



**OFFICE OF THE ACCOUNTANT GENERAL (A&E)
GUJARAT, BRANCH AHMEDABAD**

AG(A&E)/IT Cell/VDDP/2024-25/T-01

Date: 10/07/2024

NOTICE INVITING TENDER

The Office of the Accountant General (A&E), Gujarat, Ahmedabad invites bids from reputed agencies/firms for the VLC Data Extraction Code Embedding (VDDP) into its VLC Accounts application Software in 11g applications at Ahmedabad Office.

Tender/bid document containing conditions of prequalification, detailed scope of work, etc., can be downloaded from our official website <https://cag.gov.in/ae/gujarat/en/tenders>. Separate technical and financial bids in sealed envelopes superscribing with “Technical Bid” and “Financial Bid” should be put in a single cover which should be superscripted as ‘**Tender Documents for VLC Data Extraction Code Embedding (VDDP)**’ and submit the same personally or through post/courier along with required documents to the Deputy Accountant General (A&E), Office of the Accountant General (A&E), 5th Floor, Audit Bhawan, Opposite Ishwar Bhawan, Gujarat, Ahmedabad, 380009, so as to reach on or before 18/07/2024 upto (4.00 PM). Technical Bid will be opened first and after the acceptance of the technical bids by this office, the financial bids of the qualified vendors will be opened. For further enquiries please contact Sr. Accounts Officer/VLC, Phone – 079- 26473932 Ext. 932. Tenders received after due time and time will be rejected. No reasons will be accepted for late receipt of bid/quotation offer. Incomplete and conditional bid submissions will not be accepted. The Competent Authority of Office reserves the right to cancel any or all the tenders without assigning any reason and the decision of the Competent Authority of this office shall be final and binding.

Bid Security (EMD) @ 5% of contract value in the shape of demand draft will have to be deposited at the time of submission of Tender Form. The bids without Earnest Money Deposit or with incomplete information would be summarily rejected. However, Bidders who are eligible to be exempted from depositing EMD according to Rule-170 (i) of GFRs, 2017 should submit attested documentary proof of exemption thereof along with technical bid. The validity of the Demand Draft must be up to 6 (Six) months starting from the date of submission of the bids. The demand draft should be drawn in favour of ‘**PAO IAD Ahmedabad**’. Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made therein or backs out after quoting the rates, the aforesaid bid security shall be forfeited to the Government of India.

While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.

Necessary queries/consultations regarding ‘**Tender Documents for VLC Data Extraction Code Embedding (VDDP)**’ requirements, if any, may be made during working days (Monday-Friday) between 2 pm to 5 pm to Sr. Accounts Officer/VLC, Phone – 079-26473932 Ext. 932.

Sd-
Deputy Accountant General (A&E)
Office of the Accountant General (A&E) Gujarat, Ahmedabad

Tender Document

Tender documents contain the following:

1. INVITATION OF BIDS

This invitation to tender is for the VLC Data Extraction Code Embedding (VDDP) into its VLC Accounts application Software in 11g applications.

(a) Essential –

- The bidder(s) must be a company registered under the Companies Act, 1956 and **must** be an Oracle Channel Partner.
- Should have either developed Government Accounting software application using Oracle database or carried out Change Management there in any Government Department.
 - (i) The Bid document placed in sealed Envelope superscripted as ‘**Tender Documents for VLC Data Extraction Code Embedding (VDDP)**’ should be submitted on or before 18/07/2024 upto (4.00 PM). Please ensure that all the documents as prescribed in various sections are enclosed with the bid document.
 - (ii) All bids must be accompanied by a Bid Security (EMD) @ 5% of contract value in the form of Demand draft payable in favor of ‘**PAO IAD AHMEDABAD**’ or in the form of Bank Guarantee from any Nationalized/ Scheduled/Commercial bank. However, Bidders who are eligible to be exempted from depositing EMD according to Rule-170(i) of GFRs, 2017 should submit attested documentary proof of exemption thereof along with technical bid.

The requirements of all relevant sub sections of the tender document may be complied with.

2. BACKGROUND, SCOPE OF WORK AND INSTRUCTIONS TO BIDDERS

(a) Introduction

The Accountant General (A&E), Gujarat, Ahmedabad (Purchaser), plans to select service provider for the VLC Data Extraction Code Embedding (VDDP) into its VLC Accounts application Software in 11g applications.

The decision of purchaser shall be final to select service provider for placing the work/purchase order OR not to select any service provider at his/her discretion.

(b) Background of Existing Project

This department has an Accounting System running in Oracle 11g with LINUX RED HAT 6.9 Operating System for VLC Accounts application.

(c) **Scope of Work:-**

Project: VLC Data Extraction Code Embedding (VDDP)

Objective: To create a form at the front end to run step-by-step procedures every month after the finalization of Monthly Civil Accounts. Updating of data in master tables after the closure of monthly accounts. Along with features to verify the VDDP data with a live database.

Scope: The form should be compatible with Windows 7 and above (32-bits and 64 bits).

Details regarding tables, views, functions, and procedures created for the above-mentioned project are as below:

Tables:

1. DBP_COA_L1_MAJOR: It contains the master data related to Major Heads.
2. DBP_COA_L2_MINOR: It contains the master data related to Major Heads, Sub Major Heads, and Minor Heads.
3. DBP_COA_L3_DETAIL: It contains the master data of full classification.
4. DBP_stage1: It contains the year-wise transactional data of the VLC database. The data is populated in this table using a procedure, in which the financial year is passed as a parameter.

Procedures:

1. DASHBOARD_STAGE1_30_6
2. EXTRACT OPENING BALANCE
3. INSERT IN L2
4. INSERT IN L3

Views:

Sr. No.	Views	Functions used	Table used
1	DBP_CLS_MASTER	DETAILHEAD_GROUP_CODE, DETAILHEAD_GROUP_DESC	DBP_COA_L1_MAJOR, DBP_COA_L2_MINOR, DBP_COA_L3_DETAIL
2	DBP_OTHER_MASTER	FINYEARCODE_VLCDASH FN_DBP_GET_ACC_MONTH, S_FN_DBP_GET_MONTH, S_FN_DBP_GET_GRNT	DBP_STAGE1
3	DBP_DNDATA_V2_GUJARAT		DBP_STAGE1 and above views

(d) Deliverables

Project Plan

1. Updated System Manual.
2. Installation Manual
3. System Administration Manual
4. User Manual
5. Test Plan including documentation of the test results and review reports after bugfixing and fine tuning, if any.
6. Source Code
7. Training
8. Implementation/Warranty support.

(e) Tentative Time Frame: -

The work will be taken up and completed in all respects within one month from the date of commencement.

(f) Documents comprising the bid

1. A letter on the bidder's letter head i.e. describing the technical competence and experience of the bidder certifying the period of validity of bid from the last date of opening of bid.
2. The corporate profile of the bidder (printed corporate brochure is preferred).
3. All bids must be accompanied by a Bid Security (EMD) @ 5% of contract value in the form of Demand draft payable in favor of '**PAO IAD AHMEDABAD**' or in the form of Bank Guarantee from any Nationalized/ Scheduled/Commercial bank. However, Bidders who are eligible to be exempted from depositing EMD according to Rule-170(i) of GFRs, 2017 should submit attested documentary proof of exemption thereof along with technical bid. EMD of the unsuccessful bidders will be returned after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. No interest will be paid on bid security amount.
4. Quality certification, company profile and other documents required to establish fulfillment of criteria on technical parameters should be accompanied with the bid.
5. Person signing the bid shall bind the bidder as the 'Constituted Authority of the company'.
6. Copy of IT returns of the bidder for the last 3 years.

(g) Price

Charges quoted by the bidder must be in Rupees all inclusive, firm and final, and shall not be subject to any escalation whatsoever during the period of the contract. If GST is chargeable, it should be indicated with the rates thereof.

(h) Bidder's Qualification

The "Bidder" as used in the tender documents shall mean the one who has signed the tender form. All certificates and documents received hereby shall be furnished by the service provider.

It is further clarified that the individual signing the tender or other documents in connection with the tender must certify that he/ she signs as 'Constituted authority of the bidder'.

(i) Verification of Reference

Purchaser, if considers necessary, may conduct verification of references to satisfy themselves on the performance of the services offered with reference to their requirements. Purchasers will satisfy themselves on the veracity of the references to the requirements specified.

(j) Signing of Contract

The successful bidder before commencement of the work must sign a contract incorporating all agreements between the parties. The cost of contract form and other ancillary charges shall be borne by the successful bidder.

(k) Performance security

Within 7 days of the receipt of notification of award from Purchaser, the successful bidder shall furnish the performance security amounting to 10% of the contract value in the form of Demand draft payable in favor of '**PAO IAD AHMEDABAD**'. The security deposit will remain valid for the period of sixty days beyond the date of successful completion of work. No interest will be paid on bid security amount.

(l) Service Period

The initial contract period shall be extended on same terms and conditions, unless amended otherwise, for a further period if purchaser decides to take additional services not included in the scope of work or those included in the other optional services.

3. GENERAL CONDITIONS OF CONTRACT

(a) Definition

In this document the following terms shall be interpreted as indicated

Terms	Definition
Purchaser	Accountant General (A&E), Gujarat, Ahmedabad
Contract	The agreement entered into between Purchaser and the Bidder (s) as recorded in the contract form signed by Purchaser and the Bidder, including all attachments and all documents incorporated by reference therein.
Bidder	The company with whom the order for VLC Data Extraction Code Embedding (VDDP) is placed and shall be deemed to include the bidder's successors, representatives (approved by Purchaser), heirs, executors, administrators and permitted assigns, as the case may be unless excluded by the terms of the contract.
Contract Price	The price payable to the bidder under the contract for the full and proper performance of his contractual obligations.

(b) Application

These general conditions shall apply to the extent that they are not superseded by provisions in other parts of the contract.

(c) Use of Contract document and Information

The bidder shall not, without Purchaser's prior written consent, disclose the contractor any provision thereof, or any specification, design, drawing, pattern, sample or information furnished by or on behalf of Purchaser in connection therewith, to any person other than a person employed by the bidder in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

The bidder shall not without Purchaser's prior written consent, make use of any document or information forming a part of this tender except for purpose of performing the contract.

Any document forming a part of this tender, other than the contract itself shall remain the property of PURCHASER.

(d) Performance Security

Within 7 days of the receipt of notification of award from Purchaser, the successful bidder shall furnish the performance security amounting to 10% of the contract value in the form of Demand draft payable in favor of 'PAO IAD AHMEDABAD'. The security deposit will remain valid for the period of sixty days beyond the date of successful completion of work. No interest will be paid on bid security amount.

(e) Governing Language

The contract, all correspondence and other documents pertaining to the contract, which are exchanged by the parties shall be written in English and shall govern its interpretation.

(f) Back up support

Bidder shall ensure appropriate backup available in case his engineers/professionals deployed on the job go on leave or resign from the service.

(g) Source Code

In case the bidders support professional develops a module within the scope of work or otherwise, the source code will be property of the Accountant General (A&E), Gujarat, Ahmedabad.

(h) Deduction

Payments shall be subject to deductions (such as TDS) of any amount, for which the bidder is liable as per law under the agreement against this tender.

(i) Manuals, Data and Information

Complete information relating to installation, maintenance, backup, archiving, etc. should be supplied by the bidder.

(j) Change Management of VLC application will be conducted on local webserver. No work is allowed to be done on the main/live production server.

(k) Vendor teams should be well conversant with Oracle, SQL Server, PL/SQL, Oracle Weblogic server and Oracle front end tools.

(l) Local vendors will be preferred who has knowledge and experience of the existing VLC System of this office.

(m) The vendor has to strictly observe all IT Security Manuals of this office.

(n) No passwords or any other credentials should be shared during the scope of work with other agencies/vendors/third parties.

(o) Training related to the scope of work shall be provided to the staff members of this office.

(p) During the scope of work, if any impact on the functional existing forms, reports or database, vendor must rectify the same and ensure the total functionality of the existing system.

Additional Terms and conditions for implementation of VLC Data Extraction Code Embedding (VDDP)

The additional terms and conditions for change management proposals are as follows:

1. **Delivery Schedule:** The vendor should start the work within one week from the date of work order and the entire work shall have to be delivered, installed and commissioned after due testing within the stipulated time agreed to from the date of start of work by the said vendor keeping ample scope of bug fixing, documentation, etc. No request for the enhancement in price or extension of time schedule of delivery or installation would be entertained.
2. **Warranty and annual maintenance contract:** Warranty certificate for a minimum of 24 months period from the issue of completion certificate. All types of defects/bugs/problems will have to be solved free of cost by the vendor during such warranty period. Annual maintenance contract, after expiry of warranty period shall be entered into, if necessary.
3. **Mode of operation:** The VLC Data Extraction Code Embedding (VDDP) should be made only in Oracle 11g compatible with the current upgraded VLC application.
4. **Manual and Documentations:** The following manuals/documentation is to be provided. All the manuals, original source code will be the property of the Indian Audit and Accounts department.
 - a. A complete set of manuals on the operation of VLC Data Extraction Code Embedding (VDDP) and new/additional screen/reports.
 - b. Administrators' manual on the new screen, reports, tables, views and other objects added or modified along with complete details.
 - c. Complete updated source code in soft copy format.
5. **Penalty for delay in delivery and installation:** The schedule for delivery and installation is to be strictly adhered to in view of the strict time schedule for implementation of the project as time is essence of the contract. Any unjustified, unacceptable delay in delivery and installation beyond the time schedule shall render the vendor liable for liquidated damages @ 1% per week of tender amount subject to a maximum of 5 weeks and thereafter this office holds the option for cancellation of order for the pending work.
6. **Sub Contract:** The vendor shall not assign or sublet any portion of the contract without the written approval of the office.
7. **Completion:** The work will be deemed to be completed only when this office has received in operational condition all of the VLC application software as per the terms of the Contract, whether explicit or implied and the same is found to be running smoothly and satisfactorily after testing.
8. **Payment terms:** Payment would be made after completion of the entire work including testing and successful running of the software and after handing over the document. Taxes would be deducted at the source wherever applicable.
9. **Cancellation of the work order:** The work order can be canceled by this office on account of breach of any of the clause of the work order or on account of incompetence on the part of

the vendor to carry out the work as per requirement of this office.

10. Board and lodging: The lodging/boarding, food, cost of travel expenses etc. will be arranged/borne by the Vendor

11. Jurisdiction of courts in case of disputes: These terms and conditions are governed by law of India for the time being in force. In case of any dispute, the decision of the Accountant General (A&E), Gujarat, Ahmedabad would be final and binding upon both the parties. The cause of disputes must be presented in the writing before him within 15 days of occurrence of such dispute for the purpose of adjudication. If occasion arises, the jurisdiction of appropriate court will be at Ahmedabad.

12. Arbitration: In the event of any dispute or differences between the parties whether during the execution of orders or thereafter whether by breach or in any manner in regard to:

- the constitution of terms and conditions
- the respective rights and liabilities of the parties hereto thereunder
- any matter or things arising out or in relation to or in connection with these terms and conditions.

then either party shall give written notice to the other of the same, and such dispute or differences shall be referred to the Sole arbitration of any persons appointed by the Comptroller and Auditor General of India. The decision of such arbitration shall be conclusive and binding on the parties hereto. There shall be no objection to any such appointment that the person appointed is a Government Servant. The provision of the Arbitration and Conciliation Act, 1966 and rules thereunder shall apply to the arbitration proceedings. Such arbitrations shall be held in Ahmedabad.

13. Binding: This office does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason whatsoever. Tenders in which any of the particulars and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled are liable to be rejected. Canvassing in any form by the tenderers will result in summary rejection of their tenders.

BID Details:

Bid Particulars Name of the bidder

Address of the bidder _____

Contact details of the executive to whom all references shall be made regarding this tender:

Name _____

Designation _____

Address _____

Telephone

Fax

Email address _____

Bidder Seal

Bid Letter

Date: dd/mm/yyyy

To

The Deputy Accountant General (A&E)

Office of the Accountant General (A&E), GujaratAhmedabad- 380009

Reference: Tender No. _____ Dated _____ Sir,

We hereby declare:

i. That we are Oracle partners and fulfil the other criterion specified in the Bid Document. We hereby offer to provide the services at the prices and rates mentioned in the attached commercial bid. We do hereby undertake that, in the event of acceptance of our bid, the commencement of services shall be made as per the requirements. We affirm that the prices quoted are inclusive.

We enclose herewith the complete Bid as required by you. This includes:

- 1. Bid particulars
- 2. This bid letter
- 3. Technical details of services offered
- 4. Warranty
- 5. Maintenance and service resource/infrastructure facilities

We have carefully read and understood the terms and conditions of the tender and the conditions of the contract applicable to the tender. We do hereby undertake to provision as per these terms and conditions.

We hereby certify that the Bidder is a company and the person signing the tender is the constituted attorney. Bid Security in the form of a Bank Guarantee / Bank Draft issued by _____ (bank) for an amount of Rupees _____ attached with the Bid document. We do hereby undertake, that, until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and notification of award of contract, shall constitute a binding contract between us.

Signature of Bidder (with official seal) Date _____ Name _____
Designation _____ Address _____

Telephone _____ Fax _____

Email address _____

Details of Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.

Technical details of Services Offered

The list of all services (charges or otherwise) should conform to the requirements/scope of work/deliverables and other incidental & ancillary requirements and to be specified by the bidder (s) or the bidder(s) should give an undertaking as under:

Undertaking

We have understood the requirements of this project and shall provide all services as per the requirements of this bid document.

Bidder Seal

Also a certificate in the following format shall be provided by the bidder (s):

Certificate

We clearly understand that even if we make occasional use of our hardware/software etc., during development stage/testing stage we will not get any financial benefits nor shall we claim it in any form.

Bidder Seal

5. TEMPLATES & FORMS

Bid Security Form

Whereas _____ (hereinafter called 'the Bidder') has submitted its bid dated _____ for change/modification of VLC package for the PURCHASER (hereinafter called "the Purchaser").

KNOW ALL MEN by these presents that WE _____ having our registered office at _____ (hereinafter called "the Bank") are bound unto the PURCHASER (hereinafter called "the Purchaser") in the sum of Rupees for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _20_

THE CONDITIONS of this obligation are:

If the Bidder(s) withdraws his bid during the period of bid validity specified by the bidder(s) in the bid; or

If the Bidder(s), having been notified of the acceptance of its bid by the Purchaser during the period of bid validity

- i. fails or refuses to execute the Contract Form, if required; or
- ii. fails or refuses to furnish the Performance security, in accordance with the instructions to Bidder(s).

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 30 days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

(Authorized Signatory of the Bank)

BIDDING SHEET (TECHNICAL)

Sl No.	Criteria	Whether met? If so, details thereof with supporting documents
1.	The vendor should be an original developer of the software solution. System Integrators, Consultants and franchises of software companies would not be considered.	
2.	The vendor should have software development/service experience of not less than 3 years in the development, implementation and maintenance of VLC and other related software in Govt./PSU departments.	
3.	The vendor should have minimum turnover of Rs. 1 crore per annum from software development / maintenance related business in last three years.	
4.	The vendor should have experience in working on Government accounting software with latest technology such as client-server, web based etc. (Oracle 11g database application).	
5.	The vendor should have regular employees, professional on their pay roll for carrying out the assigned software development works and the list indicating the qualification and experience should be enclosed.	
6.	The vendor should be ISO 9001:2008 certified.	
7.	The vendor should preferably have undertaken development/rendered support of/for VLC or GPF related software project in IA & AD.	
8.	Whether EMD is attached with the technical bid? Yes/No	
9.	The vendor should be registered with GST regime (copy should be enclosed).	
10.	The vendor should hold a valid and current PAN (copy should be enclosed)	
11.	Documents supporting Oracle Channel Partner.	
12.	The vendor should have at least 02 Oracle certified professionals on its roll and sufficient manpower to handle similar assignments (copy should be enclosed).	

Place:

Authorised signatory

Date:

(For and on behalf of the Agency/Company)

BIDDING SHEET (FINANCIAL)

1.	All inclusive cost in INR	
2.	Tax (Extra)	
3.	Period of validity of quoted rate	

Place :

Date:

Authorised signatory
(For and on behalf of the Agency/Company)

CONTACT DETAILS

1.	Name of the Vendor	
2.	Contact Person	
3.	Mobile Telephone number of the contact person as above	
4.	Full postal address for communication	
5.	Fax No. with area code	
6.	Email address for communication	

Place:

Date:

Authorised signatory

(For and on behalf of the Agency/Company)