

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL, MIZORAM
MINECO, Aizawl- 796001

No.AG-MIZ/EDP-53/EWASTE/2024-25/

Date: 11.09.2024

AUCTION NOTICE

Sub: Disposal of e-waste–obsolete and unserviceable computer hardware and peripherals etc.

It is hereby notified for the information of General Public that the obsolete and unserviceable hardware items (List enclosed as Annexure–III) of this office will be sold by public auction on 30.09.2024. The auction will be held in the premises of this office.

Schedule of Auction

Sl. No.	Description of items	Details
1.	Date of publishing of Auction Notice on Office Website and Office Notice Board	12-09-2024
2.	Date & Time for Inspection of items by bidders	17.09.2024 to 19.09.2024 (2 PM to 5 PM)
3.	Last Date for Submission of pre-qualification documents by interested bidders	20.09.2024 upto 4.30 PM
4.	Scrutiny of documents by Disposal Committee	23.09.2024
5.	Intimation to eligible bidders	25.09.2024
6.	Date of Auction	30.09.2024 (2.30 PM)

Terms and conditions

1. Eligibility Criteria

- a) Must be registered as a Recycler/Re-processor/Dismantler of e-Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. Bids received from non-registered firms will be summarily rejected.
- b) Must not be Blacklisted by any Department of the Government of India or of any State/ or by any PSU /Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in Annexure - II. Bids without above undertaking will not be considered.
- c) Should have a valid GST registration with appropriate Ministry/Departments of the Govt. Of India/State Govt.

2. Inspection of Items

The inspection of the listed items can be done by the prospective bidders or their representatives at EDP Section, O/o the Principal Accountant General, Mizoram between 2:00 PM to 5:00 PM from 17.09.2024 to 19.09.2024. Queries can be raised during the inspection period. No further queries shall be entertained after the above inspection.

3. Earnest Money Deposit(EMD)/Bid Security

The prospective bidders are required to deposit ₹1400/- (Rupees One thousand four hundred only) in the form of Bank Draft/Pay Order drawn in favor of PAO, O/o the Pr. Accountant General Mizoram, as Earnest Money and the same has to be sent along with pre-qualification documents so as to reach this office on or before 20-09-2024 (upto 4:30 PM).

4. Minimum Reserve Price

The minimum Reserve Price for the bid as declared by the committee nominated for the purpose shall serve as the opening bid price.

5. Procedure for Submission of pre-qualification documents

- (a) The Bidders have to submit duly filled up Annexure-I, II, IV and EMD with self-attested copies of PAN, GST and CPCB issued registration for dismantler/re-processor/recycler in sealed envelopes superscripted "Pre-qualification documents for Disposal of E -Waste" addressed to the Senior Deputy Accountant General (Admin),O/o the Principal Accountant General, Mizoram-796001. The same must be submitted either by hand or by post so as to reach on or before 20.09.2024 upto 4:30 PM. Documents received after the closing date and time prescribed shall NOT be accepted under any circumstances.
- (b) Pre-qualification documents of all the participants shall be scrutinized by the Disposal Committee following which the eligible participants alone shall be intimated by 25.09.2024 to participate in the auction.

6. Conduct of Auction

- (a) The auction shall be conducted for the whole bulk of items listed in Annexure-III
- (b) The auction shall be conducted on 30.09.2024 at 2:30 PM in the presence of eligible bidders and Disposal Committee members.
- (c) Auction will start from the Minimum Reserve Price and proceed with next higher bids and ultimately be sold to the highest bidder.
- (d) EMDs in respect of unsuccessful bidders shall be returned back through due process.

7. Payment

The successful bidder will be required to deposit the entire quoted/offered amount within 2 (two) working days (after receipt of acceptance letter) in the form of Bank Draft/Pay Order drawn in favor of PAO, O/o the Pr. Accountant General, Mizoram-796001 failing which, the contract is liable to be cancelled.

8. Lifting of disposed E-waste Computer Hardware

(a) The successful bidder shall be required to lift all e-waste obsolete/unserviceable computer hardware etc. from the designated place of auction, within two working days after depositing the full amount.

(b) In case, the successful bidder deposits the full amount within the stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.

(c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by the successful bidder and are liable to be indemnified.

(d) Goods/material will be removed under the supervision of designated Officer(s) of this Office. Materials will have to be removed within the time stipulated in the acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/ order.

(e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.

9. Submission of Undertaking for Disposal of E-waste

The successful bidder shall submit an undertaking (**Annexure - IV**) that e-waste items out of old/obsolete/unserviceable computer hardware etc. will be stored/processed/disposed off as per Rule 11 of Chapter IV of e-Waste (Management and Handling) Rules, 2022.

10. In the event of failure of the successful bidder to lift the items in the stipulated time frame, the bidder will be blacklisted for further business with this office and the contract will be awarded to next highest bidder to lift the item(s) at H1 rate(s).


Senior Deputy Accountant General (Admin.)

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Annexure-I

Eligibility Criteria for Disposal of E-waste - old/ obsolete Computer Hardware & Peripherals etc.

SI NO	DESCRIPTION	INFORMATION	
1	Name of the applicant/firm		
2	Address		
3	Contact Details	Telephone Mobile No.	
		FAX No.	
		E-Mail ID	
4	Name of Proprietor/Partners/Directors of the Firm/ Agency		
5	Other Details (Enclosed Copy)	PAN No.	
		GST Registration no.	
		Registration Certificate No. issued by Centre/ State Pollution Control Board	

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ANNEXURE-II

Tender for Disposal of E-waste - old/ obsolete Computer Hardware & Peripherals etc.

UNDERTAKING

I/We _____ do hereby solemnly affirm and
declare that the My/ Our firm /company/ business entity is not blacklisted by any Government
Department/ Autonomous Organization etc. or prosecuted by any court of law.

Date:

Signature of Authorized Signatory with stamp

Annexure III

LIST OF OLD /OBSOLETE COMPUTER HARDWARE AND PERIPHERALS ETC. FOR DISPOSAL:

Sl	Item	Specs	Quantity	Minimum reserve price
1	CPU	I3 4 th Gen	1	200
		Intel pentium 3	2	50
		Core 2 Duo	44	100
		I3 1 st Gen	10	150
3	Printer	Line matrix printer	23	50
		Laser jet	17	50
		Laser jet	11	50
4	Scanner	Hand portable scanner	7	50
		HP ScanJet 200	9	50
5	Server	HCL server 37842791	2	50
		Wipro	1	50
6	UPS	625 VA	50	50
		650 VA	33	50
7	Projector	NEC	2	50
8	Scanner	Cannon Scan Lide 300	3	50
		DR-C230	2	50

ANNEXURE-IV**Auction for Disposal of e-waste obsolete/unserviceable Computer Hardware and peripherals****UNDERTAKING FOR DISPOSAL OF E-WASTE**

I/We _____ do hereby solemnly affirm and declare that obsolete e- waste items listed in ANNEXURE IV will be stored/processed/disposed off as per Rule 11 of Chapter IV of e-Waste (Management and Handling) Rules, 2022.

Dated:**Signature of Authorised Signatory with stamp****(Name of the Person)**