the successful Bidder, shall be taken back, on any condition whatsoever.
- b. EMD shall be released to successful Bidder/re-cycler after 10 days of submitting an undertaking on non-judicial stamp that the items (e-waste) will be recycled/processed as per existing Govt. policies/procedures applicable to such products/items.

12. Sale of hazardous waste items would be governed by the guidelines/notifications issued by the Central Pollution Control Board (CPCB)/ Ministry of Environment and Forests (MoEF) from time to time.

- a) Bidders must submit a notarized copy of the valid registration certificates issued by the State (or Union Territory) Pollution Control Board (SPCB) and produce it at the time of taking delivery of the materials, failing which their bid will be liable for rejection. In case of lead acid batteries, used/waste oils, and nonferrous metal wastes, in addition to submitting necessary valid registration from the SPCB, the bidder must also submit a notarized copy of the valid registration certificate from CPCB (or MoEF); and

b) In case of a sale involving inter-state movement of goods, the buyer shall also submit an NOC from the concerned SPCB, with whom the buyer is registered, to the seller before taking delivery, failing which the buyer will be responsible for the consequences and the seller shall take further decision as may be deemed fit.

13. Additional Terms & Conditions

Any dispute/differences arising shall be settled through arbitration. The seller (this office) and the purchaser (Bidding firm) shall first try to resolve the differences/disputes amicably by mutual consultation.

Sd/-

Senior Audit Officer/EDP

Annexure – ‘A’

**Mandatory Information
(Technical Bid)**

Sl. No.	Description	Information	
1.	Name of the Applicant/Firm		
2.	Nationality		
3.	Address (Enclose Electricity Bill/Landline Bill or any other authenticate copy of address proof)	Regd. Office Address	
		Head Office Address	
4.	Telephone numbers	Landline/ Mobile No.	
		Fax No.	
		E-mail ID	
5.	Other details (bidders must enclose copy of the relevant documents)	PAN Details	
		Registration No.	
		CPCB/SPCB Registration Details	
6.	Proof of being registered with Ministry of Environment and Forests (MOEF)/ Central Pollution Control Board (CPCB)/State Pollution Control Board (SPCB) or any other recognized authority as recyclers/re-processor /Collection center/dismantler of E-Waste (computer peripherals) etc.	Yes / No	
7.	Constitution of firm	Individual	
		Sole Proprietorship Concern	
		Partnership Firm	
		Public Ltd. Company	
		Private Ltd. Company/Public Sector Enterprises	
		Others	

8.	Proof of submission of EMD	Yes / No
9.	Earnest Money Deposit (EMD) details	Amount (in ₹)
		DD No.
		Date of issue
		Name of issuing bank
		Address of issuing bank
10.	Declaration with respect to recycling/re-use/re- sale of computer peripherals including ink/toner cartridges etc. as per E-Waste (Management) Rules- 2022 or other stipulations by the GoI/concerned authority or as amended from time to time.	Yes / No
11.	Copies of Original Registration Certificates:	
	a. Incorporation/Registration Documents	Yes / No
	b. GST Registration Certificate	Yes / No
	c. PAN Card Number/Income Tax Number	Yes / No
	d. Incorporation Certificate/Registration of the Company or Firm	Yes / No
12.	Self-attested bid document duly signed and affixing office seal in all pages including blank financial bid page	Yes / No

Yours faithfully,

(Signature of the Bidder, with official seal)

Annexure - 'B'
Tender Acceptance Letter
(To be submitted on Letter Head)

To

The Principal Accountant General,
Office of The Accountant General (Audit-I),
Rajasthan, JAIPUR , Janpath Jaipur 302005

Name of the Tender: Tender for disposal of unserviceable/obsolete E-waste (computer equipment, consumables & Electronic Items) through Auction.

Sir/Madam,

1. I/We have downloaded/obtained the e-tender document (s) for the above-mentioned Tender/work from the website namely: as per your advertisement/NIT, given on the above-mentioned website.
2. I/We hereby certify that I/we have read the entire terms and conditions of the e- tender documents (including all documents like annexure(s), etc.) which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.
3. I/ We hereby unconditionally accept the conditions of above-mentioned e-tender document(s) /corrigendum (s) in its totality/entirely.
4. I/We do hereby declare that our Firm/company has not been blacklisted/debarred by any Government Department/Public Sector Undertaking.
5. I/We certify that all information furnished is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the Auction or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money/security deposit absolutely.
6. I/We assure that I/We will NOT be outsourcing any work specified in the tender document, to any other firm.

Yours faithfully,

(Signature of the Bidder, with office seal)

Annexure – ‘C’

(Financial Bid)

BID Number: PAG/AU-I/EDP/2023/K-60/01		dated 12/2/2024
Name of the firm/company/applicant with complete postal address		
Price Schedule (Rate should include cost of Transportation, Taxes and other overheads) This template must not be modified/replaced by the bidder and the same should be submitted after filling the relevant column, else the bidder is liable to be rejected for the tender. Bidder are allowed to enter the value only in Indian currency.		
Total value quoted (in figures INR)		₹
Quoted value (in words)		

Note: Quoted value should be mentioned both in figure and words correctly. In case of difference between figures and words, the value quoted in word will be considered.

(Signature of the Bidder, with office seal)